

**Town of Chester
Board of Selectmen Meeting
Thursday, July 23rd, 2015
Municipal Complex
Approved Minutes**

2
4
6
8
10
12
14
16
18
20
22
24
26
28
30
32
34
36
38
40
42
44
46
48
50
52

I Preliminaries

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance
- Moment of Silence
- Chairman’s Additions or Deletions
- Public Comment (10 minutes)
- Non-Public Session
- Approval of Minutes
- CIP Discussion
- Offsite Improvement Funds Report from Planning Board
- Rockingham County Commissioners Meeting Follow-Up
- Ahie Conservation Easement Deed
- SNHPC - Exclusivity Agreement for Obtaining Electricity Quotes (Mutual Sharing Program)
- Roundtable
- Public Comment
- Non-Public Session
- Adjournment

1.1 Call to Order

Chairman Landau called this meeting of the Town of Chester Board of Selectmen to order at 7:05pm.

1.2 Roll Call

Selectmen present:

- Jack Cannon
- Stephen Landau
- Dick Trask

Selectmen absent:

- Joe Castricone
- Joseph Hagen

Members of the Public present, at various times:

- Matt Rittenhouse, Tri-Town Times
- Leroy Scott
- Brian Sullivan, Planning Board
- Michael Weider, Planning Board
- And other persons unknown to the Recording Secretary

1.3 Pledge of Allegiance

Chairman Landau led the attendees in the Pledge of Allegiance.

1.4 Moment of Silence

54
56
58
60
62
64
66
68
70
72
74
76
78
80
82
84
86
88
90
92
94
96
98
100
102
104
106

There was a moment of silence to mark the recent passing of former selectman Phil Menard.

1.5 Additions and Deletions

There were four non-public sessions added, on Reputation, Employment, and Pending Litigation.

1.5 Public Comment

As no Members of the Public wished to be heard, Public Comment was closed at 7:08pm.

II. Non-Public Session

Selectman Cannon moved to go into non-public session under RSA 91-A:3 II (c), Reputation; Selectman Trask seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

The meeting room was closed at 7:09pm; Mr. Sullivan and Mr. Weider remained in the room.

The meeting room was re-opened at 7:35pm; Mr. Sullivan and Mr. Weider departed the meeting at this time.

Selectman Cannon moved that the Board come out of non-public session; Selectman Trask seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

Selectman Cannon moved that the minutes to the first non-public session, on Reputation, be sealed for an indefinite period; Selectman Trask seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

Chairman Landau announced that Mr. Sullivan had provided the Board with a letter from Planning Coordinator Cynthia Robinson, who is retiring as of August 4th, 2015.

Chairman Landau moved to accept the letter of retirement from Cynthia Robinson; Selectman Cannon seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

III. Old Business

3.1 Approval of Minutes

This subject was not discussed tonight.

3.2 CIP Discussion

It was suggested that a representative from the Board discuss the CIP with the School Board on a regular basis, as the Town has no control over the School’s budget. Chairman Landau will contact School Board President Royal Richardson.

3.3 Offsite Improvement Funds Report from Planning Board

This report was provided to the Selectmen for their perusal and information, but it was not discussed.

3.4 *Rockingham County Commissioners Meeting Follow-Up*

108

Selectman Trask reported on the subjects that were addressed at this meeting on July 16th, 2015.

110

One top was the Rockingham County Dispatch service, which they are planning on enhancing and expanding. They are currently drawing up an expansion timeline, and would like to hear from Boards of Selectmen in the County whether or not they’d be interested in joining. It is likely that they will begin to charge for this service.

112

114

116

They also discussed central bidding for fuel, supplies, materials, etc. - attempting to get better prices by ‘buying in bulk’. It is unlikely that the larger towns (Manchester, Derry, Portsmouth) would be interested in joining any sort of consortium, as they already have the resources to handle this, but perhaps the smaller towns would like to work together.

118

120

A topic of interest was the “Trusty Program”; low-level inmates from Rockingham County Jail perform jobs such as painting, mowing, trash pickup, etc., for a requesting Town for the price of lunch. The inmates are brought to the Town, along with a supervisor, in their own van, and the County assumes all liability. Chairman Landau noted that they have done some nice work at the Rockingham County Nursing Home. He has asked Maintenance Supervisor Amato to start a list of needs in case Chester decides to take part in the Program.

