Chester Public Library

Board of Trustees Meeting

Tuesday August 21, 2018, 6:30 pm

Meeting Minutes



Attendance: Barbara Holmes, Deb Munson, Mary Beth Ditoro, Kandy Knowlton

1. Call to Order: 6:42pm
2. Review and Approval of agenda: Barbara motioned, Deb 2nded
3. Secretary's Report: Deb motioned, Barbara 2nded
4. Director’s Report: Barbara motioned, Deb 2nded
5. Donations and Contributions: Acknowledged
6. Treasurer’s Report: Barbara motioned, Deb 2nded
7. Monthly Statistics: reviewed
8. Approval of Expenditures and Incoming Checks: Reviewed: Signed by Deb, Treasurer
9. New Business: Reviewed Policy statement and Policies. Several were amended, several were reviewed.
10. Unfinished business:

* Bathroom sinks: Price quote came in. Waiting to hear from contractor for labor.
* Foundation Update: They have made 10% of the goal.

1. Plan next month’s agenda
2. Next Meeting: September 18, 2018 at 6:30 pm
3. Adjourn
4. Minutes by Mary Beth Ditoro