

**Town of Chester
Budget Committee
Approved Minutes
October 16, 2017**

I. Meeting to Order

Chair Michael Weider called the meeting to order at 7:06 PM on Monday, October 16, 2017.

II. Pledge of Allegiance

Chair Michael Weider led the meeting in the Pledge of Allegiance.

III. Attendance

Chair Michael Weider
Vice Chair Rhonda Lamphere
Selectman Stephen D'Angelo
Brian Shankey
Chuck Heuer
Brennan Holmes
Kim Peterson - school board representative

Absent:
Becky Owens
Mike Romick, Vice Chair Chester School Board

IV. Announcements by the Chair -

Brent Richardson has resigned, so there is an opening on the Budget Committee.

V. Public Comment –

None

VI. BOS Update – Selectman Stephen D'Angelo

They have been quite bogged down as of late. FD has a new command vehicle. PD has new CIP pickup truck and a new cruiser is being outfitted. The tanker takes a year, so it will be ready next springish. The whole thing had to be paid upfront to a company in Buffalo. Personnel change, Gina has resigned and Nancy has replaced her in Zoning Board Adjustment.

VII. School Board Update –

Quantitative, was attached to the email that was sent out.

1. Enrollment at Chester Academy is 493 for K-8, they had budgeted for 480 but there is no extra charge as no extra teacher has been hired. Enrollment at Pinkerton is 319, and they had budgeted for 326. Some seniors will be graduating soon, and 1/7 of the cost of the 326 is 8th grade AP classes.
2. For the teachers' contract, incentive goals and objectives have been approved.
 - a. I Ready testing accounts for 40%, 80% of students must make one year of growth in reading and math.
 - b. This 10% goal is that 85% of staff have to increase their use of interdisciplinary projects.
 - c. The last 10% is that 85% of staff will increase the use of technology.
3. Buses- the hand me down buses that are being received are 2013 buses instead of the current ones that are from 2006. 84 students will be able to ride these new buses. 4 upgraded buses will be arriving within a few weeks, and the rest over the next few months as they are being refurbished.
 - . Pinkerton buses are currently picking up between 5:50-6:20am, they're trying to change the time to 6:15 and there is a plan of action to help this.
4. The town's audit as a whole looked very good.

Vice Chair Lamphere shared that there are some areas to work on such as impact fees. They'd like to see some improvement with the tracking and dispersal as well as the receipts and cash collection. The unreserved fund balance was good and the whole thing was really pretty clean.

VIII. Committee Updates –

IX. Minutes –

September 18th minutes –

Chair Weider made a motion to accept the minutes with amendments. Mr. Shankey seconds the motion. All in favor, Vice Chair Lamphere and Mr. Heuer abstain. The motion carries.

XI. New Business -

- a. 2017-2018 Budget Calendar
 - i. 1/29 - first meeting of the BC with the school board
 - ii. Alternate dates are 1/31 and 2/1
 - iii. 2/5 - Public Hearing
 - iv. 2/16 - last chance for public hearing
 - v. Annual school district meeting 2/13
 - b. Audit Report
 - c. Review Expenditures

- IT is over because they have a new vendor.
- Major projects, budgeted \$17,000 and they spent \$25,701 which is 51% over. Possibly the stairs near the basketball court, and the rental of the lift for putting the roof on contributed to this overspending.
- PD - server room went over.
- FD- only 22% left for the year.
- Road Agent is on track to overspend - Supplies, 31% left, Highway miscellaneous - over \$140 for uniforms for his staff.
- Getting money back for reimbursement - Vice Chair Lamphere has the check to be transferred back from recreation.
- Revenues under budget equals raising taxes, new revenues report is being sent with the expenditures to stay on track.

XII. Other Business-

Mr. Heuer would like an update on Spring Hill. There are multiple parcels of Spring Hill Farm; however Selectman D'Angelo cannot give an update in public forum.

XIII. Member Comments -

XIV. Public Comments –

XV. Next Meeting Date – November 20, 2017

XVI. Adjourn -

Vice Chair Lamphere made a motion to adjourn. Mr. Heuer seconded the motion. All in favor, the Budget Committee meeting of October 16, 2017 adjourned at 7:50pm.

Respectfully Submitted,

Sarah DeLisle, Recording Secretary