

APPROVED

Town of Chester
PACT Committee Meeting
Wednesday, June 16, 2021

I Preliminaries

1.1 Call to Order

Bob Grimm, Chairman, called this meeting of the PACT Committee to order at 7:03 pm in the Rangeway Access Center at 84 Chester Street, Chester, New Hampshire.

1.2 Pledge of Allegiance

Chairman Grimm led attendees in the Pledge of Allegiance.

1.3 Roll Call

Members Present:

Bob Grimm, Chair
Stephen D'Angelo, Selectman Liaison
Karl Knudsen, Secretary
Royal Richardson, School District Liaison

Members Absent:

Jack Cannon, Vice Chair

Public Present:

None

1.4 Approval of Minutes July 18, 2020.

Liaison D'Angelo made a motion to approve the minutes from September 18, 2020 as presented. Motion second by Liaison Richardson. NO Discussion. Chair Grimm called for a vote on the motion. The vote was 4-0 in the affirmative.

II. REORGANIZATION

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer

Motion made by Liaison D'Angelo to postpone Reorganization until next meeting since Mr. Cannon was absent. Motion seconded by Mr. Knudsen. No Discussion. Chair Grimm called for a vote on the motion. The vote was 4-0 in the affirmative.

Town of Chester – PACT Committee Meeting – June 16, 2021
Approved Minutes

III. REPORTS

a. Producer's Report Chair Grimm

Chair Grimm said that Mr. Knudsen and himself recorded Meet the Candidates for the Town election this past May via Zoom. Chair Grimm also reported that all committee and board meetings since the pandemic began has been broadcast on Comcast Channel 20 and VOD via ZOOM. Now with restrictions lifted meetings will resume broadcast live from the meeting room. Grimm also reported the Annual town meeting was recorded and played back on Ch 20 and made available on VOD. Grimm noted that because of COVID-19 there was not any opportunity to produce any shows in the traditional way. Upcoming shows include Chester Academy's Promotion exercise, Town Fair in September and 300th Anniversary events.

Grimm also reported that the town camera is back up and running and is programming at various times during the day on each channel.

Liaison D'Angelo asked if the feed could be recorded. Chair Grimm said that could be an option with record equipment but wondered what the benefit would be since the Police department was not interested in it years ago. Also, the camera would not define the vehicles plates due to the distance. It was suggested that maybe a better camera could be purchased. It was also suggested that maybe a camera be placed at Wasson Pond by the Senior Center looking to the covered bridge. Chair Grimm said that can be looked into over the summer.

b. Treasurer Report Chair Grimm

Chair Grimm reported that the budget is on target to be within the requested amount from last year's town meeting. The PACT fund looks very stable at last report from the Town treasurer at \$63,804.00. The quarterly franchise fees have been steady for the past three months averaging \$13,700 per quarter. Expenditures for the past year have focused on upgrading the signal and delivery from Chester Academy as requested. The project is now completed and was within expected budget \$16,189.17. The remainder of the expenditures for the year was the completion and upgrade of the new system – which was a godsend facing COVID restrictions.

Grimm said the budget submitted for the 2021-22 year of \$36,000.00 was approved at the annual meeting. Expenditures may include another birddog camera, new studio tripods, renewal of licenses for VOD as well as a part-time coordinator

IV. OLD BUSINESS

Chair Grimm as mentioned in the Treasurer/Financial Report the Chester Academy project has been completed as requested and was within expected budget \$16,189.17. The meetings look and sound are much better. One issue working on is a slight audio hum on Comcast Channel 22, the hum is not on the recordings or on the VOD live feed. Liaison Richardson expressed his thanks and Ben Killar's thanks for the support and effort on the school broadcast and channel.

V. NEW BUSINESS

Chair Grimm reminded the committee Ms. Demers resigned her position at the end of December 2020 for personal reasons. Discussion followed as to finding a replacement and what the options are for the upcoming year. Chair Grimm said that he was able to keep up with all of the ZOOM meetings which averaged 4 nights a week. The new system worked very well since it could be operated remotely. Liaison D'Angelo asked what would happen if something happened to Chair Grimm to which Chair Grimm responded with meetings being held in the Town Meeting room the system has been programmed with the meetings scheduled thru September 2021 to broadcast live and record as long as the camera and audio system is turned on. Chair Grimm said that he has reached out to the NHCCM members and has had no luck and noted that other Access systems were hard pressed to find help. Chair Grimm said he will reach out to Recreation coordinator Corinna Reishus to see if she has anyone on her program that can help over the summer. Chair Grimm will reach out to the area colleges to see if there are any candidates.

Town of Chester – PACT Committee Meeting – June 16, 2021
Approved Minutes

VI. POLICIES and PROCEDURES - None

VII. ROUNDTABLE - None

VIII. NON-PUBLIC - none

IX. Anticipation of Next Meeting – TBD

X. ADJOURNMENT

**Motion made by Liaison D'Angelo to adjourn the meeting. Second by Mr. Knudsen. No Discussion.
Chair Grimm called for a vote on the motion. Motion carried 4-0 with Mr. Knudsen, Liaison Richardson,
Liaison D'Angelo and Chair Grimm voting in the affirmative.**

The meeting was adjourned at 8:04 pm.

Respectfully Submitted June 17, 2021
Robert Grimm
Chair
Chester PACT