

**Town of Chester
Board of Selectmen Meeting
Thursday, September 19th, 2013
Municipal Complex
Approved Minutes**

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I Preliminaries

- 7:00 PM Call the Meeting to Order
- Roll Call
- Pledge of Allegiance
- Chairman’s Additions or Deletions
- Public Comment (10 minutes)
- Approval of Minutes
- Recreation Commission – Shelters
- Alarm System – Municipal Building
- Extension of Comcast Franchise Agreement
- Roundtable
- Public Comment (10 minutes)
- Proposed Non-Public Sessions
- Adjournment

1.1 Call to Order

Chairman Landau called this meeting of the Town of Chester Board of Selectmen to order at 7:05pm.

1.2 Roll Call

- Selectmen present:
- Joe Castricone
- Joseph Hagen
- Stephen Landau
- Richard LeBlanc

- Selectmen absent:
- Jack Cannon

- Members of the Public present, at various times:
- Sean Cashman, Chester Baseball
- Leroy Scott
- Matt Rittenhouse, Tri-Town Times
- Ron Valentine, Chester Baseball
- And other persons unknown to the Recording Secretary

1.3 Pledge of Allegiance

Chairman Landau led the attendees in the Pledge of Allegiance.

1.4 Additions and Deletions

There were two non-public sessions on Pending Litigation added; there will also be a discussion on extending the Comcast franchise agreement.

54 1.5 *Public Comment*

56 Leroy Scott stood and was recognized. He asked if anyone had contacted the State on the 102/121
58 intersection. Chairman Landau stated that he did not know if Selectman Cannon had done so, but in his
opinion that intersection is on the State’s back burner.

60 Mr. Scott also asked about the Skid Steer. Chairman Landau stated that according to the vendor, it was
62 on its way and expected in New Hampshire by October 1st. After outfitting, it would be in Chester by
October 15th. This Skid Steer has been on order since the Monday after Town Meeting (Monday, May
64 20th, 2013). Chairman Landau has contacted other Skid Steer vendors and received the same answer –
the hold-up is at the factory.

66 As there were no other members of the Public who wished to be heard, Public Comment was closed at
7:11pm.

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II. Old Business

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2.1 *Approval of Minutes*

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This subject was not addressed tonight.

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2.2 *Recreation Commission – Shelters*

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Sean Cashman and Ron Valentine from Chester Baseball appeared before the Board to request approval
78 to build shelters on the Babe Ruth field.

80 The Babe Ruth field does not have dugouts, only wooden benches and a backstop. The plan is to build
82 two 8’ deep, 16’ wide wooden shelters in early October. The Booster Club has donated \$5000 for
materials; labor is to be volunteered. They have already met with the School Board to discuss shelters
84 for the softball field; the School Board gave their approval. They have also met with the Building
Inspector; Chairman Landau suggested they ask him if they need to visit the Planning Board as well.

86 He also is concerned about maintenance, and suggested that a metal roof be specified rather than a
shingle roof, as a metal roof is likely to last 100 years. Mr. Cashman and Mr. Valentine readily agreed to
88 the metal roof. They did confirm that games were stopped when thunderstorms were in the area.

90 Selectman Castricone moved to allow Chester baseball to erect two structures over the benches at the
Babe Ruth Field; Selectman LeBlanc seconded the motion. The vote was four in favor with Selectman
92 Cannon absent; so moved.

94 Mr. Cashman and Mr. Valentine were asked to provide pictures of the finished shelters to the Board so
that the structures may be added to the town’s insurance policy. Chairman Landau suggested that they
96 speak with the Cemetery Trustees about some trees that may be taken down adjacent to the Babe Ruth
Field. The Board also suggested that they contact Maintenance Supervisor Amato about the materials;
98 Lowes gives the Town a discount. Selectman LeBlanc will alert Maintenance Supervisor Amato to expect
a telephone call or email. Vice-Chairman Hagan suggested that they use the Town Sign to recruit
100 volunteers; they should speak with Administrative Assistant Patricia Martin to arrange this.

102 Mr. Cashman and Mr. Valentine departed the meeting at 7:23pm.

104 **III. New Business**

106 3.1 *Alarm System – Municipal Building*

108 A lightning strike on September 12th caused an alarm issue at the Municipal Complex. The Town keeps a
110 spare board on hand, so it was able to be repaired quickly. However, Derry is still having an issue, which
112 may not be repaired for another 10 days to 2 weeks. This means that any fire alarm that goes off at the
Municipal Complex is not being transmitted to Derry. Administrative Assistant Martin is checking the
Chester Kitchen after each to be sure that everything is turned off.

