

CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form

1. <u>Department</u> : Government Buildings	2. <u>Prepared By</u> : Andrew Hadik
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3A. <u>Project Name & Implementation Year/s</u> : IT Hardware & Software Upgrades FY: Ongoing
3B. <u>Description of Project</u> : (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. <u>Evaluation Criteria</u> (Explain Score under 3.B, Page 2)	Point Score
a. Addresses an emergency or public safety need	X 4 3 2 1 0
b. Corrects a deficiency in service or facility	X 4 3 2 1 0
c. Results in long-term cost savings	5 X 3 2 1 0
d. Furthers the goals of the Master Plan	5 4 X 2 1 0
e. Matching funds available for limited time	5 4 3 2 1 X

5. <u>Department Priority</u>	1 of 9
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6. <u>Estimated Costs</u>	7. <u>Cost Effect on Budget</u>
a. Planning and Design: NA	a. Operation: \$0
b. Land: NA	b. Maintenance: \$0
c. Construction: NA	c. # of Personnel: NA
d. Equipment: \$28,400	d. Cost of Personnel: NA
e. Other:	e. Other:
TOTAL: \$28,400	TOTAL:

8. <u>Source of Funds</u> (Check those appropriate):	
<input type="checkbox"/> a. Current Revenue	<input type="checkbox"/> b. General Obligation Bonds
<input type="checkbox"/> c. Revenue Bonds	<input type="checkbox"/> d. Federal Grant
<input type="checkbox"/> e. State Grant	<input type="checkbox"/> f. Special Assessment
<input checked="" type="checkbox"/> g. Town Budget	<input checked="" type="checkbox"/> h. Other (Specify): Impact Fees

3B. Detailed description and Purpose of Project:

FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria.

This project is annual and ongoing, and intended to accomplish the following:

- 1. Replace outdated workstations, servers, WiFi and other IT hardware.**
- 2. Update workstation operating systems and other software.**
- 3. Continue replacing workstations and OS as they become outdated and/or cannot fill the demands of their users.**

Please see the attached sheets for the cost estimates and scheduling of these upgrades.

Signature: *Andrew L. Hadik*

Title: Town Planner

Date: 10/29/21

Relationship to Master Plan (filled out by Planning Board):

3B. Detailed description and Purpose of Project:

FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria.

This project is annual and ongoing, and intended to accomplish the following:

- 1. Replace outdated workstations, servers, WiFi and other IT hardware.**
- 2. Update workstation operating systems and other software.**
- 3. Continue replacing workstations and OS as they become outdated and/or cannot fill the demands of their users.**

Please see the attached sheets for the cost estimates and scheduling of these upgrades.

Signature: *Andrew L. Hadik*

Title: Town Planner

Date: 10/29/21

Relationship to Master Plan (filled out by Planning Board):

Andrew Hadik

Subject: FW: Budget Projections - 2022 - 2023
Attachments: TOCH – VMWare Licensing Upgrade Signed.pdf; TOCH - TH-PD Wireless Access Signed.pdf; TOCH - FD Wireless Access Signed.pdf; TOCH TH- VMware Host Server Signed.pdf; TOCH - TH-PD UPS Network Signed.pdf; TOCH - TH-PD UPS Battery Signed.pdf; Budget Worksheet Town of Chester 2022 (7).xlsx

From: Heidi Morrison <hmorrison@block5.com>
Sent: Friday, October 22, 2021 3:58 PM
To: Mike Ebbett <mike@block5.com>; Andrew Hadik <AHadik@chesternh.org>; Debra Doda <DDoda@chesternh.org>
Cc: Jason Cohen <jcohen@block5.com>
Subject: Budget Projections - 2022 - 2023

Good Afternoon Andrew, Joanne, and Debra!

I've attached our final quotes and budget sheet with the workstation upgrades for July 2022 - June 2023. The only item that was missing from your last list was the "VMWare Licensing Upgrade". I've attached the signed quotes here as well for your records. Take a peek and let me know if you have any questions.

VMWare Host Server:	10,056
VMWare Licensing Upgrade (3-Year)	10,424
Wireless Access for TH/PD:	2,229
Wireless Access for FD:	1,417
UPS Network for TH/PD:	436
UPS Battery for TH/PD:	367
6 Workstation Replacements:	5,700
(2) Town Hall	
(2) Police Dept.	
(1) Planning Board (adding)	
(1) Fire Dept.	

TOTAL	28,400
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Take care and have a wonderful weekend!

All My Best-

Heidi Morrison
Block5
Project & Billing Coordinator
Office: 877.545.2232 x106

From: Mike Ebbett <mike@block5.com>
Sent: Wednesday, October 13, 2021 2:12 PM
To: Andrew Hadik <AHadik@chesternh.org>
Subject: RE: 4 year budget projections from B5 to TOCH

Here is what had in our system, and we've just added an additional year (2025).

Keep in mind that the **TOWN HALL SERVER UPGRADES** (see below) are already approved and happening with this year's money.

2018

- ~~**PC UPGRADES**~~ Aging workstations at the town hall and police department require upgrades as they reach the end of their life cycle. This year we will be upgrading CFD-Temsis (FD), PC (Maintenance), Fire Admin (FD), HIGHWAY, and SUPERVISOR1 (PD) workstations as they are reaching end of life.

2019

- ~~**ALL DEPARTMENTS WORKSTATION OPERATING SYSTEM UPGRADE - WINDOWS 7 END OF LIFE**~~ Microsoft has set January 2020 as end of life for Windows 7 so we will begin upgrading all town machines in preparation for this change. Some of the town's workstations are capable of running this updated operating system, so we will only upgrade where required.
- ~~**PC UPGRADES**~~ Aging workstations at the police department require upgrades as they reach the end of their life cycle. This year we will be upgrading Booking (PD), AMD (Town Hall), Recreation, Building1, BCW7YV1 (Town Hall) and CFD-PC (FD) workstations as they are coming to end of life.

2020

- ~~**PC UPGRADES**~~ Aging workstations at the town hall and police department require upgrades as they reach the end of the life cycle. This year we will be replacing SCHQW1 (Town Hall), FK5WNNV1 (Town Hall), 6Z1KBY1 (Town Hall), USH551L136 (FD), TOCH PD-LT-01 and TOCH TH-LT-01 as they will be coming to end of life.

2021 And Beyond - While it is difficult to forecast technology needs beyond 3 years, these are some high level recommendations on upgrades to critical server and network infrastructure in the coming years.

