**Chester Public Library**

**Board of Trustees Meeting Minutes**

**Tuesday, November 21, 2023 6:30 pm**

**Meeting called to order by** MaryBeth D. at 6:43pm.

**In Attendance:** MaryBeth Ditoro, Chair; Beth Swanson, Co-Chair; Deb Munson, Treasurer; Andrea Brown, Secretary; Kandy Knowlton, Director **Absent:** Mary Richardson, Co-Treasurer

**Review and Approval of Agenda:** Addition of programming of religious leaders and Spring Hill Farm winter event. Motion to Accept: Beth M.; Seconded: Deb S., All in Favor

**Secretary’s Report** – No changes, Motion to Accept: Andrea B., Seconded: MaryBeth D., All in favor

**Director’s Report** – No changes, Motion to Accept: Andrea B., Seconded: Deb M., All in favor

**Donations and Contributions:** No changes, Motion to Accept: Beth S., Seconded: Andrea B., All in favor

**Treasurer’s Report:** Motion to Accept: MaryBeth D., Seconded: Deb M., All in favor

**Approval of Expenditures and Incoming Checks:** No changes, Motion to Accept: Deb M., Seconded: MaryBeth D., All in favor

**Monthly Statistics:** No changes, Motion to Accept: Andrea B., Seconded: Deb M., All in favor

**New Business:**

* **Review/approve Nursing Mother’s Policy #18**
  + No changes, Motion to Accept: Andrea B., Seconded: Beth S., All in favor
* **Christmas staff gifts**
  + $25 Amazon gift cards approved for library staff.
* **Holiday 2024 calendar**
  + No changes, Motion to Accept: Deb M., Seconded: Andrea B., All in favor
* **Programming led by religious leaders**
* **Spring Hill Farm Winter event**
  + Check in with the library groups to see if any are interested in running a program or fundraiser at the Spring Hill Farm event.
* **Review of sealed minutes**

**Next Meeting:** December 19th, 2023 at 6:00pm

**Meeting Adjourned** by MaryBeth D.at 8:05pm