**CHESTER PUBLIC LIBRARY TRUSTEES MEETING MINUTES**

Tuesday, April 19, 2022

**Call to Order:** 6:39pm

**Attendance:** Mary Richardson, Vice Chair; Deb Munson, Treasurer, Beth Swanson, Secretary; Mary Jennings, Co Treasurer; Kandy Knowlton, Director

**Review and Approval of Agenda:** Motion to Accept: Deb Munson; Seconded: Beth Swanson

**Secretary’s Report:** Motion to Accept: Beth Swanson; Seconded: Deb Munson

**Director’s Report:** Motion to Accept: Mary Jennings; Seconded: Deb Munson

**Treasurer’s Report:** Motion to Accept: Beth Swanson; Seconded :Mary Jennings

**Approval of Expenditures and Incoming Checks:** Motion to Accept: Deb Munson; Seconded: Beth Swanson

**Monthly Statistics:** Motion to Accept: Mary Jennings ; Seconded: Beth Swanson

**Old Business:**

Landscaping: the homeschool group is planning on returning this spring to do plantings.

Donor Tree Update:The tree/leaves are on order. It will be about 12 weeks for delivery.

**New Business:**

Personnel: Discussion and vote to use available remaining funds in the current fiscal year to give one staff member her equity raise as of the next pay period. Unanimously approved.

Chester 300th Celebration: On Saturday, May 7th the Proclamation Ceremony will be held at Steven’s Hall. We were asked to close the library on that day to allow for the entire parking lot to be used for this event. Unanimously approved.

**Plan Next Month’s Agenda:**

**Next Meeting:** May 17, 2022 at 6:30pm

**Meeting Adjourned:** 8:09pm

**Submitted by:** Beth Swanson, Secretary