

**Chester 300<sup>th</sup> Anniversary Celebration Committee Meeting**  
**July 27, 2021**  
**Approved Minutes**  
**7:00 PM**

**Members present:**

Jean Methot, Chairman  
Chris Hadik, Vice Chairman  
Rhonda Lamphere, Treasurer  
Nancy Jolin (attended remotely)  
Sue Rieter  
Jeff Dinopoulos  
Edward Stuart  
Selectman Stephen Landau

**Guests present:**

Jay Bishop  
Police Chief Berube  
Lynn Rockwell, Church Liaison  
Chester PACT

**1. Meeting Called to Order**

Chairman Methot called the meeting to order at 7:00 p.m.

**2. Attendance/Chairman's Announcement**

**3. Approval of Minutes**

**a. June 22, 2021**

On line 97, **Branley** is the correct spelling. On line 103, it should be **Whip's Wheels**, not RAM Printing.

*Mr. Hadik moved to accept the minutes of the June 22, 2021, meeting as amended. Ms. Lamphere seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**4. Guests**

**a. David Capriati, The Beer Guy, LLC**

Mr. Capriati was not present. Mr. Bishop reported this business is owned by a retired police officer, so he is familiar with licensing and age requirements. They hope to hire the business to be present during the finale.

Chief Berube said his concerns are certified servers and a containment area. He recommended the use of an easily identifiable cup instead of red Solo cups. The Board of Selectmen will have to give approval for consumption of alcohol on Town property.

**5. Old Business**

**a. Updates**

**i. Sponsorships**

**1. Boulevard banners**

Ms. Rieter has designed a "In Loving Memory" banner. The double-sided banners have been adjusted to have the correct orientation when hung.

Mr. Bishop reported that many real estate agents require that a telephone number appear in advertising. He recommended that the Committee allow sponsors to include phone numbers on the banners. It will not be promoted, but it will be allowed.

*Mr. Hadik moved that the Committee allow phone numbers to be included on the banners, but not to encourage it. Mr. Dinopoulos seconded the motion. A vote was taken. The vote was unanimous in the affirmative; motion carried.*

Mr. Bishop also reported that the word "musical" has been removed from the term "impressive musical unit" in the \$3,500 and lower sponsorship levels.

**ii. Number plates**

Mr. Hadik passed out samples of the proposed license plate design. The price of the state-manufactured plates has gone up. The Committee discussed the pricing and lead time of each sample and voted on the version to be ordered. A glossy surface is preferred over a matte one.

*Ms. Lamphere moved to allow Mr. Hadik to purchase up to 200 number plates from BuildASign based on the best price for product and shipping for this initial order. Mr. Dinopoulos seconded the motion. A vote was taken. The vote was unanimous in the affirmative; motion carried.*

**iii. Car Show**

The date is August 6, with a rain date of August 13. There will be a DJ and food trucks. A graphic is needed for advertising in Whip's Wheels. It can also be advertised on a Facebook classic car page. A Plan B is needed to accommodate spectator parking, which could include a shuttle, Busche Academy, or approaching a neighboring property for permission to park.

**iv. Christmas Tree Lighting**

**1. Tree**

Ms. Lamphere has identified two potential trees. The locations for the tree and time capsule have been marked at Stevens Hall. Road Agent Oleson has donated his time and equipment to remove a tree stump and install a well tile to erect the tree. Town Maintenance Director Cavanaugh said his department will cover the cost of installing electric power for the tree. Power will also be run to the sign.

Ms. Lamphere is researching purchasing lights for the tree. Mr. Oleson will donate his time and equipment to decorate the tree, although he will need volunteers to help. He will also erect the boulevard banners. The cost of the lights for the tree could be between \$1,500-\$1,700. Committee members are attending the next meeting of the Lions Club to discuss their serving hot chocolate, etc.

Ms. Rockwell said the church is holding a Christmas Fair on December 4<sup>th</sup>.

**2. Manchester Choral Society**

Chairman Methot will meet with the representative to ask if they are bringing their own risers.

**3. Chester Academy Chorus**

Ms. Lamphere suggested inviting the Chester Academy Chorus to sing at the tree-lighting ceremony.

**v. Heritage Day/Re-Enactment**

Chairman Methot will set up a meeting with Bob Davidson in August. The governor's office has not yet responded to the invitation. Ms. Lamphere suggested sending invitations to state officials in September and local officials at a later date.

**vi. Gala**

Ms. Lamphere reported that approximately half of the tickets have been sold. Tickets are also being sold at the Town Clerk's office.