~~2021~~

- ~~**TOWN HALL SERVER UPGRADES:**~~ The town hall and police department's physical server will be ready for an upgrade at this point. We recommend purchase of a newer production server host with full warranty and solid state drives for maximum performance. In addition, the server will require updated operating system licensing to Microsoft Server 2016. The estimated cost for the hardware cost is \$5,500.00 Estimated labor cost is \$8,000.00

2022

- ~~**NETWORK INFRASTRUCTURE UPGRADE:**~~ At this point, the Firewalls and will need to be upgraded at the town hall/police department and fire department to the latest generation of Fortinet firewalls which provide advanced security, intrusion detection, app and web filtering, VPN and IPsec tunneling, and faster processor and ram. The estimated cost for the hardware will be \$2,170.00 (2x \$1085) and labor for this upgrade is: \$2,000.00.

2023

- **NETWORK INFRASTRUCTURE UPGRADE:** We would like to upgrade the network switches in the town hall and police department as they will be reaching end of life at this point. We will be upgrading to the latest generation 48 port gigabit PoE switching. The estimated cost for the hardware will be \$4,000 (4 switches, one of which is a spare) and labor for this upgrade is \$1,500.00

2024

- **PHONE INFRASTRUCTURE UPGRADE:** We would like to upgrade the town hall, police department and fire department phone as they will be reaching end of life at this point. We will be upgrading to the latest generation Yealink and Grandstream phones. The estimated cost for the hardware and labor for this upgrade is \$5,000.00

2025

- **TOWN HALL SERVER UPGRADES:** The town hall and police department's physical servers will be ready for an upgrade at this point. We recommend purchase of 2 newer (still refurbished) production server hosts with full

warranty and solid state drives for maximum performance. The estimated cost for the hardware cost is \$9,000.
Estimated labor cost is \$8,000.00

Mike Ebbett

President

direct: [603.421.6410](tel:603.421.6410)

office: [877.545.2232](tel:877.545.2232) x100



NOTE: Prices for hardware and software are estimated based on current pricing and availability. These are for budgetary purposes only and cannot be guaranteed beyond 90 days.

Device	Proposed Location	End User	Price	Qty	Ext Price	Notes
Dell Optiplex SFF w/ Intel Core i5, 8GB RAM, 256GB SSD, 3-Year Warranty	Town Hall	Town Clerk's Office	\$950	2	\$1,900.00	
Dell Optiplex SFF w/ Intel Core i5, 8GB RAM, 256GB SSD, 3-Year Warranty	Police Dept	Police Chief & Dispatch	\$950	2	\$1,900.00	
Dell Optiplex SFF w/ Intel Core i5, 8GB RAM, 256GB SSD, 3-Year Warranty	Planning Board	Assistant	\$950	1	\$950.00	
Dell Optiplex SFF w/ Intel Core i5, 8GB RAM, 256GB SSD, 3-Year Warranty	Fire Dept	Temsis	\$950	1	\$950.00	
Total					\$5,700.00	

CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form

1. Department: <u>Maintenance</u>	2. Prepared By: <u>Paul J. Cavanaugh</u>
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3A. Project Name & Implementation Year/s: <u>Key Card Readers 2021-2022</u>
3B. Description of Project: (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. Evaluation Criteria (Explain Score under 3.B, Page 2)		Point Score
a. Addresses an emergency or public safety need	<u>5</u>	4 3 2 1 0
b. Corrects a deficiency in service or facility	<u>5</u>	4 3 2 1 0
c. Results in long-term cost savings	5 4	<u>3</u> 2 1 0
d. Furthers the goals of the Master Plan	<u>5</u>	4 3 2 1 0
e. Matching funds available for limited time <u>unknown</u>	5 4 3 2 1 0	

5. Department Priority <u>2</u> of <u> </u>

6. Estimated Costs	7. Cost Effect on Budget
a. Planning and Design:	a. Operation:
b. Land:	b. Maintenance:
c. Construction: <u>\$4,560-</u>	c. # of Personnel:
d. Equipment: <u>\$2,524-</u>	d. Cost of Personnel:
e. Other: <u> </u>	e. Other: <u>\$1,000- for badges</u>
TOTAL: <u>\$7,084-</u>	TOTAL: <u>\$1,000-</u>

8. Source of Funds (Check those appropriate):	
<input type="checkbox"/> a. Current Revenue	<input type="checkbox"/> b. General Obligation Bonds
<input type="checkbox"/> c. Revenue Bonds	<input type="checkbox"/> d. Federal Grant
<input type="checkbox"/> e. State Grant	<input type="checkbox"/> f. Special Assessment
<input checked="" type="checkbox"/> g. Town Budget	<input type="checkbox"/> h. Other (Specify): <u> </u>

3B. Detailed description and Purpose of Project:

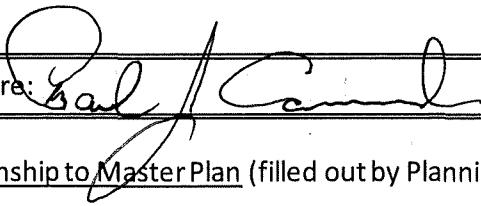
FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please also give a detailed explanation and/or justification for the point score under **4. Evaluation Criteria.**

Please see attached proposal from Pelmac Industries dated 9/10/2021.

Signature:



Title: Maintenance Director

Date: 10.6.2021

Relationship to Master Plan (filled out by Planning Board):



PELMAC INDUSTRIES
I N C O R P O R A T E D

PROPOSAL

Number 021Q2687

Date Sep 10, 2021

Salesperson

Paul Trapane

Proposal Submitted to:

Chester Police Department

Mr. Aaron P. Berube
84 Chester Street
Chester, NH 03036

Title
Chief of Police

Email Address
ABerube@chesternhpolice.org

Phone
(603)887-2080

Fax
(603)887-2090

Site name
Chester Police Department

84 Chester Street
Chester, NH 03036

Site Contact Person

Mr. Aaron P. Berube

Site Phone
(603)887-2080

Site Fax
(603)887-2090

Here is the quote you requested.

