

CHESTER PUBLIC LIBRARY TRUSTEES MEETING

Minutes for Tuesday, October 17, 2017

Call to Order: 6:35 pm

Present: MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair; Deb Munson, Treasurer; Kandy Knowlton, Library Director; Kim Misco; Chairperson CPL Foundation, and Mary Jennings; Secretary

Review and Approval of agenda: Motion to accept (Barb) and seconded (Deb)

Secretary's Report: Motion to accept (Barb) and seconded (Deb)

Director's Report: Motion to accept (Mary J.) and seconded (Barb)

Donations and Contributions: Included in Director's Report

Approval of Expenditures and Incoming Checks:

Treasurer's Report: Motion to accept (Barb) and seconded (Mary J)

Monthly Statistics: Included in Treasurer's Report

Old Business:

Windows: Kandy called John Sullivan at Seacoast Windows. The original estimate for the replacement windows has been approved. He is coming in November to install them.

Flooring: Kandy will call for pricing for the linoleum in the bathrooms.

New Business:

Wordpress: Kandy is planning to attend Wordpress classes.

Foundation: Kim Misco gave us an update. The NH Attorney General has accepted the Foundation. They have also received approval from the Department of Justice. They still need to do the IRS filing for the 501 status. The Foundation had a successful outing at the Town Fair. They were able to gain a few more members. A volunteer has agreed to do a flyer free of charge. Kim discussed her concerns regarding fundraising for the foundation. We have invited all the Friends of the Library to a meeting with us on Tuesday, 10/24/17 at 7 pm to discuss these concerns.

The next meeting for the CPL Foundation is Thursday, 10/26/17.

Generator: We have asked Kandy to add a generator to the CIP for the library.

Breakfast with Santa: We will be providing some baskets for the raffle.

Agenda for Meeting in November:

Adjournment: 9 pm

Next Meeting: Tuesday, November 28, 2017 @ 6:30 pm.

Submitted by: Mary Jennings