

**Town of Chester
Board of Selectmen Meeting
Thursday, June 16th, 2011
Municipal Complex
Approved Minutes**

I Preliminaries

1.1 Call to Order

Chairman Landau called this meeting of the Town of Chester Board of Selectmen to order at 7:09pm.

1.2 Roll Call

Selectmen present:

Joseph Hagan
Stephen Landau
Michael Weider

Selectmen absent:

Jack Cannon
Joe Castricone

Members of the Public present, at various times:

Aaron Berube, Police Sergeant
Bill Burke, Police Chief
Bob Latham
Nicholas McLennan
Matt Rittenhouse, Tri-Town Times
Carolyn Scott
Leroy Scott
And other persons unknown to the Recording Secretary

1.3 Pledge of Allegiance

Chairman Landau led the attendees in the Pledge of Allegiance.

1.4 Additions and Deletions

Two non-public sessions, both on pending litigation, were added.

1.5 Public Comment

Leroy Scott stood and was recognized. He made reference to the recent discussion on the opening of bids for the fire truck. Apparently the ad in the Tri-Town Times has not been updated.

48 Chairman Landau responded that it was too late and expensive to change the ad, but that the bids
will either be opened in the Municipal Complex on the date given, or a motion will be made to change
50 the opening date to the next regularly scheduled meeting. In any case, all bids will be opened by
the Board of Selectmen, which is also the preference of Fire Chief Antoine. Mr. Scott asked if
52 this meeting would be posted; this was confirmed.

54 Mr. Scott also mentioned the cannon on the Common. He stated that its appearance is disgraceful,
and it should be removed and stored with its partner; that it can be a liability. Chairman Landau
56 responded that he had already spoken to the appropriate parties about moving the cannon to Wason
Pond; repairs will be discussed in July. He also believes that the cannons should be stored inside in
58 the winter.

60 Bob Latham stood and was recognized. He asked who was responsible for Edwards Mill Pond, as the
access gate was wide open. Chairman Landau responded that there was some work being done
62 there, and it must have been left open accidentally. Mr. Latham stated that this was another
potential liability to the Town. Chairman Landau noted that although the Wason Pond Dam had a
64 snow fence and warning signage up, he still observed adults with small children crossing it. One
cannot legislate against stupidity.

66
68 As no other members of the public wished to speak, Public Comment was closed at 7:17pm.

70 **II. Old Business**

72 *2.1 Approval of Minutes*

74 This subject was not addressed this week.

76 **III. New Business**

78 *3.1 Police Chief - Police Officer Candidate*

80 Police Chief Burke and Police Sergeant Berube appeared in front of the Board with Nicholas
McLellan, a candidate for a part-time officer position. Mr. McLellan's qualifications are as follows:

- 82 ● attended a military high school,
- served in the Army,
- 84 ● is currently attending UNH for Political Science and Justice Studies,
- is in the National Guard, expecting to be commissioned next year,
- 86 ● was trained by the Marine Patrol, but due to budget cuts never started work with them, and
- has part-time Academy certification, and could go straight into field training as early as
August 1st. Field Training would be ~200 hours.

88
90 Mr. McLellan would be interested in going into a full-time position in the future, after he graduates
from UNH, should one become available. He is interested in serving the community.

92 Chairman Landau asked for public input; there was none.

94 Chairman Landau moved that the Board go into non-public session under RSA 91:A-3 II (b), Hiring
as a Public Employee; Selectman Weider seconded the motion. The vote was three in favor with
96 Vice-Chairman Cannon and Selectman Castricone absent; so moved. The doors were closed at
7:47pm. Police Chief Burke, Police Sergeant Berube, and Mr. McLellan remained in the meeting
98 room.

100 The meeting room was re-opened at 8:17pm.

102 Selectman Weider moved that the Board come out of non-public session; Selectman Hagan seconded
the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Castricone
104 absent; so moved.

106 Selectman Weider moved that the minutes to this non-public session be sealed for one year;
Selectman Hagan seconded the motion. The vote was three in favor with Vice-Chairman Cannon and
108 Selectman Castricone absent; so moved.

110 Police Chief Burke, Police Sergeant Berube, and Mr. McLellan departed the meeting at 8:19pm.

112 3.2 *Encumbrances and Rollovers*

114 Selectman Weider mentioned two items for which monies needed to be carried over to the
upcoming Fiscal Year, but as they were raised and appropriated by Special Warrant Article, there is
116 no need to encumber them - the two items were the work to be done at North Pond Road, and the
monies for the Assessing Re-evaluation.

