**CHESTER PUBLIC LIBRARY TRUSTEE MEETING**

**Minutes for Tuesday, October 16, 2018**

**Call to Order: 6:41 pm**

**Present:** MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair; Deb Munson, Treasurer; Mary Richardson, Co-Treasurer; Kandy Knowlton, Library Director;

And Mary Jennings, Secretary.

**Review and Approval of Agenda:** Motion to accept (Barbara). Seconded (Mary R).

**Secretary’s Report:** Motion to accept (Mary R). Seconded (Barbara).

**Director’s Report:** Motion to accept (Mary J). Seconded (Deb).

**Donations and Contributions:** Included in Director’s Report.

**Treasurer’s Report:** Motion to accept (Deb). Seconded (Mary J).

**Approval of Expenditures and Incoming Checks.**

**Monthly Statistics:** Included in Treasurer’s Report.

**Old Business:**

Bathroom Sinks: Countertops and faucets will be installed when the

Contractor’s schedule opens up.

Professional Fundraiser: The Trustees; Rachel Sederquest from the Friends

of The Chester Public Library; Kim Misco, Linda Heuer and Ashley Laro from

The CPL Foundation attended the meeting on Monday, October 15, 2018 with

Lisa Merrill-Burzak with LMB Fundraising. Lisa shared her experience with

Fundraising and explained the process and strategies she has used in the past.

Cake Pops: The cake pops Kandy has designed and made with the help of some

volunteers have been selling very well.

Santa’s Breakfast and Fundraising: The library will be having a Cookie Walk at

the Library on Saturday, December 15, 2018. We will be baking cookies and

volunteering with the sales. The Trustees will be donating a wreath for the CPL

Foundation fundraiser on Saturday 11/24/18. We will also be providing

a basket for The Santa’s Breakfast Raffle on Saturday, December 8, 2018.

**New Business:**

Youcaring.com: MaryBeth will research this fundraising site to see if this can

benefit the library as another tool to raise money for the renovation.

**Plan next month’s agenda.**

**Meeting Adjourned:** 8:24 pm.

**Next Meeting:** Tuesday, November 13, 2018 @ 6:30 pm.

**Submitted by:** Mary Jennings, Secretary.