**Chester Public Library**

**Board of Trustees Meeting Minutes**

**Tuesday, March 21, 2023, 6:30 pm**

**Meeting called to order by** MaryBeth D. at 6:32pm.

**In Attendance:**; MaryBeth Ditoro , Chair; Beth Swanson, Co-Chair; Deb Munson, Treasurer; Andrea Brown, Secretary; Mary Richardson, Kandy Knowlton, Director

**Absent:** N/A

**Review and Approval of Agenda:** Moving RTK law/requests/update to end of the agenda. Motion to Accept: Beth S.; Seconded: Mary R., All in Favor

**Secretaries Report** – No changes, Motion to Accept: Mary R.; Seconded: Beth S., All in favor

**Director’s Report** – Sick time policy to be revised to 12 days per year for full time employees, 5 days per year for all other part-time staff regardless of how many hours worked each week. Time to be used for personal and familial sick coverage. Policy will be written up and voted on at the next meeting. Motion to Accept: Beth S., Seconded: Deb M., All in favor

**Donations and Contributions:** No changes, Motion to Accept: Andrea B., Seconded: Deb M., All in favor

**Treasurer’s Report:** No changes, Motion to Accept as is: Mary D., Seconded: Beth S., All in favor

**Approval of Expenditures and Incoming Checks:** No changes, Motion to Accept: Mary R., Seconded: MaryBeth D., All in favor

**Monthly Statistics:** No changes, Motion to Accept: Andrea B., Seconded: Beth S., All in favor

**Executive Session:** We did not enter the executive session.

**New Business:**

* NHLTA May Conference: May 9th at Grappone Conference Center in NH. Registration deadline April 21, 2023.
* Regional conference - Monday, April 17th 5:30-7pm. Beth, Deb and Andrea, interested in attending.
* Policy change proposals
	+ Printing cost: Proposed increase in cost for printing per page from $.25 to $.50, trustees not in favor.
	+ Library card replacement cost: Proposed increasing from $2.00 to $5.00, trustees in favor.
* Susie Spikol, author of **The Animal Adventurer’s Guide** presentation in conjunction with the Conservation Committee. Library is on board with this collaboration.
* Possible change of April meeting to the 11th. Meeting changed to April 10th, 2023.

**Unfinished Business**

* RTK law/request/update

**Plan next month’s agenda**

**Next Meeting:** April 10th, 2023 at 6:30 pm.

**Meeting Adjourned** by MaryBeth D.at 8:28 pm