Qty	Description	Unit Price	Ext. Price
	Town Hall Access Control Add		
2	Access Control Module	\$145.00	\$290.00
2	ProxPoint Plus Proximity Card Reader, Gray	\$112.00	\$224.00
1	Fail Secure, 12/24VDC Electric Strike, Surface Mounted, Satin Stainless Steel	\$384.00	\$384.00
1	Locksmith	\$180.00	\$180.00
1	Wire & Connect to Existing Door Strike	\$0.00	\$0.00
1	Wall Mounted Door Release Switch	\$19.00	\$19.00
1	DMP Class Unified Power Supply w/ Enclosure for (4) DMP 734 Modules	\$396.00	\$396.00
2	7amp Hour Battery	\$26.00	\$52.00
1	Miscellaneous Cable, Connectors & Electrical	\$318.00	\$318.00
1	Installation	\$3,040.00	\$3,040.00
	SubTotal		\$4,903.00
	Option #1 Exterior Door Access Control		
1	Access Control Module	\$145.00	\$145.00
1	ProxPoint Plus Proximity Card Reader, Gray	\$112.00	\$112.00
1	Grade 1 Fail Secure, 12/24VDC Electric Strike, Satin SS Electric Strike	\$148.00	\$148.00
1	Locksmith	\$180.00	\$180.00
1	Miscellaneous Cable, Connectors & Electrical	\$76.00	\$76.00
1	Installation	\$1,520.00	\$1,520.00
	SubTotal		\$2,181.00

This Proposal to Include: Reader Add (Booking Area)

Lead times are about 8 weeks out.

Total Investment: \$7,084.00

Applicable Sales Tax and
Permit Fees Not Included



PELMAC INDUSTRIES

PROPOSAL

Number 021Q2687

Date Sep 10, 2021

Proposal Submitted to:
Chester Police Department

Salesperson
Paul Trapani

Warranty: The above equipment and installation carries our **12 Month** warranty covering all PARTS, LABOR and TRAVEL. This warranty does not apply to equipment failure or services rendered due to misuse, tampering, operator error or Acts of God.

Terms	Deposit: Equipment Deposit Due Upon Approval:	\$2,524.00
	Balance: Due Upon Job Completion:	\$4,560.00

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers fully covered by Workmen's Compensation Insurance.

Note: This proposal may be withdrawn by us if not accepted by: 10/14/2021 PELMAC Ind, Inc. Authorized Signature

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ Customer Signature: _____ Title: _____

CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form

1. <u>Department</u> : Government Buildings	2. <u>Prepared By</u> : Paul J. Kavanaugh
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3A. <u>Project Name</u> : HVAC improvements for different Building Inspector & Assessing/Planning Offices. FY:22/23
3B. <u>Description of Project</u> : (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. <u>Evaluation Criteria</u> (Explain Score under 3.B, Page 2)	Point Score
a. Addresses an emergency or public safety need	5 4 3 X 1 0
b. Corrects a deficiency in service or facility	5 X 3 2 1 0
c. Results in long-term cost savings	5 X 3 2 1 0
d. Furthers the goals of the Master Plan	5 X 3 2 1 0
e. Matching funds available for limited time	5 4 3 2 1 X

5. <u>Department Priority</u>	3 of 9
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6. <u>Estimated Costs</u>	7. <u>Cost Effect on Budget</u>
a. Planning and Design: NA	a. Operation: Cost savings on electric bill
b. Land: NA	b. Maintenance: Cost Savings
c. Construction:	c. # of Personnel: NA
d. Equipment: NA	d. Cost of Personnel: NA
e. Other: NA	e. Other: NA
TOTAL: \$6,500	TOTAL: Net cost savings

8. <u>Source of Funds</u> (Check those appropriate):	
<input type="checkbox"/> a. Current Revenue	<input type="checkbox"/> b. General Obligation Bonds
<input type="checkbox"/> c. Revenue Bonds	<input type="checkbox"/> d. Federal Grant
<input type="checkbox"/> e. State Grant	<input type="checkbox"/> f. Special Assessment
<input checked="" type="checkbox"/> g. Town Budget	<input checked="" type="checkbox"/> h. Other (Specify): Impact Fees

3B. Detailed description and Purpose of Project:

FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria.

4. Evaluation Criteria:

b. To correct significant HVAC issues in multiple municipal offices.

c. Will reduce utility and maintenance costs.

7. Cost Effect on Budget:

a. & b. Will reduce overall HVAC utility and maintenance costs for the Town's Municipal Building.

Signature: *Andrew L. Hadik*

Title: Planning Coordinator

Date: 10/8/21

Relationship to Master Plan (filled out by Planning Board):

Estimate

Ouwerkerk Plumbing & Heating LLC

41 Morgan Lane
Chester, NH 03036

Phon... 603-887-1724 russhour@gsinet.net

DATE 9/9/2019

ESTIMATE 342

DUE DATE 12/11/2017

Tech Russ

Estimate Prepared For

Town of Chester
84 ChesterStreet
Chester, NH 03036

Phone

887-4979

Alt. Phone

Fax

887-8811

Job Name

Description and Specifications

Total

Capital Improvement Project, price quotes for future equipment replacement.
Note prices could change and current codes can change equipment requirements.

0.00

Annex Two oil fired boilers, Tekmar boiler indoor/ outdoor controller, circulator pumps, boiler trim controls, boiler piping, smoke pipe to chimney, outdoor air intake to each burner, electrical wiring, pipe insulation.

27,500.00

New Ductless AC/Heatpump system for town hall front finance offices, Three inside wall hung air handlers with wireless thermostats, one outside multi zone condenser/compressor, electrical wiring, pad, condensate pumps, freon piping, remove old condenser from roof. If replacing existing configured system cost would be less by \$5000.00 (\$12,250.00)

17,250.00

Replace AC outside condenser units for police department, two four ton compressors, R-407c, freon piping flush kits, piping and wiring to hookup new compressors, freon charging and test run both systems.

6,800.00

Intall new, one zone ductless mini split AC/Heatpump for Recreation office, freon piping, condensate pump, electrical wiring, wireless thermostat.

3,500.00

Install new, one zone ductless mini split AC/Heatpump for building department office. freon piping, condensate pump, electrical wiring, wireless thermostat, cap off AC duct supply suppling ac to office from Planning/Assessing office.

5,500.00

We estimate material and labor - complete with the above specifications, for the total sum of:

Thank you for your business.