122

124

126

128

Selectman Cannon moved that Selectman Trask be authorized to move forward with this project; Chairman Landau seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

130

132

IV. New Business

134

4.1 Ahie Conservation Easement Deed

136

The Ahie Conservation Easement Deed is ready to be signed by the Board. It was noted that no opposition was raised to placing this Easement on the property, which is described as 40 acres at 75 Fremont Road, Map/Lot 8-62-2, at the Public Hearing which took place at a meeting of the Conservation Commission on December 10th, 2013.

138

140

142

4.2 SNHPC - Exclusivity Agreement for Obtaining Electricity Quotes (Mutual Sharing Program)

The Southern New Hampshire Planning Commission has requested that the Board sign an Exclusivity Agreement, allowing SNHPC the exclusive right to obtain electricity quotes for its members. It can be revoked by the Board at any time. Selectman Cannon spoke in favor of this Agreement, pointing out that SNHPC would be working on behalf of the Town.

144

146

148

SNHPC would also like the Board to appoint a representative but the Board would prefer more details first. Chairman Landau will attend the July 30th, 2015 meeting at 2:00pm.

150

Selectman Cannon moved to accept the Letter of Exclusivity; Selectman Trask seconded the motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

152

154

V. Selectmen’s Business

156

5.1 Roundtable

158

Selectman Cannon:

- Nothing to report.

160

Selectman Trask:

- 162 • Issues continue at Wason Pond with smoking, alcohol use, and excessive trash left behind.
Police Lieutenant Aaron Berube suggested using a part-time Officer to provide a ‘presence’ on
164 weekends and help enforce the rules and regulations. The Selectmen present were in favor of
this solution. Lt. Berube will be asked to estimate the potential costs.

166

Chairman Landau:

- 168 • Also in the Signature Folder: an abatement for a parcel of land taken by tax deed, and
paperwork to appoint Ryan D. Goulet as a full-time Police Officer for the Town of Chester,
170 execution of which is necessary before he can begin at the Academy.
- He and Treasurer Rhonda Lamphere spoke recently about a problem she is having with the
172 Town’s finances. Apparently some Departments are not conveying checks they have received to
the Town Clerk, and subsequently to her for deposit, in a timely fashion. This is contrary to the
174 Town’s Deposit Policy.
Chairman Landau moved that the Town’s deposit policy be adhered to, and that checks received
176 by Departments must be given to the Town Clerk by noon on Tuesday of the week following their
receipt. Selectman Trask seconded the motion. The vote was three in favor with Vice-Chairman
178 Hagan and Selectman Castricone absent; so moved.
- There are some issues with the new MPR floor. The chosen Contractor has stated that they did
180 not include removal of the existing floor in their bid. However, this was in the RFP, so is not the
Town’s problem. The Contractor also wants a 70% downpayment rather than 50%. Finance
182 Director Smith contacted Town Counsel, who responded that according to RSA 447:16, any
renovation of public buildings costing over \$35k requires a payment bond. This will need to be
184 addressed in future RFPs. Chairman Landau will speak with the Architect about these issues.

186 *5.2 Public Comment*

188 As no Members of the Public wished to be heard, Public Comment was closed at 8:28pm.

190 *5.3 Non-Public Session*

192 Chairman Landau moved to go into non-public session under RSA 91-A:3 II (a), Public Employees, and
(e), Pending Litigation; Selectman Cannon seconded the motion. The vote was three in favor with Vice-
194 Chairman Hagan and Selectman Castricone absent; so moved.

196 The meeting room was closed at 8:28pm.

198 The meeting room was re-opened at 9:00pm.

200 Chairman Landau moved that the Board come out of non-public session; Selectman Hagan seconded the
motion. The vote was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so
202 moved.

204 Chairman Landau moved that the minutes to the second non-public session, on Public Employees, be
sealed for an indefinite period; Selectman Cannon seconded the motion. The vote was three in favor
206 with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

208 Chairman Landau moved that the minutes to the third non-public session, on Pending Litigation, be
sealed for an indefinite period; Selectman Cannon seconded the motion. The vote was three in favor
210 with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

212 Chairman Landau moved that the minutes to the fourth non-public session, on Pending Litigation, be

214 sealed for an indefinite period; Selectman Cannon seconded the motion. The vote was three in favor
with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

216 **VI. Adjournment**

218 The next meeting of the Board of Selectmen is scheduled for Thursday, July 30th, 2015 at 7pm in the
Meeting Room.

220 Chairman Landau moved to adjourn the meeting; Selectman Cannon seconded the motion. The vote
222 was three in favor with Vice-Chairman Hagan and Selectman Castricone absent; so moved.

224 The meeting was adjourned at 9:02pm.

226

228 Respectfully Submitted,

230 Debra H. Doda