

Chester 300th Anniversary Celebration Committee Meeting
June 14, 2022
Approved Minutes
7:00 PM

Members present:

Jean Methot, Chairman
Chris Hadik, Vice Chairman (joined at 7:30)
Rhonda Lamphere, Treasurer
Sue Rieter
Nancy Jolin (remotely)
Edward Stuart
Jeff Dinopoulos

Guests present:

Jay Bishop
Chester PACT

1. Meeting Called to Order

Chairman Methot called the meeting to order at 7:05 PM.

2. Attendance/Chairman's Announcement

3. Approval of Minutes – May 24, 2022

On line 20, Selectman Landau's name was spelled incorrectly.

Ms. Lamphere moved to accept the minutes of the May 24, 2022, meeting as amended. Mr. Stuart seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.

4. Member Comments

5. General Business – New and Old

a. Parade Mailer

Ms. Rieter does not have a final price to print the mailer yet, which will be sent out on August 26th. She shared a draft of the cover and asked for input from the Committee regarding the design. The Committee discussed ways to advertise the barbecue and proposed mailing a postcard advertising the car show, the firemen's muster, and the barbecue.

The Committee discussed reasons for Chester residents not getting mailings and mentioned speaking with the postmaster. Mr. Bishop suggested sending flyers home with students. Ms. Lamphere shared the packet that is being mailed with each ticket with the Committee.

The Committee discussed advertising events on the sign in the center of town and in the Tri-Town Times.

b. Spring Hill Farm Days

The Committee decided to discuss participating in Spring Hill Farm days at the next meeting.

c. Historical Society – Scarecrows

i. Earlier Appearance

Chairman Methot reported that the scarecrows will be sold either August 20th or 27th. They will be set up a week before the parade. There will be scarecrows on the mail truck and in the parade.

6. Upcoming Events and Budgets

a. 5K Race / Firemen's Muster

Members of the Committee met with the 5K group, who explained where the route will be. It will be separate from the area where the muster will be located. Twelve food trucks can fit into the area, so there is the potential for a food truck festival. Mr. Costine has been contacting fire departments and believes that many will attend, although they have not registered yet. Parking has been arranged; a shuttle bus still needs to be organized.

b. Car Show

Logistics for the car show were discussed, including participation, volunteers needed, locations of the cars, signage, and parking. Mr. Stuart has completed the paperwork to use Town and School property. There will be a people's choice vote. The balloon rides are weather dependent. Mr. Hadik has submitted a request for an insurance policy for the event (premises liability). Advertising, mementoes for participants, erecting tents, and ticket sales were also discussed.

c. Parade

Ms. Lamphere reported that the lineup is coming together. She and Ms. Rieter have worked on the parade route map, which will be presented with other pertinent information on Thursday at the Board of Selectmen's meeting. More information will be available at the next Committee meeting.

d. Finale

Plans for the finale are coming together. Ms. Jolin has a map of how many booths can be set up. BBQ ticket sales have begun. The limit is 200 people per seating. Ticket sales on the day will depend on whatever is left. A final count is needed two weeks prior to the event. Tickets are available online and at the Town Clerk's office.

e. Ornaments

Ms. Lamphere will discuss this at the next meeting

f. Geocaching

There is no update as to how the geocaching is going.

g. Private Parking and Insurance

The policy will not be issued until 90 days before the event, but it has been guaranteed. The Committee will speak with the private parties offering parking on Thursday.

h. Chester Bike Rodeo – June 18th

The Committee has been invited to pass out information on the events at the bike rodeo, but no one is available.

i. Meeting with BOS – June 16th

Ms. Lamphere will have a packet of information prepared to present to the selectmen. Ms. Jolin and Ms. Rieter need to attend, to be reappointed as Committee members.

j. Volunteers to Raise Boy Scout Tent for Annual Sale – Saturday, June 18th at 8 AM

The Boy Scouts need volunteers to help erect the tent on June 18th, which is the weekend before the annual sale.

7. Next meeting – July 12th and August 2nd

Volunteers are needed for every event.

8. Other Business

9. Adjourn

Ms. Rieter moved to adjourn the meeting. Mr. Stuart seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.

The meeting was adjourned at 9:24 PM.

Respectfully submitted,

Beth Hanggeli, Recording Secretary