

300th Anniversary Committee
Meeting Agenda
Tuesday, February 15, 2022, 7:00 p.m.
Town Hall, 84 Chester Street

Meeting Called to Order

- 1. Attendance/Chairman's Announcements**
- 2. Approval of Minutes**
 - a. February 01, 2022**
- 3. Member Comments**
 - a. Additions/Deletions**
- 4. Guests**
- 5. Old Business**
 - a. Bonfire—What's next? Anything else needed?**
 - a. Postcard-will be out this week (or early next week)**
 - b. Proclamation**
 - a. Draft Program—Create and review a draft**
 - b. Invitations**
 - 1. Actual Proclamations—10?**
 - 2. List of Local Others to Invite**
 - c. Other Equipment needed for event—PLEASE ADD TO THIS LIST. BE PREPARED TO VOLUNTEER TO SECURE THESE ITEMS.**
 - 1. PA system**
 - 2. Stage/Risers**
 - 3. Podium**
 - 4. Chairs for guests (reserved and open seating —(MPR has 225 white chairs)**
 - 5. Portable Toilets**
 - a. 1 Handicapped-Stevens Hall**
 - b. 1 Handicapped-Church (refreshment area)**
 - c. Ball Fields/Encampment Area--?**
 - d. Encampment Needs-??**
 - 6. Decorations/Flowers**
 - a. Fresh Flowers in front of the podium-Rhonda**
 - b. Mr/Mrs. Scarecrow from Gala on Stevens porch? Jean, can that happen?**
 - c. Table skirt for time capsule table-Rhonda**
 - 7. Time Capsule-Jeff**
 - a. When to order**
 - b. Top marker**
 - a. Inscription**
 - b. When to order and from where**
 - c. Items for capsule**
 - 1. Contest for the kids—School/Library?**
 - 2. Historical Society-300th edition of the Scarecrow book**
 - 3. Photos?**
 - 4. Anything else**
 - 6. New Business**
 - a. Meeting with the BOS—Thursday, February 17th**
 - 1, The Beer Guy**
 - 2. Other**
 - 6. Other Business**
 - 7. Next Meeting—March 8th**
 - 8. Adjourn**