

Town of Chester
Joint Loss Management Committee Meeting
Tuesday, April 12th, 2016
Police Department Training Room
Approved Minutes

I Preliminaries

10:00AM Call the Meeting to Order

Roll Call

Approval of Minutes

Playground Hazard

Town Hall Alarms

Safety Updates

Reports of Accidents/Injuries

Reports from Departments

Miscellaneous

Adjournment

1.1 Call to Order

The meeting of the Town of Chester Joint Loss Management Committee was called to order at 10:15am.

1.2 Roll Call

Members present:

Aaron Berube, Police Chief, Acting Chair

Andrew Hadik, Planning Department

Andrew Higham, Highway Department

Greg Bolduc, Interim Fire Chief

Timothy Loveless, Police Department

Members absent:

Tony Amato, Maintenance Supervisor

Pat Tymoniewicz, Board of Selectmen Administrative Assistant

Erin Newnan, Acting Town Clerk

Dick Trask, Board of Selectmen liaison (ex-officio)

II. Old Business

2.1 Approval of Minutes

January 12th, 2016: It was suggested that all references to Erin Newnan be changed from "Ms" to "Mrs". Mr. Higham moved to accept the minutes as amended; Sergeant Loveless seconded the motion. The vote was four in favor with Interim Fire Chief Bolduc abstaining due to absence from the meeting in question; so moved.

2.2 Playground Hazard

The Eagle Scout Water Fountain project at the Playground was addressed again. The fountain was tented over the winter and remains winterized; as such, it has not been foamed over or fenced in, as suggested in January. There is a concern that fencing would be unacceptable under the ADA.

As the Town will have a new insurance carrier as of July 1st, this will be addressed with them at that time. Sergeant Loveless was asked to follow up with Recreation Coordinator Sharon DeLuca on the following, which is taken from the January meeting minutes:

The town's Recreation Coordinator, Sharon DeLuca, has been enlisted to address this issue with the state; and Fire Chief Antoine expects a report to be available for the next JLMC meeting.

It was reiterated that the fountain was specifically placed well away from the arc of swings. Due to its weight and plumbing, it cannot be moved.

2.3 Town Hall Alarms

The Assessing Office alarm will be tested today. It is unknown if the distance is still an issue with the Recreation Office; Sergeant Loveless will follow up. The Planning Office button is difficult to push. Interim Fire Chief Bolduc found a button under the Fire Chief desk, and pushed it numerous times, but with no apparent result; it is unknown what this button is for.

III. New Business

3.1 Safety Updates

According to Interim Fire Chief Bolduc, not all members of the Fire Department are Flagger Certified.

A malfunctioning gate at the Playground was noted. Mr. Hadik has repaired it three (3) times already; it appears that patrons might be kicking it open/closed, which is impacting a hinge. Maintenance Supervisor Amato will be speaking with Sturdy Fence about a solution. This should only be a safety issue if a parent is distracted and does not watch his child.

There was a power outage at Town Hall during last week's Planning Board meeting; the majority of the emergency lights did not function, nor did the generator. This was reported to the Board of Selectmen. Maintenance Supervisor Amato has arranged for Brian from BK Electric to replace lights and batteries, and the improperly set generator switch was reset.

Interim Fire Chief Bolduc was informed by Maintenance Supervisor Amato that none of the Fire Alarms or Sprinkler Systems had been tested by the Fire Department since 2009; this should have been done annually. Interim Fire Chief Bolduc has informed the Fire Marshal and those tests will be done. Firefighter Jason Coulter is relatively new at inspecting; he will be working with the Derry Fire Chief.

There is no Fire Alarm system at the Salt Shed, nor is there a telephone, but there is power. Mr. Antoine was supposed to arrange for a radio box with Road Agent Oleson. Police Chief Berube noted that Pelmac handles their alarms; Maintenance Supervisor Amato should request an estimate.

3.2 Reports of Accidents/Injuries

Highway: None, according to Mr. Higham. It was not a severe winter.

Police: There were 23 accidents since the January meeting; more than 50% of those resulted in an injury. Police Chief Berube reported that traffic accident fatalities in the state of New Hampshire are up approximately 50% over 2015; last year there were 13 fatalities at this point in time, and so far this year there have been 25. A report is attached at the conclusion of these minutes.

The Police Department itself had two accidents, as follows:

February 24th, 2016, 2:05am: Collision between a cruiser and a deer on North Pond Road, which had minimal snow. There was no injury to the Officer, and therefore no Workers' Compensation claim; the cruiser sustained \$3,500 worth of damage.

