

**Chester 300<sup>th</sup> Anniversary Celebration Committee Meeting**  
**October 26, 2021**  
**Approved Minutes**  
**7:00 PM**

**Members present:**

Jean Methot, Chairman  
Chris Hadik, Vice Chairman  
Rhonda Lamphere, Treasurer  
Nancy Jolin (remotely)  
Sue Rieter (remotely)  
Edward Stuart  
Jeff Dinopoulos

**Guests present:**

Jay Bishop  
Stephen Landau, Selectmen's Liaison  
Chester PACT

**1. Meeting Called to Order**

Chairman Methot called the meeting to order at 7:08 PM.

**2. Attendance/Chairman's Announcement**

Chairman Methot thanked Ms. Jolin and Ms. Lamphere for the work they did on the Gala. Ms. Lamphere said although they were the primary workers, it takes a village. She said the entire committee and many others, especially Mr. Bishop, were instrumental in the success of the event.

**3. Approval of Minutes**

**a. October 12, 2021**

Strike line 102. On line 106, the correct spelling is **Meranda**. On line 125, it should read "...groups that will be **paid**," not **charged**.

*Mr. Hadik moved to accept the minutes of the October 12, 2021, meeting as amended. Mr. Dinopoulos seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.*

**4. Old Business**

**a. Updates – General**

**i. Budgets**

The Proclamation Day budget needs to be finalized; the current budget of \$5,000 might not be sufficient. The cost of decorations is not included in that figure. At the November 16<sup>th</sup> meeting, the Committee needs to discuss which craftspeople should be included in the reenactment.

**ii. Gala Accounting will be ready for next meeting**

**iii. Other – Finale Event (to be taken up in non-public session)**

**b. Updates – Events**

**i. 300<sup>th</sup> Photo scheduled for Thursday, October 28, 2:00 PM**

Ms. Lamphere spoke with the school principal, who said they are set regarding placing numbers on the ground. Ms. Lamphere will try to postpone taking the picture for a week. Three Committee members will be needed to pass out pencils and thank the students for participating. Mr. Bishop asked if the members present could ask the school for permission to decorate the parking lot with banners.

**ii. Gala**

Ms. Jolin posted the link to the photographs on the 300<sup>th</sup> website. Photos can also be downloaded from the photographer's website. The photo booth wasn't available due to a computer problem. Ms. Rieter asked the Committee if the group photo that was taken at the Gala could be used as their picture for the booklet. Mr. Bishop suggested putting a set of the Gala pictures in the time capsule. There are new followers on the 300<sup>th</sup> Facebook page since the Gala. The slideshow Ms. Jolin created could be shown before the Town Meeting. There will be an article about the Gala in next week's paper.

**iii. Holiday Festival, November 14<sup>th</sup>**

The fair is from 9:00 AM until 2:00 PM. Setup will be from 7:30 to 8:30 AM. Committee members will arrive at 9:00 and 11:30 to man the table. Ms. Rieter will follow up to find out if the ornaments will arrive in time, and will submit an ad to the Tri-Town Times the week before.

**iv. Tree Lighting – December 4<sup>th</sup>**

**1. Tree and decorations**

Ms. Lamphere and Ms. Jolin will continue to look for a tree topper, as the one originally purchased was for indoor use only. Ms. Lamphere will order the lights for the tree this week.

*Ms. Rieter moved to add \$200 to the decoration budget to cover the cost of the tree topper. Mr. Hadik seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.*

Mr. Bishop shared a logoed mug from the tree lighting in Wells, Maine, and explained the marketing around it. They could be sold and used for hot chocolate at the tree lighting and the winter festival. The Committee discussed the concept and decided not to pursue it, as they do not want to complicate the event.

**2. Program**

Chairman Methot is trying to set up a meeting with the chorale director for next week. Committee members are invited to attend the meeting, once a date is set.

**3. School Attendance**

The principal will speak with the chorus director about the chorus participating in the ceremony.

**5. New Business**

**a. Firefighter's Association – Moved to November 2<sup>nd</sup>, 7:45 PM**

The meeting will be at the Fire Station.

**b. Ladies' Auxiliary Meeting about decorations – rescheduled?**

The Auxiliary has asked for a donation for the raffle. A set of ornaments was suggested. Ms. Lamphere has put together a gift set of license plates and three ornaments that needs a price.

The Auxiliary meeting needs to be rescheduled. Ms. Lamphere will follow up on this.

**c. Other**

**i. Meeting with organizations**

Mr. Bishop suggested holding a meeting in March and inviting local organizations (the Lions Club, the American Legion, the Boy Scouts, the PTA, etc.) to discuss the 300<sup>th</sup> anniversary events that are coming up and their potential participation in them.

**ii. Halloween Parade**

Mr. Bishop announced the Woburn Halloween parade is this weekend. It is the largest Halloween parade in the Northeast and is put on by the Lion's Club. If the Committee members are interested in seeing how a parade is put on, they could attend.

**iii. Parade**

Mr. Bishop suggested the Committee members watch the Broadway show productions during the Macy's Thanksgiving Day Parade. The dance school would like to do a similar routine in front of the reviewing stand during the parade.

**iv. Gift Certificates**

Mr. Bishop reported that one of the sponsorships was a trade for gift certificates for restaurants and they have been received. One will be used for the raffle and the others can be used as prizes at the car show.

**v. Flyer distribution**

Mr. Bishop suggested asking the School Board for permission to distribute flyers about the 300<sup>th</sup> celebration events to students.

**d. Next meetings – November 16<sup>th</sup>, December 14<sup>th</sup>, January 18<sup>th</sup>**

If the weather is inclement, meetings can be held via Webex.

**e. Future meetings**

There will be a meeting with the Town Fair Committee to continue discussing the finale event on November 16<sup>th</sup> at 6:00 PM.

**6. Executive Session**

**a. Non-Public -RSA 91-A:3,IIc**

*Ms. Lamphere moved to enter non-public session under RSA 91-A:3,IIc, Reputation. Mr. Dinopoulos seconded the motion. A roll call vote was taken, all were in favor. The motion passed unanimously.*

The camera was turned off at 8:31 PM.

The meeting room was re-opened at 9:32 PM.

150 *Mr. Dinopoulos moved that the Committee come out of non-public session. Mr. Hadik*  
152 *seconded the motion. A roll call vote was taken, all were in favor. The motion passed*  
*unanimously.*

154 **10. Return to Regular Meeting**

156 *Ms. Lamphere moved that the minutes for the non-public session be sealed indefinitely. Mr.*  
158 *Dinopoulos seconded the motion. A roll call vote was taken, all were in favor. The motion*  
*passed unanimously.*

160 **11. Adjourn**

162 *Mr. Hadik moved to adjourn the meeting. Mr. Dinopoulos seconded the motion. A vote was*  
164 *taken, all were in favor. The motion passed unanimously. The meeting was adjourned at 9:35*  
*PM.*

166 Respectfully submitted,  
Beth Haggeli, Recording Secretary  
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