

Chester Public Library
Board of Trustees Meeting Minutes
Tuesday June 21, 2022, 6:30 pm

Meeting called to order at 6:37pm.

Attendance: MaryBeth Ditoro, Chair; Deb Munson, Treasurer; Beth Swanson, Secretary; Mary Richardson; Andrea Brown; Kandy Knowlton, Director

Review and Approval of Agenda: No changes, Motion to Accept: Beth S.; Seconded: Deb M., All in Favor

Secretaries Report – No changes, Motion to Accept: Mary R.; Seconded: Deb M. All in favor

Director's Report – No changes, Motion to Accept: Deb M., Seconded: Beth S., All in favor

Donations and Contributions: No changes, Motion to Accept: Mary R., Seconded: Beth S., All in favor

Treasurer's Report: Motion to Accept: No changes, Motion to Accept: MaryBeth D., Seconded: Mary R., All in favor

Approval of Expenditures and Incoming Checks: No changes, Motion to Accept: Deb M., Seconded: Mary R., All in favor

Monthly Statistics: No changes, Motion to Accept: Mary R., Seconded: Deb M., All in favor

New Business:

- Appointment of New Trustee: Beth S. motions to appoint Andrea Brown as Library Trustee. Seconded: Mary R., All in favor.
- Election of Officers: MaryBeth D. motions to appoint Trustees into to following offices, Second: Beth; All in favor
 - Chair: MaryBeth Ditoro
 - Co-Chair: Beth Swanson
 - Treasurer: Deb Munson
 - Co-Treasurer: Mary Richardson
 - Secretary: Andrea Brown
- Patio Proposal: MaryBeth D. made motion to vote to encumber funds in the amount of \$40,000 to cover the following patio project expenses. Seconded: Deb M., All in Favor
 - Masonry patio w. seating, estimate \$20,000.
 - Window removal and door installation, estimate \$5000.
 - Misc. Lighting and electrical
 - Landscaping for Library property
 - Additional furnishings as needed
 - Covering for Patio, Discussed fabric panels for gazebo option. Further discussion planned.
 - Potential project start for the second week in July.
- The Board entered into Non-Public Session at 7:14 and returned to public session at 7:45.
- Annual Review and Policy Statement tabled until the next meeting.

Next Meeting: July 19, 2022 at 6:30 pm.

Meeting Adjourned by MaryBeth D. at 8:28pm