

**Town of Chester
Board of Selectmen Meeting
Thursday, August 6, 2015
Municipal Complex
Approved Minutes**

2

4

6

8 **I Preliminaries**

10 *1.1 Call to Order*

12 Chairman Landau called this meeting of the Board of Selectmen (BOS) to order at 7:01 pm.

14 *1.2 Roll Call*

16 BOS members present:

- Chairman Stephen Landau
- Vice Chairman Joseph Hagan
- Jack Cannon
- Joseph Castricone

22 BOS member absent:

- Dick Trask

24

Public members present:

- Teddy Young, Boy Scout
- Leroy Scott, Resident
- Mike Olsen, Highway Department Head

30

32 *1.3 Pledge of Allegiance*

Chairman Landau led the attendees in the Pledge of Allegiance.

34

36 *1.4 Announcements*

Chairman Landau has (3) three non-publics to add to the meeting agenda including (1) employment, (1) legal and (1) security matter. Mr. Cannon has (2) two non-publics to add to the meeting agenda including (1) employment and (1) reputation matter. Also, Chairman Landau has information from the attorney and an update on the MPR flooring.

42 *1.5 Public Comment*

- Leroy Scott, town resident informed the BOS that on Derry Rd. where East Derry Rd. starts there are trees that have been taped for some time now and have not been addressed. He noted that if nothing is done prior to the winter there will be downed power lines and damage for sure. Chairman Landau informed Mr. Scott that he called and spoke with PSNH and they were unaware of the trees that were marked and have noted them. The BOS thanked Mr. Scott for his information.
- Teddy Young, Boy Scout from Troop 163 presented his eagle scout project to the board. He designed, fundraised and completed a 12 x 12 shed on North Chester Cemetery located on Smith Road to be used for storage equipment to maintain the cemetery. He explained he

54 fundraised for six (6) months at multiple events, retrieved all the quotes, and built the shed. He
56 raised \$2,500. He is over budget but has some fundraising he is continuing to do so he can get
his project in the black. Teddy is asking the board to accept his project as completed. The
58 building inspector has approved the work.

Chairman Landau motioned to accept the project as completed and provided Teddy Young and counsel
60 the release of liability; Mr. Castricone seconded. All in favor, so moved.

- 62 • Mike Olsen, Highway Department Head, presented the BOS with some updates as follows:
 - 64 ○ Great Oak Drive,
 - CIP Project, has been completed
 - 66 ○ Old Sandown Road
 - Binder down
 - One end by Emerson reclaimed
 - 68 ▪ Culverts replaced
 - 70 ○ Morgan Lane
 - Completed
 - 72 ○ Wear course will be placed on new roads
 - Either Purington or Islinglass

74 Discussion following regarding the recommended need to take care of the new roads and not
76 only fix the roads that have to be replaced in full. It would cost half a million dollars to resurface
all the new roads. Mike Olsen is trying to avoid reclaiming as this is more expensive. Mr. Cannon
78 asked if some of the roads that have marginal wear can be fixed temporarily. Mr. Olsen advised
that he looked into temporary fixes and he was informed the roads would crack within one year.

80 Mr. Olsen has done research on other paving companies but would like to continue to use Brox.
He said Brox has fair pricing, he is comfortable with them and feels they work well together.

82 Mr. Cannon motioned to waive the bid process for the fiscal year 2015-16 for Purington or
84 Islinglass work; Vice Chairman Hagan seconded. All in favor, so moved.

86 Mr. Olsen noted he was going to have a scrapper pick up the broken loader, chipper and truck.
Mr. Cannon noted that scrapping is not at a good rate right now. Chairman Landau offered to
88 place a free ad on the NH Municipal Association for the highest bid by September 30, 2015. All
in favor of this option. Mr. Olsen is going to take photos and send them to Pat Martin with the
90 specific details on each.

92 Mr. Olsen stated the debris project near the back building will be completed by end of August or
early September. Mr. Olsen stated that he is in hopes that after he spreads it out in the back of
94 the municipal building that he will have enough funds to add seed. This area could be used for
next season.