Authorized Signature

Acceptance Signature

Date

**CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form**

1. <u>Department</u> : Government Buildings	2. <u>Prepared By</u> : Paul J. Cavanaugh / Andrew Hadik
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3A. Project Name: **Replace the Boilers in the Municipal Offices Rear Annex Wing. FY: 24/25**

3B. Description of Project: (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. <u>Evaluation Criteria</u> (Explain Score under 3.B, Page 2)		Point Score					
a. Addresses an emergency or public safety need		5	4	3	X	1	0
b. Corrects a deficiency in service or facility		5	X	3	2	1	0
c. Results in long-term cost savings		5	X	3	2	1	0
d. Furthers the goals of the Master Plan		5	4	3	X	1	0
e. Matching funds available for limited time		5	4	3	2	1	X

5. <u>Department Priority</u>	4 of 9
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6. <u>Estimated Costs</u>	7. <u>Cost Effect on Budget</u>
a. Planning and Design: NA	a. Operation: Cost savings on electric bill
b. Land: NA	b. Maintenance: Cost Savings
c. Construction:	c. # of Personnel: NA
d. Equipment: NA	d. Cost of Personnel: NA
e. Other: NA	e. Other: NA
TOTAL: \$29,500	TOTAL: Net Cost Savings

8. Source of Funds (Check those appropriate):

<input type="checkbox"/> a. Current Revenue	<input type="checkbox"/> b. General Obligation Bonds
<input type="checkbox"/> c. Revenue Bonds	<input type="checkbox"/> d. Federal Grant
<input type="checkbox"/> e. State Grant	<input type="checkbox"/> f. Special Assessment
<input checked="" type="checkbox"/> g. Town Budget	<input checked="" type="checkbox"/> h. Other (Specify): Impact Fees

3B. Detailed description and Purpose of Project:

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- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria.

4. Evaluation Criteria:

b. The boilers in the Annex are old and expensive to maintain in working condition.

c. Will reduce utility and maintenance costs.

7. Cost Effect on Budget:

a. & b. Will reduce overall HVAC utility and maintenance costs for the Town's Annex Building.

Signature: *Andrew L. Hadik*
Paul J. Kavanaugh

Title: Planning Coordinator

Date: 10/8/21

Relationship to Master Plan (filled out by Planning Board):

Estimate

Ouwerkerk Plumbing & Heating LLC

41 Morgan Lane
Chester, NH 03036

Phon... 603-887-1724 russhour@gsinet.net

DATE 9/9/2019

ESTIMATE 342

DUE DATE 12/11/2017

Tech Russ

Estimate Prepared For

Town of Chester
84 ChesterStreet
Chester, NH 03036

Phone

887-4979

Alt. Phone

Fax

887-8811

Job Name

Description and Specifications

Total

Capital Improvement Project, price quotes for future equipment replacement.
Note prices could change and current codes can change equipment requirements.

0.00

Annex Two oil fired boilers, Tekmar boiler indoor/ outdoor controller,
circulator pumps, boiler trim controls, boiler piping, smoke pipe to chimney,
outdoor air intake to each burner, electrical wiring, pipe insulation.

27,500.00

New Ductless AC/Heatpump system for town hall front finance offices, Three
inside wall hung air handlers with wireless thermostats, one outside multi zone
condenser/compressor, electrical wiring, pad, condensate pumps, freon piping,
remove old condenser from roof. If replacing existing configured system cost
would be less by \$5000.00 (\$12,250.00)

17,250.00

Replace AC outside condenser units for police department, two four ton
compressors, R-407c, freon piping flush kits, piping and wiring to hookup new
compressors, freon charging and test run both systems.

6,800.00

Intall new, one zone ductless mini split AC/Heatpump for Recreation office,
freon piping, condensate pump, electrical wiring, wireless thermostat.

3,500.00

Install new, one zone ductless mini split AC/Heatpump for building department
office. freon piping, condensate pump, electrical wiring, wireless thermostat,
cap off AC duct supply suppling ac to office from Planning/Assessing office.

5,500.00

We estimate material and labor - complete with the above specifications, for the total sum of:

Thank you for your business.

Authorized Signature

Acceptance Signature

Date

CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form

1. Department: Government Buildings	2. Prepared By: Paul J. Kavanaugh
--	--

3A. Project Name & Implementation Year/s: Replace Stevens Hall Elevator FY: 2023-24 3B. Description of Project: (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. <u>Evaluation Criteria</u> (Explain Score under 3.B, Page 2)	Point Score
a. Addresses an emergency or public safety need	5 4 3 2 1 0
b. Corrects a deficiency in service or facility	5 4 3 2 1 0
c. Results in long-term cost savings	5 4 3 2 1 0
d. Furthers the goals of the Master Plan	5 4 3 2 1 0
e. Matching funds available for limited time	5 4 3 2 1 0

5. Department Priority	5 of 11
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6. <u>Estimated Costs</u>	7. <u>Cost Effect on Budget</u>
a. Planning and Design: NA	a. Operation: NA
b. Land: NA	b. Maintenance: NA
c. Construction: \$xx,xxx	c. # of Personnel: NA
d. Equipment: \$32,420	d. Cost of Personnel: NA
e. Other: NA	e. Other: NA
TOTAL: \$xx,xxx	TOTAL: NA

8. <u>Source of Funds</u> (Check those appropriate):	
<input type="checkbox"/> a. Current Revenue	<input type="checkbox"/> b. General Obligation Bonds
<input type="checkbox"/> c. Revenue Bonds	<input type="checkbox"/> d. Federal Grant
<input type="checkbox"/> e. State Grant	<input type="checkbox"/> f. Special Assessment
<input checked="" type="checkbox"/> g. Town Budget	<input checked="" type="checkbox"/> h. Other (Specify): Impact Fees

3B. Detailed description and Purpose of Project:

FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
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- or any project requiring bond financing.

Please also give a detailed explanation and/or justification for the point score under **4. Evaluation Criteria.**

The current lift was installed in X and is X years old. The location of the lif makes it subject to the outside elements. The lift has not always received regular maintenance,

Job description and Summary:

Accessibility for New England Inc. proposes to supply and install a three-stop vertical platform lift model V1504 from Savaria into an existing shaft space for \$32,420.

This proposal includes a 36" wide by 52" deep straight thru platform with three 6' 8" outside fire rated doors with code compliant interlocks and frame mounted call stations. This proposal includes battery lowering.

This proposal also includes existing lift decommission, lift removal to area dumpster, (dumpster provided by town) initial state permit, an inspection from the NH state elevator inspector.

Work by others:

Cutting out and removal of existing doors and preparing door rough openings for new code compliant doors as per shop drawings.

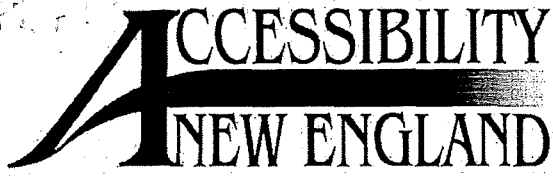
Dedicated 20-amp circuit through a lockable fused disconnect with a set of auxiliary contacts for the battery lowering.

