

**Town of Chester
BOS Meeting
June 25th, 2009
Town Hall
Approved Minutes**

I Preliminaries

1.1 Call to Order

Chairman Hassam called this meeting of the Town of Chester Board of Selectmen to order at 7:00pm.

1.2 Roll Call

Selectmen present:

Joe Castricone

James Hassam

Stephen Landau

Selectmen absent:

Robert Brown

Jack Cannon

Members of the Public present, at various times:

Rich Antoine, Fire Chief

Aaron Berube, Police Sergeant

Bill Burke, Police Chief

Joe Dyrkacz, Police Officer

Gary St. Croix

Barbara LeVasseur

Steve Moltenbrey, Recreation Coordinator

Mike Oleson, Road Agent

Matt Rittenhouse, Tri-Town Times Reporter

Cynthia Robinson, Planning Coordinator

Carolyn Scott

Leroy Scott

Angela Sherwood, Finance Director

Mike Weider

And other persons unknown to the Recording Secretary

1.2 *Pledge of Allegiance*

Chairman Hassam led the attendees in the Pledge of Allegiance.

1.4 *Chairman's Additions or Deletions*

Chairman Hassam added Bill Burke, Police Chief, to discuss budget and Steve Moltenbrey, Recreation Coordinator, to discuss the recreation facility to this week's appointments.

1.5 *Public Comment*

As no members of the Public wished to speak, the Board closed Public comment at 7:02pm.

II Appointments

2.1 *Gary St. Croix and Barbara LeVasseur - Edwards Mill Dam*

Gary St. Croix and Barbara LeVasseur appeared before the Board to discuss their concerns and issues with Edwards Mill Dam. LeVasseur said that as of last BOS meeting, they were going to do a temporary fix due to cost, which was a retaining wall. Chairman Hassam agreed that was discussed, but they decided further down the road that the wall would start to erode and the water would find other ways out, causing more problems to occur. LeVasseur said she spoke with the engineer who originally came out and the engineer said the water should absolutely not be coming out that way. Chairman Hassam said that after the engineer had a sit-down with Mr. Tucker, the engineer decided that that was indeed the spillway after more investigation into the matter. St. Croix said he does not have a problem with the water running through the dam, but now it is affecting his property and that is a problem. LeVasseur said the situation on her property and St. Croix's has become scary and dangerous.

Chairman Hassam wants to get the engineer's report and come up with a warrant item, have the town approve it, then get the engineering portion done. Chairman Hassam thinks a short-term fix of putting gravel down might work. LeVasseur does not think the gravel will help and it would make more sense to stop the water from running through. LeVasseur would like to see the engineer's report and have the part in there where the engineer changed her mind as to the spillway. St. Croix said the engineer had another potential idea to solve the problem, but never produced it on paper and he is unsure of what it was. St. Croix also said that there are other reports from the State saying they need to fix the dam. Selectman Landau said this is a similar situation to Wason Pond and that there may be a federal legislation bill for municipal dams. Selectman Landau said as soon as they get the engineer report, they can see about including it.

LeVasseur said that the water flow is a serious issue, not a minor one, and hopes something can be done. St. Croix and LeVasseur want to be updated when there is any news or progress on this situation and not feel forgotten. Chairman Hassam wants to get some volunteers to come in who are

licensed and can help with this situation, also get town input.

Selectman Landau will notify St. Croix and LeVasseur when the engineer's report comes in. Chairman Hassam apologized to St. Croix and LeVasseur if they felt ignored stating that that was not the case at all.

St. Croix and LeVasseur leave the BOS table at 7:17pm.

2.2 Angela Sherwood Finance Director – Encumbrances

Angela Sherwood, Finance Director appeared before the Board to discuss a number of encumbrances:

Conservation-Easement Monitoring

Finance Director, Sherwood received an email from Chuck Myette that they indeed have a contract. Finance Director proposed they encumber \$3,000.00, Budget 01-4619-1-901.

Chairman Hassam moved to encumber the \$3,000.00 for Conservation-Easement Monitoring; Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Cemetery Budget

Finance Director, Sherwood said there is \$2,957.01 left in the budget to be put in the FEMA cleanup. Finance Director proposed they encumber the balance of \$2,957.01, Dept 4195.

Chairman Hassam moved to encumber Dept 4195 balance of \$2,957.01; Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent, so moved.

Police Vests

Finance Director, Sherwood informed the Board the balance on the grant for the Police Vests is \$5,734.00, Budget 01-4210-5-811.

Chairman Hassam moved to encumber \$5,734.00 for the Police Vests; Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Emergency Management Grant

Finance Director, Sherwood informed the Board Steve Tunberg had asked that the \$1,000.00 they have in their Emergency Management line be encumbered, there is a grant coming to them in the full \$1,000.00. Budget 01-4290-1-430.

Chairman Hassam moved to encumber \$1,000.00 for the Emergency Management Grant; Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Planning Board – Computer Work

Finance Director, Sherwood informed the Board the Planning Board has requested \$500.00, Budget 01-4191-1-390.

