

**300<sup>th</sup> Anniversary Committee**  
**Meeting Agenda**  
**Tuesday, January 18, 2022, 7:00 p.m.**  
**Town Hall, 84 Chester Street**

**Meeting Called to Order**

- 1. Attendance/Chairman's Announcements**
- 2. Approval of Minutes**
  - a. December 14, 2021**
- 3. Member Comments**
  - a. Additions/Deletions**
- 4. Guests**
- 5. Old Business**
  - a. Updates-Past Events**
    - a. Tree Lighting**

**\*\*At all of our future meetings, we will be discussing events as they are on our Event Schedule as time allows at each meeting\*\***

- 6. Updates-**
  - a. Budgets, Funding, & Accounts Payables—Rhonda**
    - 1. Report on Sponsorships Current and what's left**
  - b. Souvenir Program Booklet—Sue**
    - 1. Proofing**
    - 2. Deadline for going to print**
    - 3. Missing Info**
    - 4. Anything else Sue might need.**
    - 5. Estimated distribution date**
  - c. Winter Carnival and Bonfire at SHF-Chris**
    - 1. Donation?**
  - d. Fireman's Muster-Rhonda**
    - 1. Donation Commitment**
  - e. Car show—Entertainment-Ed and Sue**
  - f. Other-Finale this and that**
    - 1. It's time to lock in some Finale items. i.e.:**
      - i. Music**
      - ii. BBQ vendor**
      - iii. Other**
- 7. New Business**
  - a. Merchandise Inventory**
  - b. Banners-Rhonda**
  - c. Discussion on Buntings-Jean and Others**
    - a. Update from Historical Society-Jean**
  - d. Proclamation Day-Jean and Jeff**
    - a. Invitations-Rhonda**
    - b. Draft Program (list of events) for Proclamation Day**
    - c. Other needs for Proclamation Day**
    - d. Tent at Congregational Church for Refreshments**
  - e. Encampment Needs-??**
  - f. Finale Updates-Sue and Others**
    - a. Beer Guy ??**
  - g. Parade Updates-Chris & Rhonda**
- 8. Member Comments**
- 9. General Public Comments**

**10. Executive Session—**

**a. Non-Public -RSA 91-A:3,IIc**

**11. Next Meeting—2 Meetings in February 8 and 22; 1 meeting February 15<sup>th</sup>**

**12. Adjourn**