

Town of Chester – PACT Committee Meeting – September 18, 2020

APPROVED Minutes

**Town of Chester
PACT Committee Meeting
Friday, September 18, 2020
ZOOM Meeting**

I Preliminaries

1.1 Call to Order

Bob Grimm, Chairman, called this meeting of the PACT Committee to order at 6:02 pm on ZOOM

1.2 Pledge of Allegiance

Chairman Grimm led attendees in the Pledge of Allegiance.

1.3 Roll Call

Members Present:

Bob Grimm, Chair
Jack Cannon, Vice Chair
Stephen D'Angelo, Selectman Liaison
Karl Knudsen, Secretary
Royal Richardson, School District Liaison
Briana Demers, PACT Coordinator joined ZOOM Meeting at 6:10 PM

Public Present:

None

1.4 Approval of Minutes July 18, 2020.

Vice Chair Cannon made a motion to approve the minutes from July 18, 2020 as presented. Motion seconded by Liaison D'Angelo. NO Discussion. Chair Grimm called for a vote on the motion. The vote was 4-0 in the affirmative.

1.5 Approval to release Non-Public Minutes from July 30, 2018, May 19, 2018

Chair Grimm reported that the Non-Public Minutes for July 30, 2018 – four parts were sealed for One year but the committee never voted to release the minutes. Chair Grimm was notified by the Town Administrator Deb Doda and Assistant Town Clerk Barbara Cannon. Chair Grimm said it was formality.

Vice Chair Cannon made a motion to approve the unsealing/release of the four sets of Non-Public minutes from July 30, 2018. Motion seconded by Mr. D'Angelo. No Discussion. Chair Grimm asked for a roll call vote. Vice Chair Cannon YES, Mr. D'Angelo YES, Mr., Knudsen YES, and Mr. Richardson YES. Motion carried 4-0.

Chair Grimm spoke about the Non-Public Minutes from May 19, 2018 the committee at the time voted to seal the minutes indefinitely due to personnel reputation. Chair Grimm felt the Committee did not need to take any action but suggestion on the side of caution to make a motion to keep those minutes sealed.

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Vice Chair Cannon made a motion to have the minutes from May 19, 2018 remained sealed indefinitely. Motion seconded by MR. D'Angelo. No Discussion. Chair Grimm asked for a roll call vote. Vice Chair Cannon YES, Mr. D'Angelo YES, Mr., Knudsen YES, and Mr. Richardson YES. Motion carried 4-0.

II. REPORTS

a. Producer's Report Chair Grimm

Chair Grimm said that Mr. Knudsen and himself recorded nine "Meet the Candidates" for the NH House of Representatives for Rockingham District 4. The shows have aired on Comcast Channel 20, were placed on the Video on Demand Web Site, and uploaded to Facebook. Chair Grimm also stated he reached out to Sandown Access Cable and gave them the videos and was able to post on the Auburn Community Website since there is no local access system in Auburn.

Tentative upcoming shows is the Flag planting at Bushie Academy on September 20, 2020 to have awareness of suicide by Veterans and First Responders. Also, it looks like the NH Senate District candidates will be recorded for an upcoming show with Mr. Knudsen via ZOOM to air up to the November 2020 election.

b. PACT Coordinator Report – Chair Grimm updated the committee on the happenings since the last meeting since Ms. Demers had not joined the meeting. The new equipment for Ch 21 and Ch 22 has been ordered and has arrived. Install will be taking place on Wednesday, September 23rd. Equipment has been ordered for the upgrade at Chester Academy. Once it all arrives a time to schedule their upgrades will be set.

Ms. Demers joined the ZOOM meeting at 6:10 pm. The only addition she had was that she is working with the Chester Fire Department on a Fire Safety program that will played at Chester Academy and on Comcast Channels 32 and 22 as well as on the VOD site. It will be ready for Fire Prevention week in October 2020/

c. Treasurer Report Chair Grimm

Chair Grimm reported that he has not received a PACT fund report from the town yet but does not have any concerns.

III. OLD BUSINESS –

1. Update CIP Purchases and PACT Purchases for 2020

Chair Grimm said that the funds allocated from the CIP for 2020-21 have been earmarked and approved by the Board of Selectmen to purchase the new equipment for the upgrade of Channel 20 and Channel 21. Chair Grimm added that he had sent an updated CIP report to the Planning Board as per their request and does not see a need to ask for any additional funds from the CIP for the 2021-22 year.

V. NEW BUSINESS

1. Budget for 2020-21 Fiscal year/ PACT Warrant

Chair Grimm presented a working budget for the 2020-21 year that will be placed on the 2021 Warrant article. The recommendation is \$36,000 which will come solely from the PACT fund. Chair Grimm also mentioned the PACT line in the town budget should be decreased to \$1 since there are no foreseen costs that the Town should pay for.

Vice Chair Cannon made a motion to accept the warrant for the Operating Budget for 2021-22 at \$36,000 and set the town budget line at \$1. Motion seconded by Mr. Richardson. No Discussion. Chair Grimm asked for a roll call vote. Vice Chair Cannon YES, Mr. D'Angelo YES, Mr. Knudsen YES, and Mr. Richardson YES. Motion carried 4-0.

Chair Grimm will send the Warrant request and the Budget line request to the Town Administrator Ms. Doda.

VI. POLICIES and PROCEDURES - None

VI. ROUNDTABLE - None

VII. NON-PUBLIC - none

VIII. Anticipation of Next Meeting – TBD

IX. ADJOURNMENT

Motion made by Mr. D'Angelo to adjourn the meeting. Second by Secretary Knudsen. No Discussion. Chair Grimm called for a vote on the motion. Motion carried 5-0 with Vice Chair Cannon, Secretary Knudsen, Mr. Richardson, Mr. D'Angelo and Chair Grimm voting in the affirmative.

The meeting was adjourned at 6:20 pm.

Respectfully Submitted September 19, 2020

Robert Grimm

Chair

Chester PACT

APPROVED June 16, 2021