Signature: *Andrew L. Hadik*
Paul J. Kavanaugh

Title: Town Planner
Maintenance Director

Date: 10/1/21

Relationship to Master Plan (filled out by Planning Board):



www.accessibilityfornewengland.com

Commercial Lift Proposal

Customer: Town of Chester Stevens Memorial Hall

Date: 11/26/20

Installation Address: 1 Chester St., Chester, NH 03036

Billing address: Town of Chester, 84 Chester Street, Chester, NH 03036

City: Chester **State:** NH **Zip Code:** 03036

Contact Name & Phone numbers: Paul Cavanaugh

(603) 341-8673 Maintenance@ChesterNH.org

Job description and Summary:

Accessibility for New England Inc. proposes to supply and install a three-stop vertical platform lift model V1504 from Savaria into an existing shaft space for \$32,420.

This proposal includes a 36" wide by 52" deep straight thru platform with three 6' 8" outside fire rated doors with code compliant interlocks and frame mounted call stations. This proposal includes battery lowering.

This proposal also includes existing lift decommission, lift removal to area dumpster, (dumpster provided by town) initial state permit, an inspection from the NH state elevator inspector.

Product Make and Model: Savaria model V1504

Work by others: Cutting out and removal of existing doors and preparing door rough openings for new code compliant doors as per shop drawings.

Dedicated 20-amp circuit through a lockable fused disconnect with a set of auxiliary contacts for the battery lowering.

Warranty Period: **Parts** 3 years from manufacturer's ship date

Labor 1 year from turnover

Mailing Address: 328 Province Rd., Strafford, NH 03884

1-888-963-5438

www.accessibilityfornewengland.com

Proposal amount including installation: \$32,420.00

State Sales Tax: N/A Total: \$32,420

Payment Terms: 50/40/10

50% to initiate order and put unit into production \$16,210.00

40% due upon equipment delivery and installation \$ 12,968.00

10% due upon customer turnover: \$3,242.00

Payment method: Visa MC Discover Cash Check

(Please make checks payable to Accessibility for New England)

CC number _____

Expiration date _____ **CVV Code** _____

CC Billing Address _____

Authorized signature on CC _____

I have read and understand the price, specifications and conditions of all pages of this contract including the terms and conditions. The contract pricing is good for 60 days in which pricing might have to be adjusted to reflect market conditions. Installations and service are to be done during normal business hours Monday to Friday 8:00AM to 5:00PM. Warranties apply only to intended use of equipment.

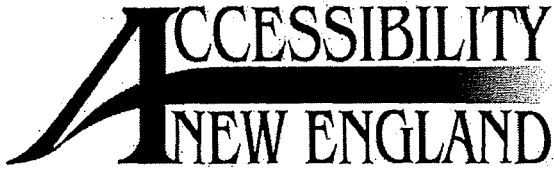
Proposal Accepted by: _____

Date: _____

Printed name and title: _____

Prepared by: Brian Lake, Accessibility for New England

Mailing Address: 328 Province Rd., Strafford, NH 03884



Terms and Conditions for Lifts and Elevators

All installation and service is to be performed during normal business hours unless mutually agreed upon by both parties. Normal business hours are defined as Monday to Friday 8:00AM to 5:00PM (EST)

Installations are to be performed by licensed technicians to meet the manufacturer's specifications and standards. Where applicable, installations are performed to meet ASMA A18.1 public safety code, ASMA A17.1 elevator safety code, CMR 524 & 521 code, NEC. Local authority having jurisdiction responsible for fire ratings on shaft walls

The equipment must be used for its intended purpose and design otherwise equipment and labor warranties will be void.

In the event of cancellation at the customer's request, payment is expected in full if lift or elevator is in the production stage. If the lift or elevator is not in the production stage an administrative fee may still apply.

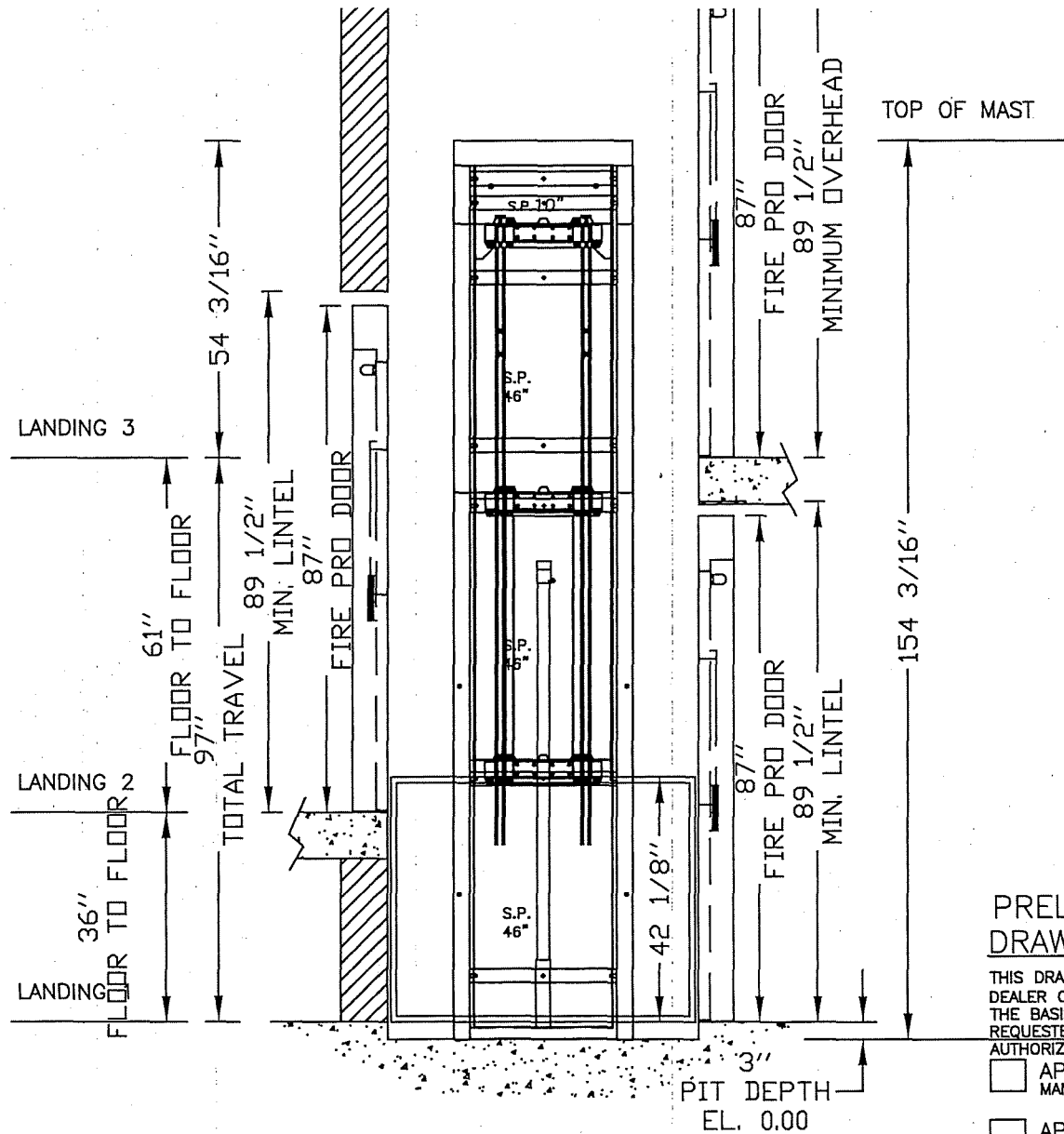
If delivery of ordered equipment cannot occur due to site conditions, the second portion of the delivery payment is due per contract and a storage fee could be enforced in the amount of \$50 a week after two-week grace period.