**vii. Bonfire**

Mr. Hadik met with representatives from Spring Hill Farm. It is a better location than Wason Pond for the bonfire, as well as for ice skating. Spring Hill Farm is discussing holding a winter carnival during winter break in February and suggested combining the events. This will be discussed at the next meeting.

**viii. Souvenir Program**

Ms. Rieter is gathering information for the program. A layout will be generated as material is submitted. Chairman Methot is collecting information on the old houses and is working with Mr. Dinopoulos on the history of Chester since 1972. The layout will be finalized as material is submitted. The deadline for material to be submitted is September 1. A spreadsheet of advertisers and the ads they've purchased would be helpful for Ms. Rieter, as well as one for the boulevard banners.

**ix. Other**

The library director is willing to set up a display of the items that are going into the time capsule.

**6. New Business**

**a. Treasurer's Report FY '21**

Ms. Lamphere reported a balance of \$26,687, which does not include sponsor payments. The deposits were primarily from April-June merchandise sales. There are also bills that need to be paid. She will deposit checks from sponsors and ticket sales this week.

**b. Invoices to pay**

All invoices should be turned in to Ms. Lamphere for payment.

**c. Mural**

Chairman Methot presented an illustration of a mural of the Concord Coach that will be painted on the MPR by artist Deborah Curtin. The Concord historical society would like to include the coach in the parade. The historical society has paid \$1,400 toward the cost of the mural, which is \$2,800 without the cost of the staging. Local artist Sharon Welch will be helping Ms. Curtin.

Chairman Methot is researching staging. The work will begin at the end of August. The 300<sup>th</sup> logo will be included, as the mural is partly commemorating the anniversary. Chairman Methot said he will be looking to the Committee to pay for the other half of the cost of the mural, but this will not be discussed until he has an answer regarding the staging.

**d. Ornament – 3rd in series**

Ms. Rieter has contacted the representative from the company, who will be working on a design this week. It might be possible to have the ornaments available for the Gala, but definitely for Christmas.

**e. Mug re-order**

Ms. Lamphere inventoried the remaining mugs and will reorder 12 more of each color.

**f. Flutes/Wine Glasses**

These are needed for the Gala, but are being paid for by a sponsor. The flutes must be ordered in a quantity of 216 at \$6.25 each. The Committee is close to breaking even on the cost of the Gala. The wine is not covered by a sponsorship at this point, but this might happen in the future.

*Mr. Hadik moved that the Committee spend up to \$1,800 to purchase wine glasses and replenish the mug supply. Ms. Lamphere seconded the motion. A vote was taken. The vote was unanimous in the affirmative; motion carried.*

**g. Cake Restoration**

A Chester resident is reworking the numbers on the top to "300." The cake needs to be moved.

**h. Town Fair, September 11, 2021**

Ms. Lamphere has the application form. The entry fee is \$30.

**i. Spring Hill Farm Days, September 25, 2021**

Ms. Lamphere reminded the Spring Hill Farm Committee of the schedule for the anniversary celebration, which will be on this weekend in 2022. The entry fee is \$15.

**7. Updates**

**a. Meetinghouse Preservation Project/Church Building**

Ms. Rockwell reported that the spire will be removed on Thursday, July 29, and will remain on the ground for about a month. It is safer to do the repairs on the ground than in the air. The front of the church will be staged and painted by October. The other three sides of the church will not have been painted, but bunting can be installed for Heritage Day in March 2022, removed for painting, and then reinstalled for the finale. The front will have been painted, so the bunting can remain on that side. The church will be open and available for the public to explore on Heritage Day.

**b. Scarecrows**

Mr. Bishop suggested the scarecrows and Halloween should be involved in the celebration, due to Chester being so well-known for them. It should be listed in the event calendar.

**8. Next Meeting – August 24**

198 **9. Executive Session**

200 **a. Non-Public (4) RSA 91-A:3 II (c)**

202 *Mr. Hadik moved that the Committee go into non-public session under RSA 91-A:3 II (c)*  
204 *Reputation. Mr. Dinopoulos seconded the motion. A vote was taken. Methot – aye, Lamphere*  
*– aye, Hadik – aye, Rieter – aye, Dinopoulos – aye, Stuart – aye, Jolin – aye. The vote was*  
*unanimous in the affirmative; motion carried.*

206 The meeting room was closed at 9:27 p.m.

208 The Committee came out of non-public session and subsequently adjourned.

210 Respectfully submitted,  
212 Beth Hanggeli, Recording Secretary