

**300<sup>th</sup> Anniversary Celebration  
16 October 2019  
Approved Minutes**

Chairman Jean Methot called the meeting to order of the Executive Committee at 6:52 PM with the following members present: Ed Stuart, Chris Hadik, Rhonda Lamphere, Sue Rieter, Nancy Jolin. Absent: Jack Cannon Guest: Meranda Scott

Action on Minutes of September 18th meeting: **Jean Methot made a motion to accept the Minutes; Rhonda Lamphere made an amendment to Jean's motion to accept the September 18th Minutes with a correction in the spelling of Sue Rieter's last name.** (Apologies to Sue!!) After no further discussion; **all voted in favor.**

Treasurer's Report: Rhonda reported interest of \$200.63; Sale of Merchandise \$1,355.00; Expenses of website set-up of \$207.51; bringing our total balance as of Sept. 30th to \$32,663.37. **Chris Hadik made the motion to accept the Treasurer's Report as presented; Nancy Jolin seconded; all in favor.**

OLD BUSINESS:

Debra Paul, owner of Tri-Town Times newspaper, wasn't able to attend our meeting tonight but told Jean Methot she would like to see a sub-committee formed with a liaison from the 300th Committee, to work on getting sponsors for the event.

Rhonda researched the "Square" to use for payment at events we attend to sell our items. This should make for better sales. There were no issues with the Finance Director or the Treasurer. There is a 2.6% + 10 cent fee per swipe when using the Square - do we want to absorb this added amount or let the customer assume it? After some discussion it was decided that we would absorb the fee. There are two types of Squares - one for Android and one for iPhone. We should have both. Cost is \$10.00 each. There is no service charge, per Rhonda, on the first \$1,000.00 of sales. We'll have these before "Christmas in the Village" weekend. **Rhonda made a motion that the Committee register with Square to use both for credit card purchases and absorb the extra cost for each swipe as stated previously, as well as to purchase two Squares to use with Android and iPhone. Nancy Jolin seconded the motion; all voted in favor.**

Sue Rieter talked about the brass ornaments we saw at the September meeting. She showed pictures of the church steeple ornament that everyone approved. Cost is \$9.00 each and will come in a box. There is a 250 minimum order and up to 6 weeks for delivery. These will be in in time for "Christmas in the Village" sale. **Rhonda made a motion to authorize Sue Rieter to order 250 ornaments at \$9.00 each with the church and "2020" on the ornament. The motion was amended to authorize Sue Rieter to purchase up to 250 pieces, each with a blue box. Ed Stuart seconded the amendment; no further discussion; all voted in favor.**

Sue and Ed talked about the coffee mugs we discussed at September meeting and Ed presented one that had "deep etching" on it that everyone liked. The mug with laser etching had a very small area for printing anything. Sue and Ed will work with Quality Graphics for the deep etched mugs. There is a minimum quantity of 18 (11 oz.). Etching will be just on one side. Ed will order 36 mugs @ \$11.65 each plus \$1.00 shipping which will come to just under \$500.00.

Ed spoke with the sister of Michelle Hatch, owner of Bittersweet Blessings, about the possibility of them selling our hats. It didn't seem to be a problem, so Ed will deliver hats to them. **A motion was made to authorize Ed to re-order 60 hats (4 colors). We will not re-order khaki as it didn't seem to sell well. It will be replaced with a dark blue possibly. Sue Rieter seconded the motion; no further discussion; all in favor.**

Rhonda checked out the amount of space in the front entry hall of Stevens Memorial Hall to use for the 300th Committee to have a table the weekend of "Christmas in the Village" on December 2nd. An electrical cord will need to be run down into the cellar. She has displays for the ornaments and hats we'll be selling. Nancy Jolin sent info about our sale for her Michelle's "flyer" she puts out for all the groups and businesses that weekend.

NEW BUSINESS: Rhonda spoke about the large glass case currently in the Town Hall that used to be in the Historical Society Museum. She mentioned the idea of using it at the Town Hall to make a display for the 300th Anniversary celebration - displaying the various "souvenir" items, hats, shirts, and information about the Celebration. The Town Clerk said she would take care of sales of items from the case. Rhonda has some black fabric to cover the shelves inside the case. She came up with an idea to display 2 of the coins, showing each side, mounted on a slanted wooden "block" with a brief explanation between the coins. Crown Trophy has these "blocks" for about \$60.00 with printing. **Chris Hadik made a motion for Rhonda to spend up to \$65.00 for this "coin display"; Sue Rieter seconded; no further discussion; all in favor.**

Sue Rieter would like something put on our website asking the public for suggestions for the time capsule we plan to have. Nancy Jolin said she would put it on our Facebook Page.

OTHER BUSINESS: Meranda Scott, a Chester resident, who volunteered to head up the Geo-Caching event (in 2022) for the 300th gave her presentation to the Committee at the beginning of the meeting tonight. She said she has mapped out 27 geo-caches in Chester and visited a few so far, noting two of them were not in good condition. She'll try to contact the owners of those two. There are some at Wason Pond, on Old Chester Turnpike and Old Norton Cemetery. Not too many currently in town are "history related" which is what we'd like to have. Chris Hadik asked Meranda how difficult is to create a geo-cache.....she said they must be 200 feet from each other. She needs a list of landowners where we would want geo-caches located. There are quite a few around Miss Church's property, Spring Hill Farm, and on Lane Road. Meranda suggested not having more than 10-15 geo-caches for this 300th event and said that sizes range from "micro" small to extra-large. A few suggestions were given by Members of possible locations - the Charcoal Kiln, mile markers, the pound and the soldiers monument, as a few examples. Jean Methot suggested putting a history clue in the "container" to lead the searcher to the next "box". Meranda stated that coordinates are generally used in geo-caching. Meranda is hoping to get a list of sites from Jean Methot by November, after he speaks with members of the Historical Society. Members discussed what to do for the "winners" in the geo-caching, such as having names put in for a special drawing. We will try to finalize the geo-cache location list by the December meeting and decide how many to place, as well as decide on prizes.

The subject of the reading of the Proclamation on May 8, 2022 which is a Sunday was brought up. That Sunday is also Mothers' Day.....we may not get many people on that day because of the holiday. It was proposed that we have the reading done on the Saturday of that weekend instead.

NEXT MEETING: Wed., Nov. 20, 2019 ~ 7:00 PM

Meeting adjourned at 8:20 PM.

Respectfully submitted,

Judith A. Pepper, Secretary