Under no circumstances will Accessibility For New England be held responsible or liable for loss, damage, detention or delay resulting from causes beyond our reasonable control, including but not limited to; acts of God, accidents, fire, flood, acts of civil or military authorities, or that which interferes with the performance of work at the building site or our ability to obtain parts or equipment used in this agreement.

All warranties will be deemed null and void if lift or equipment is tampered with or worked on by others without the consent of Accessibility for New England. All unpaid balances are subject to 18% interest and reasonable attorneys' fees.

Stair-lifts, elevators and lifts are mechanical equipment with electrical components. Like any such devices, in normal operation and with the passage of time are subject to wear and tear, deterioration and possible malfunction through use, fatigue, corrosion, dust abuse etc. This service is not intended as a guarantee against failure or malfunction at any time.

Therefore, it is important that equipment must be properly maintained to maximize its useful life and perform safely. Commercial vertical platform lifts should be maintained every six months as per ASMA A18.1 public safety code. LULA elevators should also be inspected twice a year per ASME A17.1 elevator safety code. Even Residential Elevators and lifts should be inspected and serviced twice a year as planned maintenance.

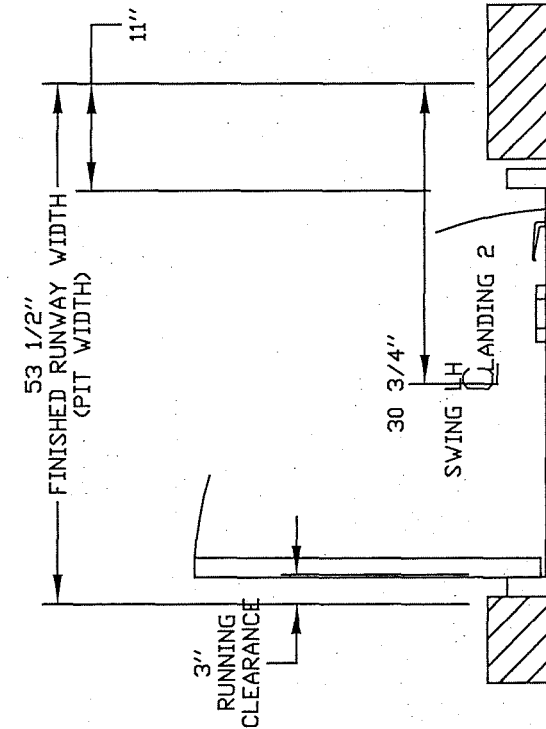


ELEVATION B-B

PRELIMINARY DRAWING ONLY DRAWING APPROVAL:

THIS DRAWING REFLECTS OUR INTERPRETATION OF THE INFORMATION PROVIDED BY THE DEALER ON THE ORDER FORM. THIS INFORMATION IS THE DEALER'S RESPONSIBILITY, AND IS THE BASIS FROM WHICH THIS LIFT IS DESIGNED AND MANUFACTURED. PLEASE INDICATE THE REQUESTED ACTION BY CHECKING ONE OF THE FOLLOWING BOXES AND SIGNING BELOW TO AUTHORIZE COMPLETION OF THIS ORDER.

- ☐ APPROVED WITH NO EXCEPTIONS
MANUFACTURE PRODUCT AS PER DRAWING
- ☐ APPROVED WITH EXCEPTIONS, NO REAPPROVAL
REQUIRED
MAKE CHANGES AS NOTED, NO REAPPROVAL DRAWING REQUIRED
- ☐ CHANGE AS NOTED, REAPPROVAL REQUIRED
MAKE CHANGES AS NOTED, SEND CORRECTED DRAWING FOR
REAPPROVAL BEFORE MANUFACTURE



GENERAL ARRANGEMENT
ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: ACCESSIBILITY
PROJECT: STEVEN
ADDRESS: 1 CHEST
N.H.U.

MINIMUM OVERHEAD CLEARANCE— OWNER/AGENT MUST ENSURE MINIMUM OVERHEAD CLEARANCE IS IN COMPLIANCE WITH CODES.

CONSTRUCTION SITE— OWNER/AGENT TO PROVIDE ALL MASONRY, CARPENTRY AND DRYWALL WORK AS REQUIRED AND SHALL PATCH AND MAKE GOOD (INCLUDING FINISH PAINTING) ALL AREAS WHERE WALLS/FLOORS MAY REQUIRE TO BE CUT, DRILLED OR ALTERED IN ANY WAY TO PERMIT THE PROPER INSTALLATION OF THE LIFT.

DIMENSIONS— CONTRACTOR/CUSTOMER TO VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCIES TO OUR OFFICE IMMEDIATELY.

STRUCTURAL

FLOOR/SUPPORT WALL LOADS— CONTRACTOR TO ASSURE THAT BUILDING AND SHAFT WILL SAFELY SUPPORT ALL LOADS IMPOSED BY THE LIFT EQUIPMENT. REFER TO THE LOAD DIAGRAM ON THIS DRAWING.

MAST TO BE SECURELY FASTENED— WHERE REQUIRED THE MAST MUST BE SECURELY FASTENED TO THE STRUCTURAL SUPPORT WALL. REFER TO WALL / FLOOR SUPPORT LOAD DIAGRAM AND WALL LAG DIMENSIONS ON THIS DRAWING.

