

Chester Public Library
Board of Trustees Meeting Minutes
Tuesday, July 25, 2023 6:30 pm

Meeting called to order by MaryBeth D. at 6:35pm.

In Attendance: MaryBeth Ditoro, Chair; Beth Swanson, Co-Chair; Deb Munson, Treasurer; Andrea Brown, Secretary; Kandy Knowlton, Director **Absent:** Mary Richardson, Co-Treasurer

Review and Approval of Agenda: Additions: Foundation, Bedrock Gardens pass, Library Complaint to New Business. Motion to Accept: Beth S.; Seconded: Deb M., All in Favor

Secretary's Report – No changes, Motion to Accept: Deb M., Seconded: Andrea B., All in favor

Director's Report – No changes, Motion to Accept: Beth S., Seconded: Deb M., All in favor

Donations and Contributions: No changes, Motion to Accept: Andrea B., Seconded: Beth S., All in favor

Treasurer's Report: Additions: Research on investment account fees presented by Beth S., Motion to Accept: MaryBeth D., Seconded: Deb M., All in favor

Approval of Expenditures and Incoming Checks: No changes, Motion to Accept: Deb M., Seconded: MaryBeth D., All in favor

Monthly Statistics: No changes, Motion to Accept: Andrea B., Seconded: Deb M., All in favor

New Business:

- Patio Covering Update: Patio ordered and deposit paid. Lead time is 8 weeks.
- Review Statement of Concern Policy and Form
- Foundation: Additional fundraising options discussed
- Bedrock Gardens pass: Exploring additional museum passes to offer to patrons.
- Library complaint: Discussed speed at which newly published materials are acquired by the library.

Unfinished Business:

- Annual Review of Policy Statement - Motion to accept with Amendments: Deb M., Seconded: MaryBeth D., All in favor
- Landscaping: Birdcage/Dress sculpture by Mielle Riggie installed adjacent to the library front porch.
- Holiday party: To be potentially held this year during the December staff meeting.
- State Library sign: Tabled until next meeting.

Executive Session - Not held

Next Meeting: September 19th, 2023, 6:30pm

Meeting Adjourned by MaryBeth D. at 8:35 pm

Respectfully submitted, Andrea Brown