**Chester Public Library**

**Board of Trustees Meeting Minutes**

**Tuesday, January 17, 2023, 6:30 pm**

**Meeting called to order by** MaryBeth D.. at 6:40pm.

**In Attendance:**; MaryBeth Ditoro, Chair; Beth Swanson, Co-Chair; Deb Munson, Treasurer; Andrea Brown, Secretary; Mary Richardson, Kandy Knowlton, Director

**Absent:** N/A

**Review and Approval of Agenda:** Approved with addition of two items of new business, Motion to Accept: Deb M.; Seconded: Andrea B., All in Favor

**Secretaries Report** – No changes, Motion to Accept: Andrea B.; Seconded: Deb M., All in favor

**Director’s Report** – No changes, Motion to Accept: Deb M., Seconded: Andrea B., All in favor

**Donations and Contributions:** No changes, Motion to Accept: Andrea B., Seconded: Beth S., All in favor

**Treasurer’s Report: Motion to Accept:** No changes, Motion to Accept: MaryBeth D., Seconded: Deb M., All in favor

**Approval of Expenditures and Incoming Checks:** No changes, Motion to Accept: Deb M., Seconded: Mary R., All in favor

**Monthly Statistics:** No changes, Motion to Accept: Beth S.., Seconded: Deb M., All in favor

**Old Business:**

* Mini split quote - Quote received $4168 from Ouwerkerk Plumbing and Heating to add a mini-split to the library meeting room. Deb M. will see if Eversource and/or another vendor can come and assess the library’s current HVAC system.

**New Business:**

* New Hire (substitute) - Amy Friedman hired as an on-call substitute.
* Elections - Andrea Brown to submit name for trustee election.
* Water - Library will trial the sale of bottled water.
* Recycle Bin - Plastic bag collection bin to be put on the library porch as part of a state initiative to reduce plastic waste.

**Plan next month’s agenda**

**Next Meeting:** February 21, 2023 at 6:30 pm.

**Meeting Adjourned** by Mary R.at 8:16 pm