Cynthia Robinson, Planning Coordinator – Computer Work

Cynthia Robinson, Planning Coordinator appeared before the Board to explain the annual contract for the computer software support. Planning Coordinator, Robinson says they currently expense \$600.00 for the services and she expects the work to pick up over this coming year. Planning Coordinator, Robinson says the \$500.00 they are requesting will get them into the \$1,000.00 range the Planning Board needs for these services.

Chairman Hassam moved to encumber the \$500.00 for contract services; Selectman Castricone seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Planning Coordinator, Robinson leaves the BOS table at 7:23pm. Finance Director remains seated at the BOS table.

Beede Oil

Finance Director, Sherwood informed the Board there is a settlement amount of \$13,221.75, Budget 01-4153-1-320 and there is excess in their legal line. Finance Director, Sherwood proposed they encumber the \$13,221.75.

Chairman Hassam moved to encumber \$13,221.75 for the Beede Oil settlement; Selectman Castricone seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

HSB Bond

Finance Director, Sherwood informed the Board the balance on the HSB Bond is \$27,630.91, Code 01-4909-1-023. Finance Director, Sherwood proposed to encumber the \$27,630.91.

Chairman Hassam moved to encumber the \$27,630.91 for the road bond; Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

East Derry Road

Finance Director, Sherwood informed the Board there is \$2,882.76, Code 01-4909-1-335 in East Derry Road project that was encumbered last year still left.

Chairman Hassam moved to encumber the \$2,882.76 for the East Derry Road project; Selectman Castricone seconded the motion. Selectman Landau asked question to Mike Oleson, Road Agent. Selectman Landau asked if they are doing this under a contract or under resident. Road Agent, Oleson said it was rolled over as a warrant article. No further discussion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Wason Pond Dam

Finance Director, Sherwood informs the Board there is still \$3,747.69, Code 01-4940-1-335 in the budget.

Chairman Hassam moved to encumber the \$3,747.69 for Wason Pond Dam. Selectman Landau asked Finance Director, Sherwood if there was a special article for this originally, or not. Finance Director, Sherwood said she was unsure and would have to go back and research that. No further discussion. Selectman Landau seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Stevens Hall Restoration

Finance Director, Sherwood informed the Board there is still \$6,265.00 in the Stevens Hall Restoration and there is a Moose Plate grant coming for the porch.

Chairman Hassam moved to encumber the \$6,265.00 for the Stevens Hall Restoration; Selectman Castricone seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent, so moved

Mike Oleson, Road Agent - Edwards Mill Guard Rails

Mike Oleson, Road Agent appeared before the Board to discuss Edwards Mill Guard Rails. Road Agent, Oleson has been talking to town engineers and wants to come up with a resolution to the problem on Edwards Mill Road. Road Agent, Oleson would like to get the \$4,300.00 rolled over to pay for the Guard Rail portion. Chairman Hassam felt a public hearing was in order, since this would be a one-lane road. Road Agent, Oleson explains this will not be a one-lane road, but a two-lane road to a one-lane bridge and just needs Guard Rails and signage. Road Agent, Mike Oleson explains the \$4,300.00 would be the money to put the Guard Rails up. If they cannot do it this year, Road Agent, Oleson will take it out of next year's budget.

Road Agent, Mike Oleson explains there is nothing else big planned on the estimated budget. The only thing he does have planned is for two days of grading on the dirt roads. If he does not get it done now, he will lose the money and grader. Chairman Hassam would rather have Road Agent, Oleson hold off on the grading until the new budget. Road Agent, Oleson emphasizes he already has the grader scheduled and needs to get it done now. Chairman Hassam still feels the grading can wait. If Road Agent, Oleson had to choose, he said he would do the grading of the dirt roads first. But, he feels there is enough in the budget to do both. It will be \$2,500.00 to do two days of grading.

Road Agent, Oleson wants the Board to approve the \$4,300.00 for the Guard Rails, and if there is not enough money in the end, he will hold off on the project and take it out of next year's budget. If there is enough money, he will move forward with the Guard Rail project. Chairman Hassam feels they should not do both the grading and the Guard Rails right now. He feels the Guard Rails are more important due to safety reasons. Road Agent, Oleson said he must do the grading right now because the grader is already scheduled and he will not be able to get him back for a while.

Selectman Castricone moved to encumber the \$4,300.00 for work on Edwards Mill Road, if the money is in the budget at the end. Selectman Landau adds an amendment to the motion to hold a public hearing to get the funds for repairs; Selectman Castricone accepts the amendment. The vote is two in favor with Chairman Hassam not in favor and Vice-Chairman Cannon and Selectman Brown absent; so moved.

Road Agent, Oleson leaves BOS table at 7:51pm. Finance Director, Sherwood remains seated at table.

Budget

Selectman Landau and Finance Director, Sherwood have further discussion concerning the budget.

