

**Town of Chester  
Board of Selectmen Meeting  
Thursday, September 17, 2015  
Municipal Complex  
Approved Minutes**

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8 **I Preliminaries**

10 *1.1 Call to Order*

12 Chairman Landau called the meeting to order at 7:30 pm.

14 *1.2 Roll Call*

16 BC members present:

- 18 Chairman Stephen Landau
- 18 Vice Chairman Joseph Hagan
- 18 Dick Trask
- 20 Joseph Castricone

22 BC members absent:

- 24 Jack Cannon

24 Public members present:

- 26 Leroy Scott, resident
- 26 Brad Wamsley, Spring Hill Farm
- 28 Tom Edwards, Spring Hill Farm
- 28 Erin Newnan, resident
- 30 Chief Antoine, Fire Chief
- 30 Greg Bolduc, Fire Department
- 32 Ben Clark, Fire Department
- 32 Mr. Colman, resident

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36 *1.3 Public Comment*

38 Mr. Leroy Scott, resident, mentioned that he read that the town was interested in selling pieces of  
40 equipment. Mr. Scott asked if the town had researched if they could do so as he knew some of the  
42 equipment was given to the town. Chairman Landau responded to Mr. Scott letting him know all the  
44 research has been done. Further, the truck was bought, the loader was given to the town by Nashua  
Airport and it is available for disposal, and the chipper was bought; therefore, all items can be disposed  
of and the town can receive and keep the funds.

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46 **II Old Business**

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48 *2.1 Spring Hill Farm*

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50 Mr. Wamsley, Mr. Edwards and Ms. Newnan joined the BOS at the table to discuss the siding project at  
the Spring Hill Farm residence. The proposal for siding was produced to the BOS for review. The  
52 proposal includes rot repair, remove existing siding and install new siding. Including material and labor,  
the siding proposal is \$7,615.00.

54 Spring Hill Farm would like to proceed. They would like to get the removal and installation done prior to  
56 winter and then do the paint or stain of the siding in the spring/summer of 2016. Spring Hill Farm is  
58 asking the BOS to split the cost of the siding proposal with them in the amount of \$3,807.50. The BOS is  
60 for assisting Spring Hill Farm with this project. The BOS discussed and reviewed the budget to see  
62 where they could take the funds from. It was also noted that the windows were being repaired,  
64 electrical work being done as well as plumbing at Spring Hill Farm residence. The Warrant Article was  
66 also discussed. The BOS mentioned there was money available in the equipment line to take but were  
68 concerned to use those funds if a piece of equipment breaks and the funds are gone.

62 Ms. Newnan stated she has been researching grant opportunities to assist in this work. She has applied  
64 to a grant at Home Depot currently.

66 The BOS suggested an option to loan the money to the Spring Hill Farm for the complete cost of the  
68 work in the amount of \$7,615.00. In return, the Spring Hill Farm Trustees would have to supply the BOS  
70 with the rent collected each month for the duration of this fiscal year through July 2016. The BOS and  
Spring Hill Farm members present discussed this option. The present Spring Hill Farm members were  
concerned to not have the rent each month at their disposal.

72 Ms. Newnan presented information about a grant opportunity that could give up to \$24,000.00. The  
74 grant application is due next Friday and all imperative information would have to be presented to Ms.  
76 Newnan by Wednesday to allow her time to apply. The BOS and Spring Hill Farm would have to assist in  
78 getting Ms. Newnan the appropriate information she needs. It is a conservation and preservation grant.  
80 She would have to prove the historical resources and that the property is eligible to be on the historical  
list. The key to winning this grant will be to prove it is should be considered a historical building and that  
the town and the committee are doing their best to preserve its historical integrity. Ms. Newnan stated  
the grant will be awarded in December 2015 or January 2016 and the work could not start and the funds  
would not be available until April 2016 to June 2016.

82 Chairman Landau asked if they could wait to do the siding removal. Mr. Castricone stated his concern  
84 that the unknown of unforeseen damage beneath the siding is extremely concerning to him. He feels  
86 that where the funds are so limited that if there is anything that comes us the BOS will not be able to  
88 assist any further. This could leave the residence located at Spring Hill Farm unprotected from further  
damage throughout the winter. It was noted the home looks to be in disarray and the tenants would like  
the work completed as soon as possible but it was also understood that the possibility of unseen  
damage could place the tenants in a worse condition through the winter.

90 The consensus is to wait and see if the grant is awarded in December or January. If the grant is not  
92 awarded then the work to remove the siding and replace the siding can start immediately after the  
94 winter months. If by chance, the grant application is not able to get in prior to the due date, then Spring  
Hill Farm will come back to the BOS to discuss this option further. Spring Hill Farm would like to waive  
the bidding process and stick with the company they have proposed. The BOS stated that they have the  
discretion to waive the bidding process when the time comes if reasonable.