WHERE DOORS ARE REQUIRED— SUITABLE LINTELS MUST BE PROVIDED BY OWNER/AGENT. DOOR FRAMES ARE NOT DESIGNED TO SUPPORT OVERHEAD WALL LOADS.

ARE PROVIDED ON THE CAR. A DEDICATED ANALOG PHONE LINE (NO VOIP) IS REQUIRED TO BE PROVIDED BY OTHERS TO THE CONTROLLER FOR VOIP, PLEASE CONTACT SAVARIA.
SAVARIA LINK REMOTE MONITORING — NOT APPLICABLE
Not required

ENTRANCES

UPPER LANDING GATES— WHERE REQUIRED, SMOOTH SOLID BARRIERS ARE TO BE SUPPLIED AND INSTALLED ON BOTH SIDES OF ENTRANCE AT UPPER LEVEL AND MUST BE A MINIMUM OF 42" (1067 mm) HIGH. ENTRANCE ASSEMBLY MUST BE IN PLACE PRIOR TO THIS PROVISION.

FASCIA PANEL BELOW UPPER LEVEL ENTRANCE—

WHERE REQUIRED, FASCIA PANEL MUST BE FASTENED TO A SOLID WALL AND BE PERPENDICULAR TO THE FLOOR AND WALLS. HOISTWAY FASCIA IS NOT SELF-SUPPORTING FOR LONG, CONTINUOUS RUNS VOID OF ENTRANCES. ADEQUATE SUPPORT FOR THE FASCIA MUST BE PROVIDED.

ENTRANCE ASSEMBLIES— ENTRANCE ASSEMBLIES MUST BE ADJUSTED TO ALIGN WITH PLATFORM AND INTERLOCK EQUIPMENT. OTHERS TO ALLOW AN ADEQUATE ROUGH OPENING.

RETURN WALLS— RETURN WALLS AT ENTRANCES MUST BE BUILT-IN BY OTHERS AFTER ENTRANCE ASSEMBLIES ARE IN PLACE. ENTRANCE ASSEMBLY MUST BE SECURELY FASTENED TO WALLS.

JACK UNIT

STROKE:
PLUNGER O/
CYL. O/D:
CYL. I/D:

CONTROLLER

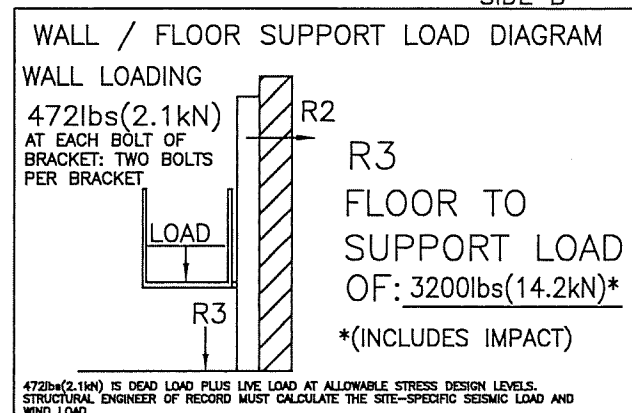
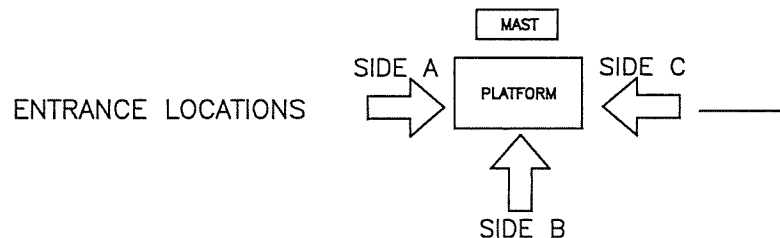
MODEL:
TYPE:
QPS #:
H.P.:
MFR.:

DOORS / GATES

DOOR TYPE
ENTRANCE SIDE
DOOR SWING
DOOR INSERT
LOCK TYPE
AUTO DOOR OPEN
CUSTOM DOOR WITH
CUSTOM DOOR HE
IN FRAME CALL ST
CALL STN. TYPE
CALL STN. KEYED
CALL STN. STOP I
CALL STN. MOUNT
INSULATED PRODC

