**Chester Public Library**

**Board of Trustees Meeting Minutes**

**Tuesday, October 24, 2023 6:30 pm**

**Meeting called to order by** MaryBeth D. at 6:42pm.

**In Attendance:** MaryBeth Ditoro, Chair; Beth Swanson, Co-Chair; Deb Munson, Treasurer; Mary Richardson, Co-Treasurer, Andrea Brown, Secretary; Kandy Knowlton, Director

**Review and Approval of Agenda:** Addition of Foundation wreath to new business. Motion to Accept: Deb M.; Seconded: Beth S., All in Favor

**Secretary’s Report** – No changes, Motion to Accept: Andrea B., Seconded: Mary R., All in favor

**Director’s Report** – No changes, Motion to Accept: Mary R., Seconded: Deb M., All in favor

**Donations and Contributions:** No changes, Motion to Accept: Beth S., Seconded: Andrea B., All in favor

**Treasurer’s Report:** Motion to Accept: MaryBeth D., Seconded: Deb M., All in favor

**Approval of Expenditures and Incoming Checks:** No changes, Motion to Accept: Deb M., Seconded: MaryBeth D., All in favor

**Monthly Statistics:** No changes, Motion to Accept: Andrea B., Seconded: Deb M., All in favor

**New Business:**

* Damage to building
	+ Awaiting repair quote
* Budget meeting
	+ Date not yet established, perhaps January or February.
* Gift basket/gift cards for Breakfast with Santa w/ Friends of the Library.
	+ Tuckaway Tavern $50 gift card. Need by November 8th.
* Wreath Auction for the Library Foundation
	+ Tickets to library events; Breakfast with Santa, Gingerbread, December craft event
	+ Candy wreath
* Pelmac quote
	+ Quote for increased security at the library. We will look into getting a grant to subsidize this cost.

**Executive Session**

**Next Meeting:** November 21st, 2023 at 6:30pm

**Meeting Adjourned** by MaryBeth D.at 8:15pm