

300th Anniversary Committee
Meeting Agenda
Wednesday, January 20, 2021
7:00 p.m.~9:00 p.m.
Virtual Meeting via Microsoft Teams
Nancy Jolin, Host

- 1. Meeting Called to Order**
- 2. Attendance**
- 3. Chairman's Announcements**
- 4. Treasurer's Report—4th quarter**
- 5. Approval of Minutes**
 - a. [October 28, 2020](#)
 - b. [January 6, 2021](#)
- 6. Member General Comments**
- 7. Public Comments**
- 8. Old Business**
 - a. [Sponsorship Brochure Documents—Sue](#)
 - i. [Sponsorship Financing for Discussion](#)
 - b. [Presentation Folders—Sue](#)
 - c. [Sponsorships—What's next-Jay](#)
 - i. Meeting Schedule
 - ii. Procedures to be discussed if any
 - d. [Additional Merchandise/Events to consider](#)
 - i. Commemorative Booklet
 - ii. Number Plates
 - iii. Calendars
 - iv. Christmas Tree Lighting
 - v. New Year's Bonfire
 - vi. Additional Patriotic Event--Suggestions
 - e. [Grant Writing -Jay](#)
 - f. [Proclamation Event—review](#)
 - i. [Jean/Jack—Liaisons](#)
 - ii. [Next Steps](#)
 1. Set Time
 2. Invitation List
 3. Letter to the Governor
 - a. Ask Governor to donate (trinket) to include in Time Capsule
 4. Confirm Enactment volunteers and location—Jean
 5. Time Capsule—Needs a Chair to this project
 - a. Items to include
 - b. Vessel
 - c. Location to bury.
 6. Other activities that day
- 9. New Business**
 - a. [Event Central—Contract and Payment Schedule](#)
 - b. [Report for the Town Report](#)
 - c. [Suggestions for next meeting](#)
 - i. Maria and David Veale are scheduled to return. Fireman's Muster Rep should also attend.
 - ii. Introduce some new volunteers. Invite them to the meeting.
- 10. Meeting Review-Continue Discussion next meeting.**
- 11. Assignments**
- 12. Next Meeting—Can we have 2 meetings in February? February 3rd (working meeting—no guests) and February 17th? Lots to do right now. Then we can return to 1 per month.**
- 13. Adjourn**