

300th Anniversary Committee
Meeting Agenda
Tuesday, March 22, 2022, 6:00 p.m.
Meeting Room Town Hall, 84 Chester Street

Meeting Called to Order

- 1. Attendance/Chairman's Announcements**
- 2. Open Non-Public Session:**
 - a. RSA 91-A:3, II(c)—reputation
 - b. RSA 91-A:3, II (c)—reputation
 - c. Other
- 3. Close Non-Public Session (7:00)**
- 4. Approval of Minutes**
 - a. March 8, 2022
- 5. Member Comments**
 - a. Additions/Deletions
- 6. Guests**
 - a. Maria Veale- 5K race July 23, 2022
 1. Race participants typically receive a t shirt with their entry. Does the committee want to give out 300th t shirts or want us to have some printed separately?
 2. Thinking about a start time - typically 8am or 9am - does the committee have a preference? What time is the muster starting?
 3. Will there already be porta potties and police detail there for the muster or should we plan to get those separately?
 4. Thinking about a price for the race, is the goal to break even or to have some income from the event? We can use some of the entry money to purchase prizes for the overall winners, prizes typically attract more participation.
 5. Can runners park at Spring Hill? Is there already a parking plan for the muster?
 - b. Representative for Indigenous People
 1. Encampment Day
 2. Parade
- 7. General Business—New and Old**
 - a. Banner Bracket caps—Are they ordered?
 - b. Mug count—Order or no order-sold 8 since last meeting; 16 left
 - c. Proclamation
 1. New Info from Jeff and Jean
 2. Proclamation Program—
 3. Invitations
 - a. update on VIP invitations—remainder will go out April 1st
 - d. Encampment Needs-
 1. Crafts people--Jay
 2. Cannons
 - a. How many times do you want them fired-2. Don Brown has been notified
 - b. Cost-Donation—D. Brown
 - c. PD detail; Permission from the BOS ?
 1. TRC-April 4th 9:00 a.m.
 - e. Time Capsule-Jeff
 - a. Items for Capsule
 1. Contest for the kids—School/Library?--Jeff
 2. Photos?
 3. Other?
 - b. Top Marker—new info
 1. Costs and vote
 - c. Food vendors at Encampment area
 1. How many and who

f. Grand Finale-Nancy & Sue

1. Attachments

- a. Application**
- b. Field Layout**
- c. Google map**

2. Notes to the above

- We want to have the Finale end at 10pm, not 11. New band would play 6-8, break for fireworks, then play after fireworks for no more than 1 hour. Would remove need to break down and set up.
- Approval of booth costs.
- Discuss drinks, are we allowing other vendors besides us to sell drinks (not including beer guy, of course). Approval for a group to sell for us like GS.
- Are vendors allowed to bring in coolers for the day? (will need to note on application)
- Political participants in parade and booths? We have a political category for a booth, should that be removed?
- Kids play area – charge for use or committee pays vendor and admission is free? Use same vendor as Chester Fair or seek out alternate?
- Possibly have 2nd musical act play 12:30 – 1:30? At end of set, we announce parade.
- Do we want other acts? Police dog demo? Magician? Etc? What time?
- BBQ – number of same day sales tickets? 100?

3. Finale Caterer--??

4. Fireworks Guy—layout--Chris

8. Other Business--Next Meeting—April 5th and 19th—6:00

9. Adjourn