96 Discussion regarding the possible sub-division of 67 homes on the Candia line. Mr. Olsen noted
98 that is a long distance for winter cleanup. Chairman Landau stated there will be a lot of
discussion that is needed to happen if that development happens.

100 Mr. Cannon informed Mr. Olsen that he will be diligent on getting information for each line item
102 that is over or under and will expect a full explanation of each. The BOS wants to have a clear
picture at the end of the fiscal year to be able to allocate funds to the next year accordingly.

104 Chairman Landau asked if Mr. Olsen has been coordinating with NH Electric Coop regarding the
106 spraying. Mr. Olsen stated he is in contact with them. Mr. Olsen said he has been trying to

schedule to go through after NH Electric Coop cuts to clean up after them.

108

II Old Business

110

2.1 MPR Flooring

112

MPR Flooring sample was passed around for the BOS to review. The contract was reviewed by the BOS. Chairman Landau spoke with the architect with concerns of the contract. The architect will get back to board regarding their contract concerns. Recreation has approved this flooring. The issue with the bond is that the suppliers and subs are paid. The releases and all checks need to be released and checks made out to each supplier and installer. Mr. Cannon stated that the warranty needs to be detailed. The installation is scheduled for mid-September. The contract should be back with one week. Mr. Castricone asked if the pricing included pulling up the floor. The change that is made in the contract is 50% will be paid upfront and once the flooring is pulled up then the cost for pulling up the floor will be paid.

122

III New Business

124

3.1 Notice from Chairman

126

128

The first Chester Hazard Mitigation Committee Meeting will take place on Wednesday, August 19, 2015 at 2:30 PM in the Chester Fire Department. The public is welcome to attend and a notice is posted in the Municipal Building.

130

IV Selectmen's Business

132

4.1 Roundtable

134

Chairman Landau:

136

138

140

- The air conditioner was donated to the town and the town previously paid for it to be installed at Steven's Hall. Received a thank you letter from Margaret Voss, resident, stating as promised, here is a check for use of the air conditioning. Mrs. Voss noted she left the air conditioning on for a few days when it was extremely humid. She enclosed a check for \$100.00. The BOS said this check is not necessary and they are all in agreement to return the check to her.

142

Selectmen Cannon:

144

146

148

150

152

- His questions to maintenance have been answered regarding line items in the budget and he has reviewed and accepted these answers.
- He has not heard back on questions he sent out to fire department, cemetery and transfer station. He has advising them publically that he needs answers.
- He questioned the change in the electrical panel change. Mr. Casticone noted the building inspector required a special switch and this has held up the work. The panel comes from Mexico and was held up in customs. Mr. Cannon requested that our subcontractor be questioned formally about this delay and would like a formal response from the subcontractor not the supplier.

154

Selectmen Castricone:

156

158

- Mr. Casticone inquired about the new employee at the transfer station. He stated that he thought the BOS was going to be doing all the hiring for there and/or at least meet with each potential employee first. Chairman Landau stated he is a part time employee and will have him in next week for the BOS to meet him. Mr. Castricone felt it was especially important where he is only 15 years old. It was questioned if he was going to continue on after school starts. This was unknown by the BOS.

160 • The library work discussed previously has been completed.

162 Mr. Trask:
 Absent from this meeting.

164
166 Vice Chairman Hagan:
 Nothing to report.

168 **V Adjournment**

170 No public comment.

172 Chairman Landau motioned to go into Non Public pursuant to the aforementioned sessions; Mr. Cannon
174 seconded. All in favor, so moved.

176 Chairman Landau motioned to come out of Non Public; Vice Chairman Hagan seconded. All in favor; so
178 moved.

180 Chairman Landau motioned to seal the all the Non Public minutes indefinitely; Vice Chairman Hagan
182 seconded. All in favor, so moved.