118 It was opined that Road Agent Oleson will want to encumber some funds, but no details have been
120 received from him as of yet.

122 Selectman Castricone had requested a rollover for funds to repair the water damage at the
Highway Department; this works needs to be done, the funds obligated, or the funds encumbered.
124 Selectman Weider is concerned that the damage was done during the winter, and yet it is still not
repaired.

126 The Department Head in charge of Patriotic Purposes would like to roll over the remaining funds in
128 this year's budget; however, Chairman Landau believes these funds have already been spent. Be
that as it may, they do not plan to encumber these funds.

130 Chairman Landau stated that the Transfer Station has been informed via telephone of their receipt
132 of a \$900 grant from NRRA (Northeast Resource Recovery Association) for a new roll-off
container. Although the original estimate to purchase one was \$4,155, this has increased to
134 \$5,055, which includes freight. The upcoming year's budget contains \$3,500 for this item;
Chairman Landau would like to roll over an additional \$655 from the current year's budget (from
136 line 01-4909-1-118) which, along with the \$900 grant, will total the necessary \$5,055. The funds
are not obligated as of yet; he is expecting a letter confirming the grant's receipt in the upcoming
138 week. At that time, the funds could be obligated, and then the encumbrance would not be

necessary.

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142 Selectman Weider moved that Chairman Landau sign the agreement to purchase a roll-off container
144 from Atlantic Recycling for \$5,055, contingent upon the receipt of the \$900 grant from NRRRA;
Selectman Hagan seconded the motion. The vote was three in favor with Vice-Chairman Cannon and
Selectman Castricone absent; so moved.

146 **IV. Selectmen's Business**

148 *4.1 Roundtable*

150 *Chairman Landau*

- 152 ● The Transfer Station has been renting a roll-off container for metals for the past two-
three years. The rental company has informed them that they have paid sufficient fees and
154 now 'own' the roll-off container (although, as the containers are rotated regularly, they do
not own any one specific container).
- 156 ● He asked if anyone was familiar with TULIP insurance. TULIP is an acronym for *Tenant*
Users Liability Insurance Protection, which allows persons using Town facilities to purchase
158 insurance coverage for an event through the Town's policy rather than having to purchase
insurance on their own. Apparently the Town has had this capability for the past 5 years or
so.

160

Selectman Weider:

- 162 ● Selectman Weider is concerned with some invoices to be signed. There is a \$700 tree
removal invoices from the cemetery trustees, but they do not have money in the budget to
164 pay this - in fact, they are ~\$1,300 over budget. Chairman Landau stated that it was
necessary to remove the tree, and that part of the cost belonged to Recreation. Also,
166 there is a Perpetual Care transfer of ~\$1,500 still to be made, as well as another transfer
of an unspecified amount.
- 168 ● The invoices for Workers Compensation and General Liability for the upcoming Fiscal Year
are higher than budgeted. Selectman Weider is also concerned that the Workers
170 Compensation mod factor is 0.9, yet the Town has had few losses. He believes that it
should be 0.6 or 0.7.
- 172 ● Thirdly, there are other invoices that seem to be incorrectly coded; Chairman Landau will
investigate these.
- 174 ● The Budget Committee went over last month's expenditures at their last meeting; they will
pick liaisons at the next. They are also looking for 2 more at-large members for the
176 upcoming year.

178 *Selectman Hagan:*

- 180 ● Nothing to report.

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4.2 Public Comment

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As no Members of the Public wished to be heard, Public Comment was closed at 7:46pm.

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4.3 *Non-Public Session*

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Selectman Weider moved that the Board go into Non-Public Session for two items under RSA 91-A:3 II (e), Pending Litigation; Selectman Hagan seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Castricone absent; so moved.

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The Meeting Room was closed at 8:20pm.

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The Meeting Room was reopened at 8:43pm.

194

Selectman Weider moved that the Board come out of non-public session; Selectman Hagan seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Castricone absent; so moved.

198

Selectman Weider moved that the minutes to both non-public sessions be sealed for an indefinite period; Selectman Hagan seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Castricone absent; so moved.

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V. Adjournment

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Chairman Landau moved to adjourn the meeting; Selectman Weider seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Castricone absent; so moved. The meeting was adjourned at 8:45pm.

208

210 Respectfully Submitted,

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214

216 Debra H. Doda