**CHESTER PUBLIC LIBRARY TRUSTEES MEETING MINUTES**

**Tuesday, September 21, 2021**

**Call to Order:** 6:40pm

**Attendance:** MaryBeth Ditoro, Chair; Deb Munson, Treasurer, Beth Swanson, Secretary; Mary Jennings, Vice Chair; Kandy Knowlton, Director

**Review and Approval of Agenda**: Motion to Accept with addition of Haunted House and Renovation Celebration: Deb Munson; Seconded: Mary Jennings;

**Secretary’s Report:** Motion to Accept: Mary Richardson; Seconded: Deb Munson

**Director’s Report**: Motion to Accept: Mary Richardson ; Seconded: Deb Munson

**Treasurer’s Report**: Motion to Accept: Mary Jennings; Seconded Beth Swanson

**Approval of Expenditures and Incoming Checks**: Motion to Accept: Deb Munson; Seconded: Mary Richardson

**Monthly Statistics:** Motion to Accept: Beth Swanson; Seconded: Mary Richardson

**Old Business:**

Renovation Celebration: The date is Thursday October 14th from 6-8p with ribbon cutting at 6:30.

**New Business:**

CIP for 2022 vote - Alex Campbell was the only contractor who came out and gave a quote of the 3 Kandy reached out to. He provided a quote of $18,000 for a patio off the back of the building including steps from the new door and including a seating wall. Kandy will present it to the town for CIP consideration. An additional quote for the addition of a door off the children’s wing was $1149.

Haunted house fundraiser Saturday October 23rd, would close the library that day for decoration / prep time. It will take place here in the library this year. MOTION TO CLOSE THE LIBRARY for that day: Motion to Accept Mary Jennings; Seconded: Deb Munson VOTE: Unanimously

**Executive Session started at 7:20pm / ended 8:04pm**

**Plan Next Month’s Agenda:**

**Next Meeting:** Tuesday October 19, 2021

**Meeting Adjourned: 8:12pm**

**Submitted by:** Beth Swanson, Secretary