

**Town of Chester  
PACT Committee Meeting  
Monday, July 30<sup>th</sup>, 2018  
Rangeway Meeting Room  
Approved Minutes**

**I Preliminaries**

Call the Meeting to Order  
Pledge of Allegiance  
Roll Call  
Chairman's Additions or Deletions  
Approval of Minutes  
Cabling to MPR  
Overhead Lighting  
Treasurer's Report  
Upcoming Events & Potential Programs  
Non-Public Sessions: Part-Time Studio Coordinator Position & Interviews  
Meeting Adjournment

*1.1 Call to Order*

Bob Grimm, Chairman, called this meeting of the PACT Committee to order at 5:58pm.

*1.2 Pledge of Allegiance*

Chairman Grimm led attendees in the Pledge of Allegiance.

*1.3 Roll Call*

**Members Present:**

Jack Cannon, Vice Chairman  
Stephen D'Angelo, Selectman Liaison  
Bob Grimm, Chairman  
Karl Knudsen, Secretary  
Richard LeBlanc, Treasurer  
Royal Richardson, School Board Liaison

*1.4 Additions or Deletions*

Due to car trouble, Terry Traynor is unable to attend tonight's meeting.

*1.5 Approval of Minutes – June 4<sup>th</sup> & July 19<sup>th</sup>, 2018*

**Secretary Knudsen moved to approve the minutes of 6/4/18 and 7/19/18 as written; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

**II Old Business**

*2.1 Cabling to MPR*

## Town of Chester – PACT Committee Meeting – July 30<sup>th</sup>, 2018

Chairman Grimm submitted a Request for Maintenance to complete cabling to the MPR two weeks ago via the form on [chesternh.org](http://chesternh.org); he has not yet received a response.

Selectman D'Angelo explained that Maintenance Supervisor Provencher just started two weeks ago, and he is still in orientation mode; the Committee should be patient.

### 2.2 *Overhead Lighting*

The overhead lighting project will be complete once Mr. Traynor replaces the ceiling tiles, etc.

Treasurer LeBlanc and Volunteer Castricone rehung the back bar.

### 2.3 *Treasurer's Report*

Treasurer LeBlanc spoke with Finance Director Smith today; as of May 31<sup>st</sup> there was \$48,517.84 in the PACT fund. Last quarter's franchise fee received was \$4,389.81; and \$4,523.11 was spent.

It was noted that in years past, franchise fees received were deposited directly into the PACT fund; of late, the monies are deposited directly into the general fund, and then are transferred into the PACT fund.

There was some discussion about the expense of \$344 for materials used to correct the way the lights were initially installed, which was considered a safety issue. A previous member of the BOS told the PACT Committee that this materials expense would be taken care of. However, the matter was brought up at the June 2<sup>nd</sup> BOS meeting at which point it was determined that PACT would pay. Whether this should be brought back up to the BOS (as two new Selectmen are in place) and rescinded was entertained. It was ultimately decided that no more time & energy should be spent on this issue; the PACT Committee will focus on moving forward.

### 2.4 *Upcoming Events & Potential Programs*

Vice Chairman Cannon asked if Committee used some kind of calendar to plan coverage of events; he is looking forward to hands-on learning experiences. Although there isn't specifically such a calendar at this point, some recurring / anticipated happenings were discussed, along with potential new programs:

- Town Fair in September – Vice Chairman Cannon will be unavailable at this time
- Busche Academy -- opening / closing ceremonies, etc.
- Tentative Spring Hill Farm (Advisory Committee-hosted) event in the Fall; showcasing the Farm's history, trails, outbuildings, antiques, foodscaping project, etc.
- Library Events – including but not limited to Touch-a-Truck with the Fire Department
- Candidate interviews on August 13<sup>th</sup>, 15<sup>th</sup> & 18 – Vice Chairman Cannon is very interested in taking part; he & *Our Town Chester* host / Secretary Knudsen will be in touch.

## III **New Business**

### 3.1 *Non-Public Sessions*

The Committee will go into non-public session to review resumes for the Part-Time Studio Coordinator position; interview two candidates, respectively; and discuss the candidates.

**Vice Chairman Cannon moved that the Committee go into non-public session under NH RSA 91-A:3, II (b), Employment; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

The meeting room was closed at 6:13pm. The Committee will only come back into public session to seal the minutes and adjourn the meeting.

The meeting room was reopened at 8:03pm.

**Chairman Grimm moved that the Committee come out of non-public session; Selectman D'Angelo seconded the motion. The vote was unanimous in the affirmative; so moved.**

**Vice Chairman Cannon moved that the minutes to the first non-public session, on Employment, be sealed for a period of one (1) year; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

**Vice Chairman Cannon moved that the minutes to the second non-public session, on Employment, with the first candidate present, be sealed for a period of one (1) year; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

**Vice Chairman Cannon moved that the minutes to the third non-public session, on Employment, with the second candidate present, be sealed for a period of one (1) year; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

**Vice Chairman Cannon moved that the minutes to the fourth non-public session, on Employment, be sealed for a period of one (1) year; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

#### **IV Adjournment**

The next scheduled meeting of the PACT Committee is Monday, August 6<sup>th</sup>, 2018 at 6:00pm.

**Secretary Knudsen moved to adjourn the meeting; Treasurer LeBlanc seconded the motion. The vote was unanimous in the affirmative; so moved.**

The meeting was adjourned at approximately 8:04pm.

Respectfully Submitted,

Caroline Rose Wilson  
Recording Secretary