Chester Public Library

Board of Trustees Meeting

Tuesday June 18, 2019, 6:30 pm

Meeting Minutes

Attendance: Mary Beth Ditoro, Barbara Holmes, Kandy Knowlton, Deb Munson, Mary Richardson

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1. Call to Order: 6:35
2. Review and Approval of agenda: Barbara made motion, Deb Seconded
3. Secretary's Report: Mary made motion, Deb seconded
4. Director’s Report: Deb made motion Mary Seconded
5. Donations and Contributions
6. Treasurer’s Report: Deb made motion, Barbara seconded
7. Approval of Expenditures and Incoming Checks
8. Monthly Statistics
9. Executive session: Entered 7:50 Ended 8:00. Personnel issue
10. New Business:
* Annual review of Policy Statement: Changes made to staff paid vacation/sick/personal leave
1. Plan next month’s agenda
2. Next Meeting: July 16, 2019 6:30 pm
3. Adjourn