96 All in agreement to defer the project until the end of this fiscal year or when the grant money comes in.  
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**III New Business**

*3.1 EMS*

100 Chief Anton joined the BOS at the table to discuss the letter he received from the BOS regarding their  
102 budget line being spent more than half. Chief Anton noted that the EMS line will be overspent. It was  
104 proposed to have \$8,000 and the budget committee cut that in half and only approved \$4,000. He  
106 further explained that over 70% of medical calls require medical supplies. Not all calls are billable as

108 they are only allowed to bill if the patient is transported. If the patient waives their right to  
transportation and just receives medical attention and dressing, there is no recuperation for those  
110 supplies. At this time Chief Anton is not sure if they will have the funds to continue their contract for the  
AED's. The AED's are the small Automated External Defibrillator units throughout the town. The annual  
112 contract for these is approximately \$2,000.00. The defibrillator in the ambulance requires repair. The  
repairs will cost approximately \$10,000.00. This defibrillator is used on almost all calls. It is imperative to  
114 have this to treat the patients correctly. There are two units within the town that they have serviced  
each year. This year this one failed the testing. It needs to be repaired or replaced. The cost of a new  
defibrillator is approximately \$32,000.00. The Chief noted that the service/maintenance company they  
116 work with has given them a loaner to use for 30-60 days. Chief Anton is asking for their support or  
advice on how to correct this matter.

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### 3.2 *Firefighter Memorial*

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Greg Bolduc joined the BOS at the table to discuss a firefighter memorial. The fire department received  
122 a request from town resident, Mr. Colman, to honor a Chester firefighter who died in the line of duty.  
Ronald Morrisette died in the line of duty battling a brush fire on Towle Road on July 2, 1964. Greg  
124 Bolduc has worked with Mr. Colman to gather all the information necessary so Mr. Morrisette can be  
added to State Firefighter's Memorial. There will be a ceremony on September 26, 2016 at 10:00 a.m.  
126 It was asked of the BOS to have a town representation at the ceremony to honor Mr. Morrisette. The  
BOS thanked them for all their efforts to see this come to fruition. Members of the BOS will attend the  
128 ceremony. Flyers and public advertisement will go out. Chairman Landau asked if the family members  
have been contacted and if there would be transportation assistance if needed. Greg Bolduc noted that  
130 all members of the family have been notified and they will make sure they are all able to attend if they  
choose.

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### 3.3 *Fire Department Employment*

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Chief Antoine informed the BOS that Captain Kevin Wunderly has given his resignation letter and has  
136 asked that the BOS read the letter out loud for the public. Chairman Landau read Captain Wunderly's  
resignation letter which included praise to Chief Antoine and the fire department as well as the Town of  
138 Chester. Captain Wunderly will take next week as his accrued personal time.

140 Mr. Castricone motioned to accept the resignation letter of Captain Wunderly; Mr. Trask seconded. All in  
favor, so moved.

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### 3.4 *Town Hall Asphalt Roof*

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Chairman Landau opened the bids publicly for the Town Hall Asphalt Roofing. The bids were reviewed  
146 and the amounts were as follows:

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- Bid 1 – American Eagle Construction, LLC \$27,975.00
  - Bid 2 – A-1 Siding, Roofing and Insulation, LLC \$29,612.00
  - Bid 3 – Score Construction Corp. \$28,700.00
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152 Mr. Castricone motioned to accept Bid #1 with American Eagle Construction, LLC in the proposed  
amount of \$27,295.00 for the Town Hall Asphalt Roofing; Mr. Trask seconded. All in favor, so moved.

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### 3.5 *Chester Public Library Roof*

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Chairman Landau opened the bids publicly for the Chester Public Library Roof. The bids were reviewed  
158 and the amounts were as follows:

- 160       • Bid 1 – American Eagle Construction, LLC \$18,695.00  
161       • Bid 2 – A-1 Siding, Roofing and Insulation, LLC \$17,981.00  
162       • Bid 3 – Score Construction Corp. \$21,600.00

164 Mr. Castricone motioned to accept Bid #1 with American Eagle Construction, LLC in the proposed amount of \$18,695.00 for the Chester Public Library Roofing; Mr. Trask seconded. All in favor, so moved.

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**IV       Selectmen’s Business**

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*4.1       Roundtable*

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Mr. Castricone:

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- Garage at the historical society has been painted
- Town fair went well
- Contractor working at tv studio to complete work

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176 Mr. Trask:

- Nothing to report

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Chairman Landau:

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- Employment issue discussion needed and will be discussed at a later date
- Solar up meeting is next week
- Received a letter from Jeff Geary resigning as Chairman of the Board for Spring Hill Farm. The BOS will reach out to Spring Hill Farm to discuss this further.

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**V       Adjournment**

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*5.1       Public Comment*

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190 Mr. Leroy Scott felt that the BOS seemed uninformed regarding the roofing proposals and feels they should speak with the building inspector prior to making decisions. Chairman Landau stated that all work will be discussed with either the building inspector or the appropriate person prior to work.

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The review of meeting minutes will be done at the next BOS meeting.

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196 Mr. Castricone motioned to adjourn the meeting at 9:15 pm; Chairman Landau seconded. All in favor, so moved.

198 Respectfully Submitted,

200 Michelle E. Trodella  
Recording Secretary