

**CHESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, APRIL 18, 2017**

**Call to Order:** 6:15 pm

**Present:** MaryBeth Ditoro, Chair; Barbara Holmes, Co-Chair;  
Deb Munson, Treasurer; Mary Richardson, Co-Treasurer,  
Kandy Knowlton, Library Director; Mary Jennings, Secretary,  
Moriah Gavrish, Architect

**Review and Approval of Agenda:** Motion to accept: Barbara Holmes, Seconded: Mary Richardson

**Secretary's Report:** Submitted by MaryBeth Ditoro. Motion to accept: Mary Richardson, Seconded: Mary Jennings

**Director's Report:** Motion to accept: Mary Jennings, Seconded: Deb Munson

**Donations and Contributions:** In Director's Report

**Treasurer's Report:** Motion to accept: Deb Munson, Seconded: Mary Richardson

**Monthly Statistics:** Included in Treasurer's Report

**Approval of Expenditures and Incoming Checks:** In Treasurer's Report

**Unfinished Business:**

***Foundation:*** Discussed the renovation kickoff to be held at Steven's Hall on Monday, May 8, 2017 from 6-8 pm. We will provide food and beverages. Deb will write the brochure for the renovation kickoff. Moriah will print up some pictures of our ideas for the renovation and bring some samples of flooring. We will approach members of the foundation and ask them to speak at the kickoff.

***Moriah Gavrish, Architect:*** Discussed flooring in the children's section. Moriah will bring more carpeting samples. No response from interior designer.

***Windows:*** CIP for the windows will be voted on at Town Meeting on 5/13/17

***Conferences and workshops:*** Mary Jennings to attend NHLTA workshop for new Trustees. Reminder of May Conference to be held 5/23/17.

**New Business:**

**Plan next month's agenda:**

**Next meeting:** Tuesday, May 16, 2017

**Adjourn:** 8:30 pm