114 *3.2 Extension of Comcast Franchise Agreement*

116 Comcast is seeking an extension to the Franchise Agreement, as the new contract has yet to be signed.
118 Lenny Stein would like to come before the Board with Attorney Epstein to discuss what to do about the
new Contract.

120 Selectman Castricone moved to allow Chairman Landau to sign the Comcast Extension Agreement;
122 Selectman LeBlanc seconded the motion. The vote was four in favor with Selectman Cannon absent; so
moved.

124 **IV. Selectmen’s Business**

126 *4.1 Roundtable*

128 *Selectman LeBlanc:*

- The Quint went out for repair last week; it should be returned to the Fire Department today.
- 130 • Selectman LeBlanc noted that Maintenance Supervisor Amato had trimmed the pine tree at the
132 102/121 intersection to improve the line of sight; he also plans to call PSNH about a pole
blocking the stop sign to see if it can be moved. He would like the shrubbery in between the
134 guidewires, which is also blocking the line of sight, to be moved to the Municipal Complex.
Selectman LeBlanc moved to remove the dwarf crabapple between the guidewires and relocate
it to Town property; Selectman Castricone seconded the motion. The vote was four in favor
136 with Selectman Cannon absent; so moved.
- He thanked Andrea for her work on the plants at the front of the Municipal Complex; it is
138 looking good.

140 *Selectman Castricone:*

- All members of the Board have signed the new Finance Policies. The Finance Department will
142 be asked to distribute these to all Departments and volunteer organizations. He suggested that
each employee’s signature be recorded as proof they have received the policies; Chairman
144 Landau suggested that the same be done with at least the Chair of each volunteer organization.
Selectman Castricone will handle this.

146

Vice-Chairman Hagan:

- 148 • There was a Wounded Warrior fundraiser at Kent House which raised \$3,200.
- He wished to publicly thank the Gesel Boys for rescuing his lost ferret.

150

Chairman Landau:

- 152 • Administrative Assistant Martin has received a grant application which offers from \$5k to \$25k to
develop bicycle/pedestrian areas in Town. Chairman Landau noted that Better Future Alliance
154 had had a similar idea during their research at the former Chester College property. This grant
has been mentioned to the Conservation Commission; it is unclear whether or not it has been
156 mentioned to the Recreation Commission. The application is due October 9th; awards would be
made by December 31st; work would need to begin in 9 months.
- 158 • The Town has received a letter from Comcast, noting that they provide free high-speed internet
to Schools, Libraries, Boys & Girls Clubs, etc. They also provide free cable television in Public

160 buildings. This is a value to the Town of \$1,737.60 this year. Selectman Castricone asked why
162 the Wason Pond Community Center and out back in the Municipal Complex did not have free
internet, as those areas are used by the Girl Scouts and Boy Scouts respectively.

164 *4.2 Public Comment*

166 As no members of the Public wished to speak, Public Comment was closed at 7:41pm.

168 *4.3 Proposed Non-Public*

170 Chairman Landau moved to go into non-public session for two items under RSA 91A:3 II (e), Pending
Litigation, and for one item under RSA 91A:3 II (a), Compensation; Selectman Castricone seconded the
172 motion. The vote was four in favor with Selectman Cannon absent; so moved.

174 The meeting room was closed at 7:42pm.

176 The meeting room was re-opened at 8:32pm.

178 Chairman Landau moved that the Board come out of non-public session; Selectman LeBlanc seconded
the motion. The vote was four in favor with Selectman Cannon absent; so moved.

180

Chairman Landau moved that the Board seal the first non-public session on Pending Litigation for a
182 period of three (3) months; Selectman Castricone seconded the motion. The vote was four in favor with
Selectman Cannon absent; so moved.

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Chairman Landau moved that the Board seal the second non-public session on Pending Litigation for a
186 period of one (1) year; Selectman Castricone seconded the motion. The vote was four in favor with
Selectman Cannon absent; so moved.

188

Chairman Landau moved that the Board seal the third non-public session, on Compensation, for a period
190 of six (6) months; Selectman Castricone seconded the motion. The vote was four in favor with
Selectman Cannon absent; so moved.

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V. Adjournment

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The next meeting of the Board of Selectmen is Thursday, September 26th, 2013 at 7pm in the Meeting
196 Room.

198 Chairman Landau moved to adjourn the meeting; Selectman Castricone seconded the motion. The vote
was four in favor with Selectmen Cannon absent; so moved.

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The meeting was adjourned at 8:34pm.

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Respectfully Submitted,

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Debra H. Doda