April 5th, 2016, 7:00am: A three-car collision, one of which was a cruiser, at the intersection of Sandown Road and Haverhill Road. The Officer was not in the cruiser when the collision occurred, and was found not to be at fault. There was injury, but not to the Officer, and therefore no Workers' Compensation claim. The cruiser sustained over \$20k worth of damage, but will not be totaled. A photo is attached at the conclusion of these minutes.

3.3 Reports from Departments

Planning: New water heaters for the MPR are in the CIP. There will be a total of three; one will always be on, on a rotating basis, and when the MPR is being used as an emergency shelter, all three can be on.

Emergency Management: Interim Fire Chief Bolduc believes that the Town received a Homeland Security grant to purchase portable lights and signage, but no records can be found.

Fire Department: There is no security system at the Fire House. There was some discussion about adding a key fob entry system, motion detectors, cameras, and new deadbolts. This work should be put into the CIP.

Police Department: Police Chief Berube plans to schedule a 2-3 hour class on Active Shooter Drills for Town Employees. Sergeant Loveless and Sergeant Sable have taught this class at Chester Academy and at the Library. Training needs to be repetitive in order to make necessary actions second nature.

Highway: Cole Road will be posted shortly to restrict traffic to vehicles under 6 tons, and shut down for culvert repairs as of April 25th, 2016. It will remain closed for approximately one month in order to allow the concrete to cure properly.

3.4 Miscellaneous

Heroin overdoses are double over last year; all should be aware. Although there have been none in Chester, there are in neighboring Towns. Drug arrests, both for driving under the influence and possession, are 'through the roof'. There was some discussion about Narcan. The Fire Department, as a stand-alone EMS unit, carries it; the Police Department does not. It would be prohibitively expensive to certify the Police Department to carry Narcan, and as any opioid overdose is responded to as a medical emergency, the Fire Department's Rescue Truck or Derry Ambulance (who also carries Narcan) would always be available.

IV. Adjournment

The meeting was adjourned at 11:19am.

Respectfully Submitted,

Debra H. Doda

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES

John J. Barthelmes
Commissioner
Department of Safety

Elizabeth A. Bielecki
Director
Division of Motor Vehicles

Dept. of Safety Fatal Crash Unit		G. Wilder 227-4185	Release Date	April 11, 2016	
Totals		FATAL MOTOR VEHICLE CRASHES		SPLY*	2016 to date
2014	2015				% +/-
89	103	Crashes for January 1, 2016 to April 10, 2016		13	25 92.31%
95	114	All Persons Killed		16	27 68.75%
51	58	Operators Killed		10	18 80.00%
4	0	16 & 17 Year Old Operators Killed		0	0 0.00%
6	9	71+ Year Old Operators Killed		2	2 0.00%
5	15	Adult Occupants Killed		5	3 -40.00%
5	1	Child Occupants Killed		0	0 500.00%
13	10	Adult Pedestrians Killed		1	6 -100.00%
0	0	Child Pedestrians Killed		0	0
12	6	Fatal Involving Commercial Vehicles		1	0
2	0	Commercial Vehicle Operators Killed		0	0
0	0	Commercial Vehicle Passengers Killed		0	0
15	23	Motorcycle Operators Killed		0	0
2	3	Motorcycle Passengers Killed		0	0
0	0	Moped Operators Killed		0	0
1	1	OHV Operators Killed		0	0
0	0	Snowmobile Operators Killed		0	0
3	3	Adult Bicyclist Killed		0	0
0	0	Child Bicyclists Killed		0	0
28395	29605	Total "Reportable" Crashes Reported (Entered into system)		2093	1215

TOWN	Date	# Victims	TOWN	DATE	# VICTIMS				
Milford	3/22/2016	1							
Sutton	4/4/2016	1							
Candia	4/8/2016	1							
Crashes by County	2014	2015	2015 SPLY*	2016	Crashes by County	2014	2015	2015 SPLY*	2016
Belknap	4	6	1	1	Hillsborough	26	19	1	5
Carroll	6	5	1	0	Merrimack	13	16	2	2
Cheshire	5	2	0	3	Rockingham	17	28	3	5
Coos	3	6	3	2	Strafford	9	9	2	1
Grafton	4	9	0	5	Sullivan	2	3	0	1

*SPLY = Same Period Last Year

* Note: Adult = 19 years of age and over Child = 18 and under

Reportable Crash: \$1000 Combined Property Damage and / or Injuries

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