**CHESTER PUBLIC LIBRARY TRUSTEE MEETING**

**Minutes for Tuesday, September 18, 2018**

**Call to Order:** 6:40 pm

**Present:** MaryBeth Ditoro, Chair; Deb Munson, Treasurer; Mary Richardson,

Co-Treasurer; Kandy Knowlton, Library Director; and Mary Jennings, Secretary

**Review and Approval of Agenda:** Motion to accept (Deb), Seconded (Mary J)

**Secretary’s Report:** Motion to accept ( Mary J), Seconded (Deb)

**Director’s Report:** Motion to accept (Mary R), Seconded (Mary J)

**Donations and Contributions:** Included in Director’s Report.

**Treasurer’s Report:** Motion to accept (Mary R), Seconded (Deb).

**Approval of Expenditures and Incoming Checks.**

**Monthly Statistics:** Included in Treasurer’s Report.

**Motion to go into Executive Session and do the meeting of out of order per RSA 91-A:3, II (a):** Motion to accept (Deb), Seconded (Mary R): 6:48 pm.

**Adjournment of Executive Session:** 7:59 pm.

**Old Business:**

 Foundation update: Discussed fundraising ideas including a Gofundme page

 Renovation: Bathroom sinks have come in. Kandy will be picking them up.

**New Business:**

Ed Moran NHLTA Trustee will attend our October meeting to discuss our

 Money Market options.

Discussed Santa’s Breakfast to be held on Saturday, December 8, 2018.

 Staff Christmas Party to be held on Tuesday, December 18, 2018.

**Plan next month’s agenda.**

**Meeting Adjourned:** 8:45 pm.

**Next Meeting:** Tuesday, October 16, 2018 @ 6:30 pm.

**Submitted by:** Mary Jennings, Secretary.