**CHESTER PUBLIC LIBRARY TRUSTEES MEETING MINUTES**

**Tuesday, June 29, 2021**

**Call to Order:** 6:40pm

**Attendance:** MaryBeth Ditoro, Chair; Deb Munson, Treasurer; Mary Richardson, Co-Treasurer, Beth Swanson, Secretary; Kandy Knowlton, Director

**Review and Approval of Agenda:** Motion to Accept: Mary Richardson ; Seconded: Beth Swanson

**Secretary’s Report:** Motion to Accept: Deb Munson; Seconded: Mary Richardson

**Director’s Report:** Motion to Accept: Beth Swanson; Seconded: Deb Munson

**Donations and Contributions:** Motion to Accept: Deb Munson; Seconded: Beth Swanson

**Treasurer’s Report:** Motion to Accept: Mary Richardson; Seconded: Deb Munson

**Approval of Expenditures and Incoming Checks:**Motion to Accept: Beth Swanson; Seconded: Mary Richardson

**Monthly Statistics:** Motion to Accept: Mary Richardson; Seconded: Deb Munson

**Old Business:**

**Tables for Meeting Room:** Discussed the benefits of card tables and new folding chairs for a more economical and practical option. Discussed the Reveal flip top nesting tables by Mitylite. Quote has been requested. We are giving permission to Kandy to purchase 4 square tables if table costs are below $1000 each. Motion to Accept: Mary Richardson; Seconded Beth Swanson. Voted unanimously.

New Business:

Election of Officers: All officers will remain as they were in the previous year. Motion to Accept: Deb Munson; Seconded Mary Richardson. Voted unanimously.

**Eversouce** is looking to give local organizations grant money to improve communities in their service areas. They would need to give the money to a 501c which would be the Foundation. Discussion regarding speaking to Rich Bellmore and a few other people in town to get a more accurate price and ideas for the patio.

Entrance into the Phase Four COVID mitigation strategies was discussed and a report was provided by Kandy Knowlton. All milestones that were originally put into place at the start of the pandemic have been met. Motion to Accept: Beth Swanson; Seconded Deb Munson. Voted unanimously.

Plan Next Month’s Agenda:

Next Meeting: July 20, 2021 6:30pm

Meeting Adjourned: 8:10pm

**Submitted by:** Beth Swanson, Secretary