

Town of Chester – PACT Committee Meeting – November 14, 2018  
APPROVED March 13, 2019

APPROVED Minutes  
**Town of Chester**  
**PACT Committee Meeting**  
**Wednesday, November 14, 2018**  
**Rangeway Meeting Room**

**I Preliminaries**

*1.1 Call to Order*

Bob Grimm, Chairman, called this meeting of the PACT Committee to order at 7:37pm.

*1.2 Pledge of Allegiance*

Chairman Grimm led attendees in the Pledge of Allegiance.

*1.3 Roll Call*

**Members Present:**

Bob Grimm, Chairman  
Karl Knudsen, Secretary  
Chuck Heuer, Treasurer  
Mike Romick, School Board Liaison  
Briana Demers, PACT Coordinator

**Members Absent:**

Jack Cannon, Vice Chairman  
Stephen D'Angelo, Selectman Liaison

*1.4 Additions or Deletions* – Chair Grimm informed the committee that Terry Traynor has resigned from the committee and turned in his keys. Chair Grimm asked for members to be on the look out for a replacement. Liaison Romick asked if the Board of Selectmen can be approached and ask them to reconsider having the liaisons be voting members.

*1.5 Approval of Minutes – October 30, 2018*

**Treasurer Heuer moved to approve the minutes of October 30, 2018 as written; Secretary Knudsen seconded the motion. The vote was unanimous in the affirmative; so, moved.**

**II. REPORTS**

a. PACT Coordinator Ms., Demers

- Updated committee that she has spent her time from the last meeting working with Treasurer Heuer and Chairman Grimm the upcoming CIP meeting.
- Met with Ms. Karen Lacrouix Principal of Chester Academy regarding the AV club and student involvement. Friday, November 16<sup>th</sup> she will be meeting with the students to discuss the interest in the AV club.
- The Facebook page is now up and active.

b. Treasurer Report Mr. Heuer

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- Reported that the current balance of the PACT fund \$52,718

**III. OLD BUSINESS**

- a. CIP Update – meeting tonight
- b. Website – under construction
- c. Facebook page – see above

**IV. NEW BUSINESS**

- a. Preliminary Budget for 2019-2020 – Chair Grimm asked for items that the committee should be looked at for the upcoming year.
- b. Chair Grimm gave an update on Programming – “Chester Scarecrows 2018 Edition”, “Chester Public Library Haunted House”, “An Evening with Josh Judge” and “Chester Veterans Day Ceremony” have been recorded and are airing on Comcast Channel 21 and on the Demand service. Upcoming programs for December planned are – Christmas in Chester, Breakfast with Santa, and Carol Sing.
- c. Transfer of VHS tapes to digital format – on going.

**V. POLICIES and PROCEDURES - None**

**VI. ROUNDTABLE - None**

**VII. Anticipation of Next Meeting – To Be Determined**

**VIII. ADJOURNMENT**

**Motion made by Treasurer Heuer to adjourn the meeting. Second by Secretary Knudson. No Discussion. Chair Grimm called for a vote on the motion. The vote was unanimous in the affirmative.**

The meeting was adjourned at approximately 8:35 pm.

Respectfully Submitted,

Robert Grimm  
Chair  
Chester PACT