

APPROVED MINUTES

Town of Chester
PACT Committee Meeting
Wednesday, March 30, 2022

I Preliminaries

1.1 Call to Order

Bob Grimm, Chairman, called this meeting of the PACT Committee to order at 6:08 pm in the Rangeway Access Center at 84 Chester Street, Chester, New Hampshire.

1.2 Pledge of Allegiance

Chairman Grimm led attendees in the Pledge of Allegiance.

1.3 Roll Call

Members Present:

Bob Grimm, Chair
Jack Cannon, Vice Chair
Stephen D'Angelo, Selectman Liaison
Karl Knudsen, Secretary
Royal Richardson, School District Liaison
Katelyn Holland, Volunteer

Chair Grimm introduced Katelyn Holland to the members and let them know she has already submitted two video productions to PACT – the 2021 Christmas lighting and the 2022 Winter Carnival at Spring Hill Farm. Ms. Holland introduced herself.

Public Present:

None

1.4 Approval of Minutes November 18, 2021.

Committee members reviewed the minutes from November 18, 2021.

Motion made by Mr. Knudsen and second by Mr. Richardson to approve the minutes.

Chair Grimm called for a voice vote. Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, and Chair Grimm voting in the affirmative 4-0, with Mr. Cannon abstaining.

II. REORGANIZATION

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer

Chair Grimm asked Mr. Richardson to take over meeting to re-organize. Motion made by Mr. Cannon to nominate Mr. Grimm as Chair. Motion seconded by Mr. Knudsen. No other

nominations. Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, and Mr. Cannon voting in the affirmative 4-0. Mr. Grimm abstained.

Chair Grimm retook meeting and asked for a nomination for Vice Chair. Chair Grimm nominated Mr. Cannon. Seconded by Mr. D'Angelo. No other nominations. Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, and Chair Grimm voting in the affirmative 4-0. Mr. Cannon abstaining.

Discussion followed regarding the position of Secretary and Treasurer. The committee felt the positions were not needed.

Motion made by Mr. D'Angelo to not appoint a Treasurer and Secretary. Motion seconded by Mr. Cannon. No Discussion. Chair Grimm called for a vote on the motion. Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, Mr. Cannon, and Chair Grimm voting in the affirmative 5-0.

III. REPORTS

a. Producer's Report submitted by Chair Grimm

1. 300th Anniversary Events in 2021 and 2022 PACT has covered the Christmas Tree lighting and will be covering the upcoming events in 2022 – Proclamation Day in May, 5K Race, Fireman's Muster, Car Show and Parade and Celebration in September
2. OTC Candidates 2022 – Mr. Knudsen annual shows introducing the candidates to the Voters was recorded and aired on Cable, VOD and posted to Facebook
3. Town Meeting and School District meeting were carried live on cable and streaming as well as being posted on Facebook and VOD
4. Continuation of converting VHS shows to Digital continues, the pile is getting smaller.

b. Treasurer Report submitted by Chair Grimm

Chair Grimm updated the group on the Current Budget Balance and Purchases. The PACT fund has a balance of \$88,110.26 as of November 1, 2021 and Expenditures to date have been \$8,581.01. The Budget request for 2022-23 for \$38,000.00 passed at the Town Meeting. Mr. Deangelo expressed his concern that a plan be put in place to define necessary Capital Expenditures (ie; equipment upgrades) and staffing costs. After some discussion it was agreed to upgrade the MPR sound system and explore purchasing wireless mics like the School Board is using. Chair Grimm will gather a list of equipment with pricing and work with Greg Hall to get the project done before next March meetings.

IV. OLD BUSINESS - None

V. NEW BUSINESS –

Chair Grimm reminded the committee that his and Mr. Knudsen's term expires in May 2022 and the Board of Selectmen slated Thursday, April 28, 2022, to come and be re-appointed. Chair Grimm extended the invitation to Ms. Holland to become a member of the committee.

VI. POLICIES and PROCEDURES - None

VII. ROUNDTABLE –

Mr. Richardson brought up the idea to have the Chair be authorized to make needed purchases for PACT. Brief discussion followed and Mr. Richardson made a motion to authorize Mr. Grimm, as Chair, to assume the responsibilities of the Treasurer, working directly with the Town Treasurer and Board of Selectmen on financial issues as those two municipal functions provide oversight

on any transactions. Second by Mr. Knudsen. No further discussion. Chair Grimm called for a vote. Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, and Mr. Cannon voting in the affirmative 4-0. Chair Grimm abstained.

It was discussed to upgrade the MPR sound system and possibility get wireless mics like the school board is using. Chair Grimm will gather a list of equipment with pricing and work with Greg Hall to get the project done before next March meetings.

Ms. Holland explained that she is a senior at Pinkerton and has contacts in the CTE Program's Video Production classes. She offered to reach out to the Pinkerton Dean for this program to see if they can identify more volunteers to work with PACT and to provide content. Mr. Richardson asked her to share her proposal and said that he will reach out to the SAU 82 Superintendent in hopes that the District will communicate their support to the Headmaster of a more "formal" PACT / student intern program going forward.

VIII. NON-PUBLIC - none

IX. Anticipation of Next Meeting – TBD

X. ADJOURNMENT

Motion made by Mr. Knudsen to adjourn the meeting. Second by Mr. Richardson. No Discussion.

Chair Grimm called for a vote on the motion. Motion carried 5-0 with Mr. Knudsen, Liaison Richardson, Liaison D'Angelo, Mr. Cannon, and Chair Grimm voting in the affirmative.

The meeting was adjourned at 6:47 pm.

Respectfully Submitted March 31, 2022
Robert Grimm
Chair
Chester PACT