**CHESTER PUBLIC LIBRARY TRUSTEE MEETING**

**MINUTES FOR WEDNESDAY, NOVEMBER 14, 2018**

**Call to Order:** 6:35 pm

**Present:** MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair; Deb Munson, Treasurer; Mary Richardson, Co-Treasurer; Kandy Knowlton, Library Director;

and Mary Jennings, Secretary.

**Review and Approval of Agenda:** Motion to accept (Mary R). Seconded (Barb).

**Secretary’s Report:** Motion to accept (Mary R). Seconded (Deb).

**Director’s Report:** Motion to accept (Deb). Seconded (Mary J).

**Donations and Contributions:** Included in Director’s Report.

**Treasurer’s Report:** Motion to accept (Mary J). Seconded (Barb).

**Approval of Expenditures and Incoming Checks.**

**Monthly Statistics:** Included in Treasurer’s Report.

**Motion to go into Executive Session and do the meeting out of order per**

**RSA 91-A:3, II (a):** Motion to accept (Mary J). Seconded (Barb) – 7:10 pm.

**Adjournment of Executive Session:** 7:42 pm.

**Old Business:**

Bathroom sinks: The countertops and faucets have been installed.

Foundation update: The decorated wreaths are starting to come in to the

library for the Chester Public Library Foundation wreath raffle to be held at

the Multi- Purpose Room on Saturday, November 24, 2018 from 6-8 pm.

**New Business:**

TheBudget for 2019 – 2020 was discussed.

The Christmas Party for the Library staff will be on Tuesday, December 18,

2018 @ 6pm.

**Plan next month’s agenda.**

**Meeting Adjourned :** 8:10 pm

**Next Meeting:** Tuesday, December 18, 2018 @ 6 pm.

**Submitted by:** Mary Jennings, Secretary