Mike Weider appeared before the BOS to make a statement on the Budget. Mr. Weider stated the original thought was not to go above \$85,000.00. Selectman Landau agrees and believes the question is whether, or not they want to do it. Mr. Weider said they want that line spent down to some number that will replenish it back to the 85, or get it into an 85 area. Mr. Weider said all they need to do is look at that line for next year's budget and replenish the 85, or maintain 85. Selectman Landau suggested to take \$10,000.00 out for expenditures.

Selectman Landau moved to take \$10,000.00 out of the winter maintenance funds and apply it towards the expenditures for this year's snow removal; Selectman Castricone seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent, so moved

Finance Director, Sherwood is done with her portion of the meeting at 8:06pm. She remains seated at the table.

2.3 Bill Burke, Police Chief and Aaron Berube, Police Sergeant

Bill Burke, Police Chief and Aaron Berube, Police Sergeant appeared before the Board to discuss project 54. Police Chief, Burke said they are in receipt of the equipment now, the grant went through. The approximate value of the equipment is a little over \$42,000.00, including installation. This includes four General Dynamic's laptop computers, four docking stations, custom radar, four center control panels, wires, modules, and installation. In order for them to get the computers up and running, they need an IMC program. IMC is offering one unit for free and other three will need to be paid for, \$1,000.00 per unit. So, instead of \$4,000.00 it will only cost \$3,000.00 for all four units.

Police Sergeant, Berube said right now Rockingham County is moving into putting spot terminals in every cruiser. They have updated their software so that if you have paid for the IMC Mobile package, you can connect to their software. IMC's summer special is: buy three IMC Mobiles, get the fourth one free. The cost will be \$1,000.00 per IMC Mobile, and \$720.00 for maintenance. IMC Mobile will allow them to have constant dispatch contact at all times, know when they are out of the car, and it will also allow them to bring all their computer systems within the department into their cruisers.

Chairman Hassam moved to have Police Chief, Burke purchase the IMC Mobile Software; Selectman Castricone seconded the motion. The vote was three in favor with Vice-Chairman Cannon and Selectman Brown absent; so moved.

Police Chief, Burke and Police Sergeant, Berube leave the BOS table at 8:16pm.

2.4 Steve Moltenbrey, Recreation Coordinator

Steve Moltenbrey, Recreation Coordinator appeared before the Board to discuss summer recreation employees. They have a lot of returning employees and a few new hires for the summer. They will be running with a staff of lifeguards from noon until 4:00pm, with a staff of minimum of two lifeguards on the beach. Some of the returning staff started on June 25th and the rest will be starting on July 1st with a training day.

Recreation Coordinator, Moltenbrey talks about "Home Town Idol" contest. Auditions will be July 10th and July 21st. There is a \$5.00 registration fee; all proceeds go to Make a Wish Foundation. They are also collecting canned goods for the Town of Chester.

Chairman Hassam announced that Paul Holmes resigned on Friday, June 19th. Recreation Coordinator, Moltenbrey said he has the job description for that position and will post it in the paper as soon as the job description is approved.

Recreation Coordinator, Moltenbrey leaves the BOS table at 8:26pm.

2.5 Rich Antoine, Fire Chief

Rich Antoine, Fire Chief appeared before the Board to inform them the grant was received. Selectman Landau informed them they are buying a unit that will power the fire station and wants to know if they should be getting one that will handle something a little larger than the station. Fire Chief, Antoine informs them the one he has now will cover the fire station and extra.

Fire Chief, Antoine leaves the BOS table at 8:30pm.

III Meeting Business

3.1 *Roundtable*

Selectman Landau

☞ The Transfer Station is getting a new oil shed and it is moving along.

☞ There are more items being done by the Town Clerk and they are purchasing a computer so that work can be done here.

Chairman Hassam

☞ Is interested to see if they can afford to do work on the Senior Center, like strip the shingles off.

Selectman Castricone

☞ Selectman Castricone wants to send a letter out about the updates on the trails as a courtesy. ATV's should not be ridden on trails, particularly on the conservation area over by school.

Vice Chairman Cannon

Absent

Selectman Brown

Absent

3.2 *Public Comment*

Leroy Scott stood and was recognized by the Board. He wanted clarification on the maintenance new hire discussion; it was hard to hear where he was sitting. Chairman Hassam told him they will be posting a new job listing for this position, hopefully this weekend. Mr. Scott wanted to know if they will be performing a background check on this new hire. Chairman Hassam said they absolutely will be performing a check. Mr. Scott also wanted to thank the three Chairman Hassam, Selectman Landau, and Selectman Castricone for taking enough interest in the town to show up for the Selectmen meeting tonight.

As no other members of the Public wished to speak, Public Comment was closed at 8:36pm.

3.3 *Approval of Minutes*

This subject was not discussed.

3.4 Adjournment

The meeting was adjourned at 8:36pm.

Respectfully Submitted,

Jodie Ciancio