CHESTER PUBLIC LIBRARY TRUSTEE MEETING

Minutes for Tuesday, June 19, 2018

**Call to Order:** 6:38 pm

**Present:** MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair; Deb Munson, Treasurer; Kandy Knowlton, Library Director; Moriah Gavrish, Architect; and

Mary Jennings, Secretary,

**Review and Approval of Agenda:** Motion to accept (Mary J). Seconded (Barb)

**Secretary’s**

**Report:** Motion to accept (Deb). Seconded (Barb).

**Director’s Report:** Motion to accept (Mary J). Seconded (Deb).

**Donations and Contributions:** Included in Director’s Report.

**Treasurer’s Report:** Motion to accept (Barb). Seconded (Mary J).

**Monthly Statistics:** Included in Treasurer’s Report.

**Approval of Expenditures and Incoming Checks:**

**Old Business:**

***Bathrooms:*** The measurements for the sinks have been taken. Kandy and MaryBeth will pick out the countertops in two weeks.

***Foundation update:*** A letter was sent to Kim Misco giving her the goal of

$85,000 to be raised by the Foundation for our renovation. The Bedazzled Toilet is their current fundraiser. At their meeting on May 17, 2018 a second mailer was discussed as well as other ideas for fundraising.

***Moriah Gavrish, Renovation:*** Discussed cost cutting ideas and getting bids from several companies to do the renovation. Our current estimate is good until September 2019. Moriah will need a six month lead time before construction is started. She will come back for an update in February 2019.

**New Business:**

***Elections:*** Motion to accept officers to stay in their current positions (Deb). Seconded (Barb).

***Review of Physical Plant:*** Motion to change plan (Barb). Seconded (Deb).

***Cherry Tree:*** Pruning to be done in the fall 2018.

**Agenda for July:**

**Meeting Adjourned:** 8:11 pm

**Next Meeting:** Tuesday, July 17, 2018 at 6:30 pm.

**Submitted by:** Mary Jennings, Secretary