184 Chairman Landau moved to adjourn the meeting; Mr. Cannon seconded the motion. All in favor; so
186 moved.

188 The meeting was adjourned at 9:30 pm.

190 Respectfully Submitted,

192 Michelle E. Trodella
194 Recording Secretary

**Town of Chester
Board of Selectmen Meeting
Thursday, August 6, 2015
Municipal Complex
Approved Minutes**

2

4

6

8 **I Preliminaries**

10 *1.1 Call to Order*

12 Chairman Landau called this meeting of the Board of Selectmen (BOS) to order at 7:01 pm.

14 *1.2 Roll Call*

16 BOS members present:

Chairman Stephen Landau
Vice Chairman Joseph Hagan
Jack Cannon
Joseph Castricone

22 BOS member absent:

Dick Trask

24

Public members present:

Teddy Young, Boy Scout
Leroy Scott, Resident
Mike Olsen, Highway Department Head

30

32 *1.3 Pledge of Allegiance*

Chairman Landau led the attendees in the Pledge of Allegiance.

34

36 *1.4 Announcements*

Chairman Landau has (3) three non-publics to add to the meeting agenda including (1) employment, (1) legal and (1) security matter. Mr. Cannon has (2) two non-publics to add to the meeting agenda including (1) employment and (1) reputation matter. Also, Chairman Landau has information from the attorney and an update on the MPR flooring.

42 *1.5 Public Comment*

- 44 • Leroy Scott, town resident informed the BOS that on Derry Rd. where East Derry Rd. starts there are trees that have been taped for some time now and have not been addressed. He noted that if nothing is done prior to the winter there will be downed power lines and damage for sure. Chairman Landau informed Mr. Scott that he called and spoke with PSNH and they were unaware of the trees that were marked and have noted them. The BOS thanked Mr. Scott for his information.
- 50 • Teddy Young, Boy Scout from Troop 163 presented his eagle scout project to the board. He designed, fundraised and completed a 12 x 12 shed on North Chester Cemetery located on Smith Road to be used for storage equipment to maintain the cemetery. He explained he

52

54 fundraised for six (6) months at multiple events, retrieved all the quotes, and built the shed. He
56 raised \$2,500. He is over budget but has some fundraising he is continuing to do so he can get
his project in the black. Teddy is asking the board to accept his project as completed. The
58 building inspector has approved the work.

Chairman Landau motioned to accept the project as completed and provided Teddy Young and counsel
60 the release of liability; Mr. Castricone seconded. All in favor, so moved.

- 62 • Mike Olsen, Highway Department Head, presented the BOS with some updates as follows:
 - 64 ○ Great Oak Drive,
 - CIP Project, has been completed
 - 66 ○ Old Sandown Road
 - Binder down
 - One end by Emerson reclaimed
 - 68 ▪ Culverts replaced
 - 70 ○ Morgan Lane
 - Completed
 - 72 ○ Wear course will be placed on new roads
 - Either Purington or Islinglass

74 Discussion following regarding the recommended need to take care of the new roads and not
only fix the roads that have to be replaced in full. It would cost half a million dollars to resurface
76 all the new roads. Mike Olsen is trying to avoid reclaiming as this is more expensive. Mr. Cannon
asked if some of the roads that have marginal wear can be fixed temporarily. Mr. Olsen advised
78 that he looked into temporary fixes and he was informed the roads would crack within one year.

80 Mr. Olsen has done research on other paving companies but would like to continue to use Brox.
He said Brox has fair pricing, he is comfortable with them and feels they work well together.

82 Mr. Cannon motioned to waive the bid process for the fiscal year 2015-16 for Purington or
84 Islinglass work; Vice Chairman Hagan seconded. All in favor, so moved.

86 Mr. Olsen noted he was going to have a scrapper pick up the broken loader, chipper and truck.
Mr. Cannon noted that scrapping is not at a good rate right now. Chairman Landau offered to
88 place a free ad on the NH Municipal Association for the highest bid by September 30, 2015. All
in favor of this option. Mr. Olsen is going to take photos and send them to Pat Martin with the
90 specific details on each.

92 Mr. Olsen stated the debris project near the back building will be completed by end of August or
early September. Mr. Olsen stated that he is in hopes that after he spreads it out in the back of
94 the municipal building that he will have enough funds to add seed. This area could be used for
next season.

