

1 These Minutes are subject to possible revisions/corrections during their review  
2 at a subsequent Planning Board Meeting.

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4 **CHESTER PLANNING BOARD MINUTES**  
5 **WEDNESDAY, JANUARY 11, 2012**

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7 **PLANNING SESSION**

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9 Members Present:

10 Regular

Absent

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12 Brian Sullivan, Chairman (Sullivan)

13 Evan Sederquest, (Sederquest)

14 Andrew Hadik (Hadik)

15 Liz Richter (Richter)

16 Maureen Lein (Lein)

17 Cass Buckley (Buckley)

18 Michael Weider, Ex-Officio (Weider)

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20 Staff

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22 Cynthia J. Robinson, Planning Coordinator (Coordinator)

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24 Chairman Sullivan noted for the record that Alternate Maureen Lein would be sitting in  
25 for Regular member Andrew Hadik this evening.

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28 **AGENDA**

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30 General Business

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32 1. Review request from Fire Department for off-site money.  
33 2. Discuss elevating Cass Buckley from Alternate to Regular member.

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35 Planning

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37 3. Review proposed zoning comments submitted by the Code Enforcement Officer.  
38 4. Review Planning Board section in Community Facilities chapter of Master Plan.  
39 5. Review Community Facilities chapter of Master Plan for other departments  
40 [Assessing, Town Clerk/Tax Collector, Building Inspector/Code Enforcement and  
41 Zoning Board of Adjustment].  
42 6. Date change for February Planning Session.

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**MINUTES**

**General Business**

**Review request from Fire Department for off-site money**

- 1. The Coordinator informed the Board that she was unable to find any Conditions of Approval or Minutes for the variance granted to Lot 005-001-00T. **MOTION:** Lein moved to release from the Jenkins Farm LLC off-site account to the Chester Fire Department the amount of \$5,000.00 for the purchase of communication equipment per the letter from Chief Rich Antoine dated December 28, 2011 Proposal 15644. Sederquest seconded. Motion passed unanimously.

**Discuss elevating Cass Buckley from Alternate to Regular member**

- 2. The Coordinator explained there are two (2) Regular member vacancies on the Board. Board members discussed asking the Board of Selectmen to elevate Cass Buckley from an Alternate to a Regular member of the Chester Planning Board. Lein stated for personal reasons she does not want to become a Regular member. Board members will talk to the Board of Selectmen about this tomorrow night when they go before them to discuss next year’s budget.

**Planning**

**Review proposed zoning comments submitted by the Code Enforcement Officer**

- 3. Board members reviewed and discussed the comments submitted by the Code Enforcement Officer regarding the zoning ordinance. The Coordinator will invite the Code Enforcement Officer to a Planning Board meeting to go over with him the Board’s thoughts on the comments he submitted. Lein to work on Section 10.3 relating to the Code Enforcement Officer’s comments.

**Review Planning Board section in Community Facilities chapter of Master Plan**

- 4. The Planning Board reviewed their portion of the Community Facilities chapter of the Master Plan and no additional changes were made.

**Review Community Facilities chapter of Master Plan for other departments**

- 5. Board members reviewed and discussed the proposed changes to the chapters in the Community Facilities section of the Master Plan for Assessing, Town Clerk/Tax Collector, Building Inspector/Code Enforcement and Zoning Board of Adjustment. No changes were made.

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**Date change for February Planning Session**

- 6. The Coordinator informed the Board she would not be available for the Wednesday, February 8, 2012 Planning Session and she asked them if they want her to find someone to do the Minutes or would they want to schedule another date for the Planning Session. Consensus of the Board was they wanted to schedule another date and that date was determined to be Wednesday, February 15, 2012.

Meeting Adjourned at 9:38 P.M.

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Cynthia J. Robinson  
Planning Coordinator

- Dates of upcoming meetings:
- January 25, 2012
  - February 1, 2012
  - February 8, 2012 - Cancelled
  - February 15, 2012
  - February 23, 2012