Chester Public Library Board of Trustees Meeting

Tuesday March 20, 2018

Secretary’s report

Attendance: Mary Beth Ditoro, Deb Munson, Mary Richardson, Kandy Knowlton

1. Call to Order: 6:55
2. Review and Approval of agenda: Deleted foundation update, added Volunteer of the year, Children’s Librarian of the year, Director’s evaluation. Motion made by Deb Munson, Seconded by Mary Richardson.
3. Secretary's Report: Motion to accept by Mary Richardson, Seconded by Deb Munson.
4. Director’s Report: Motion made by Deb Munson, Seconded by Mary Richardson.
5. Donations and Contributions: included in Director’s report
6. Treasurer’s Report: Motion to accept by Mary Richardson, Seconded by Deb Munson.
7. Approval of Expenditures and Incoming Checks
8. Monthly Statistics
9. Unfinished business:
* Windows: Finished. Grates for bottom part of windows are backordered. Will be installed as soon as they come in.
* Kandy’s evaluation will be typed and ready to present to her at the April meeting.
1. New Business:
	* Kandy will be nominating Jim G. for NH Library Volunteer of the year
	* Trustees will be nominating Miss Diane for Children’s Librarian of the year.
	* Filing for Library trustee starts 3/21. Mary Beth and Barbara are up for re-election.
	* May conference: Monday, May 14th.
	* Deb sits on the Age Friendly Communities committee sponsored by AARP and the Tufts Foundation. They would like the Library to get involved. This was tabled until all our Trustees are in attendance.
2. Plan next month’s agenda
3. Next Meeting: April 17, 2018 at 6:30 pm
4. Adjourn: 8: 35pm
5. Recorded by Mary Beth Ditoro