

# CHESTER PUBLIC LIBRARY TRUSTEES MEETING

Minutes for Tuesday, July 18, 2017

**Call to Order:** 6:30 pm

**Present:** MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair; Deb Munson, Treasurer; Mary Richardson, Co-Treasurer; Kandy Knowlton, Library Director; Mary Jennings, Secretary

**Motion to go into Executive Session and do the meeting out of order per RSA 91-A:3, II (a):** (Deb) and seconded (Barb) 6:36 pm.

**Adjournment of Executive Session:** 7 pm.

**Reconvene:** 7 pm.

**Review and Approval of agenda:** Motion to accept (Deb) and seconded (Barb)

**Secretary's Report:** Motion to accept (Mary J) and seconded (Mary R.)

**Director's Report:** Motion to accept (Barb) and seconded (Deb)

**Donations and Contributions:** Included in Director's Report

**Treasurer's Report:** Motion to accept (Deb) and seconded (Barb)

**Monthly Statistics:** Included in Treasurer's Report

**Approval of Expenditures and Incoming Checks:**

## **Old Business:**

*Foundation Update:* the foundation had a positive meeting and will meet again on 8/1/17.

*Moriah Gavrish:* will put together color palettes to help get a cost estimate for our plans.

*Daffodil Project:* The Friends will be purchasing some tulips for the library.

## **New Business:**

*Trustee Postions:* All of the trustees have elected to keep their current positions.

*Vacation:* We will not have a trustees meeting in August.

**Agenda for Meeting in September:** Update personnel policy and policy statements.

**Adjournment:** 8:30 pm

**Next Meeting:** Tuesday, September 19, 2017

**Submitted by:** Mary Jennings