96 Discussion regarding the possible sub-division of 67 homes on the Candia line. Mr. Olsen noted
98 that is a long distance for winter cleanup. Chairman Landau stated there will be a lot of
discussion that is needed to happen if that development happens.

100 Mr. Cannon informed Mr. Olsen that he will be diligent on getting information for each line item
102 that is over or under and will expect a full explanation of each. The BOS wants to have a clear
picture at the end of the fiscal year to be able to allocate funds to the next year accordingly.

104 Chairman Landau asked if Mr. Olsen has been coordinating with NH Electric Coop regarding the
106 spraying. Mr. Olsen stated he is in contact with them. Mr. Olsen said he has been trying to

schedule to go through after NH Electric Coop cuts to clean up after them.

108

II Old Business

110

2.1 MPR Flooring

112

MPR Flooring sample was passed around for the BOS to review. The contract was reviewed by the BOS. Chairman Landau spoke with the architect with concerns of the contract. The architect will get back to board regarding their contract concerns. Recreation has approved this flooring. The issue with the bond is that the suppliers and subs are paid. The releases and all checks need to be released and checks made out to each supplier and installer. Mr. Cannon stated that the warranty needs to be detailed. The installation is scheduled for mid-September. The contract should be back with one week. Mr. Castricone asked if the pricing included pulling up the floor. The change that is made in the contract is 50% will be paid upfront and once the flooring is pulled up then the cost for pulling up the floor will be paid.

122

III New Business

124

3.1 Notice from Chairman

126

The first Chester Hazard Mitigation Committee Meeting will take place on Wednesday, August 19, 2015 at 2:30 PM in the Chester Fire Department. The public is welcome to attend and a notice is posted in the Municipal Building.

128

130

IV Selectmen's Business

132

4.1 Roundtable

134

Chairman Landau:

136

- The air conditioner was donated to the town and the town previously paid for it to be installed at Steven's Hall. Received a thank you letter from Margaret Voss, resident, stating as promised, here is a check for use of the air conditioning. Mrs. Voss noted she left the air conditioning on for a few days when it was extremely humid. She enclosed a check for \$100.00. The BOS said this check is not necessary and they are all in agreement to return the check to her.

138

140

142

Selectmen Cannon:

144

- His questions to maintenance have been answered regarding line items in the budget and he has reviewed and accepted these answers.
- He has not heard back on questions he sent out to fire department, cemetery and transfer station. He has advising them publically that he needs answers.
- He questioned the change in the electrical panel change. Mr. Casticone noted the building inspector required a special switch and this has held up the work. The panel comes from Mexico and was held up in customs. Mr. Cannon requested that our subcontractor be questioned formally about this delay and would like a formal response from the subcontractor not the supplier.

146

148

150

152

Selectmen Castricone:

154

- Mr. Casticone inquired about the new employee at the transfer station. He stated that he thought the BOS was going to be doing all the hiring for there and/or at least meet with each potential employee first. Chairman Landau stated he is a part time employee and will have him in next week for the BOS to meet him. Mr. Castricone felt it was especially important where he is only 15 years old. It was questioned if he was going to continue on after school starts. This was unknown by the BOS.

156

158

160 • The library work discussed previously has been completed.

162 Mr. Trask:
 Absent from this meeting.

164
166 Vice Chairman Hagan:
 Nothing to report.

168 **V Adjournment**

170 No public comment.

172 Chairman Landau motioned to go into Non Public pursuant to the aforementioned sessions; Mr. Cannon
174 seconded. All in favor, so moved.

176 Chairman Landau motioned to come out of Non Public; Vice Chairman Hagan seconded. All in favor; so
178 moved.

180 Chairman Landau motioned to seal the all the Non Public minutes indefinitely; Vice Chairman Hagan
182 seconded. All in favor, so moved.

184 Chairman Landau moved to adjourn the meeting; Mr. Cannon seconded the motion. All in favor; so
186 moved.

188 The meeting was adjourned at 9:30 pm.

190 Respectfully Submitted,

192 Michelle E. Trodella
194 Recording Secretary