OPTIONS PROVIDED

EMERGENCY F
WINGS:
TOUCH UP P
BUILDING:
LIGHT CURTAIN
PHONE OR PH
FLOOD SWITCH
REMOTE MACH
LOCATION: II

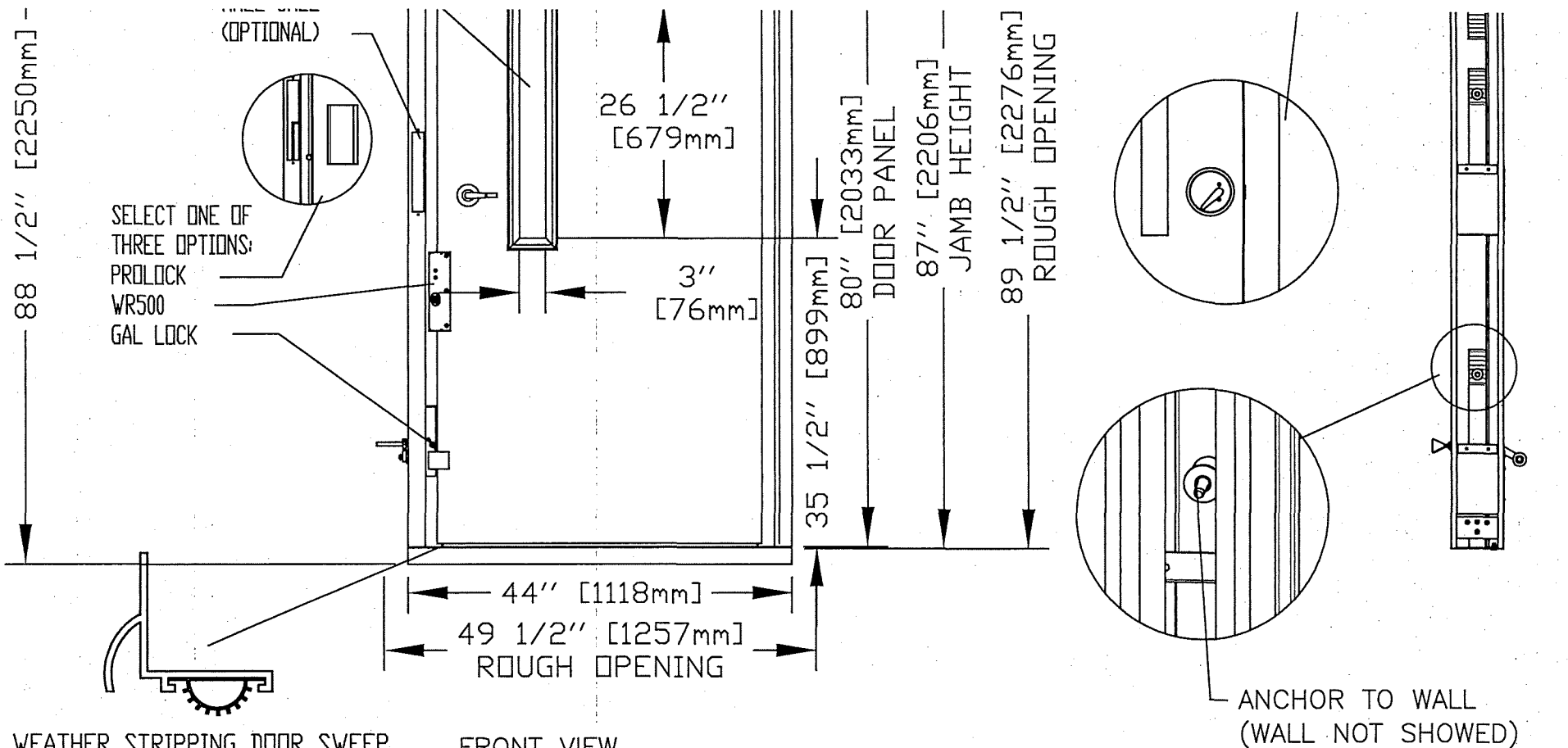


472lbs(2.1kN) IS DEAD LOAD PLUS LIVE LOAD AT ALLOWABLE STRESS DESIGN LEVELS. STRUCTURAL ENGINEER OF RECORD MUST CALCULATE THE SITE-SPECIFIC SEISMIC LOAD AND WIND LOAD.

DATA SHEET
ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

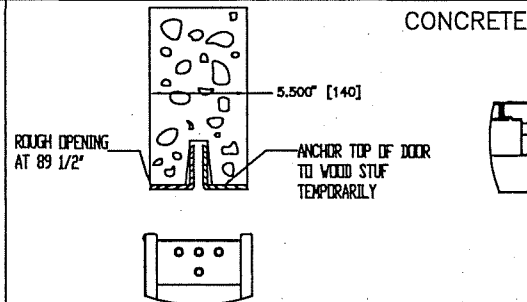
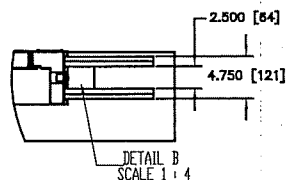
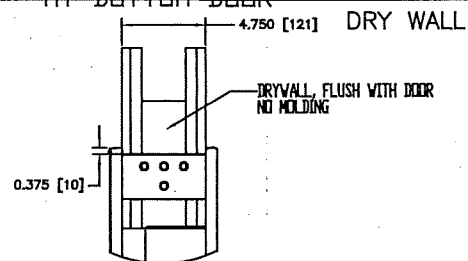
CUSTOMER:
ACCESSIBILITY
PROJECT:
STEVEN N
ADDRESS:
1 CHESTER
NH, US

LOADS CALCULATED ON BASED ON ANCHOR POINTS EVERY 48"
EVERY TOWER SECTION NEEDS TO BE ANCHORED. IF SPACING
IS INCREASED, LOADS PER BRACKETS WILL INCREASE ACCORDINGLY

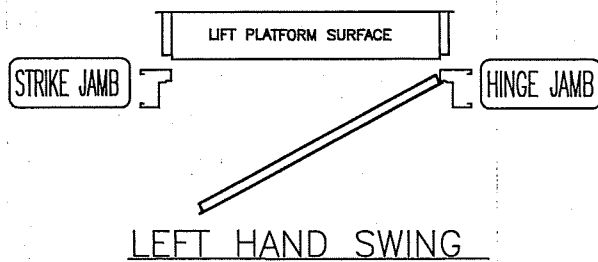
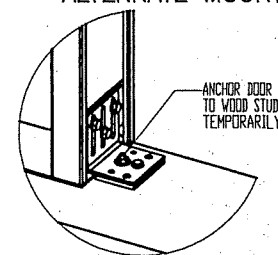


WEATHER STRIPPING DOOR SWEEP
AT BOTTOM DOOR

FRONT VIEW



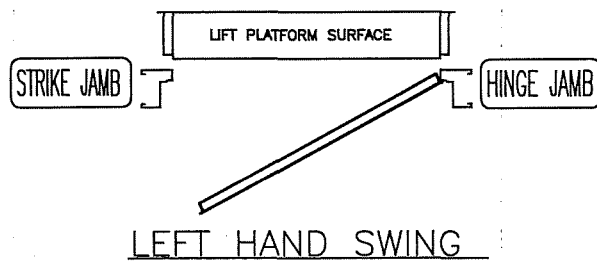
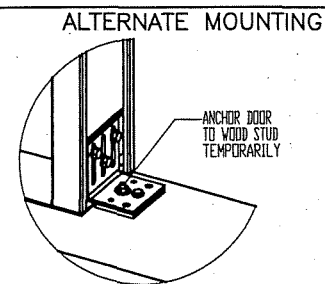
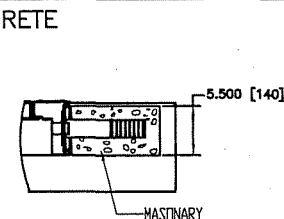
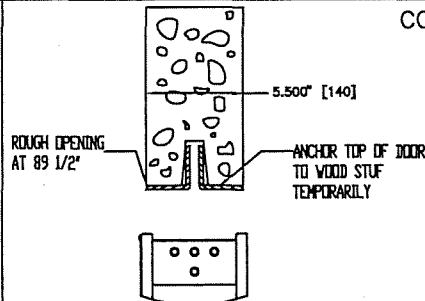
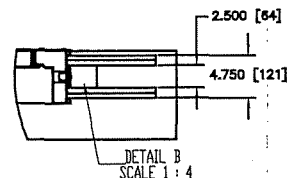
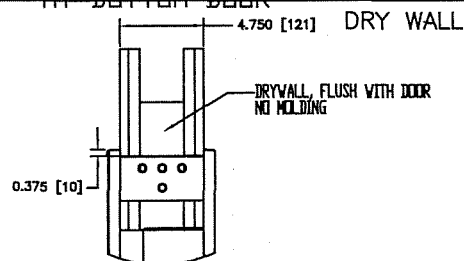
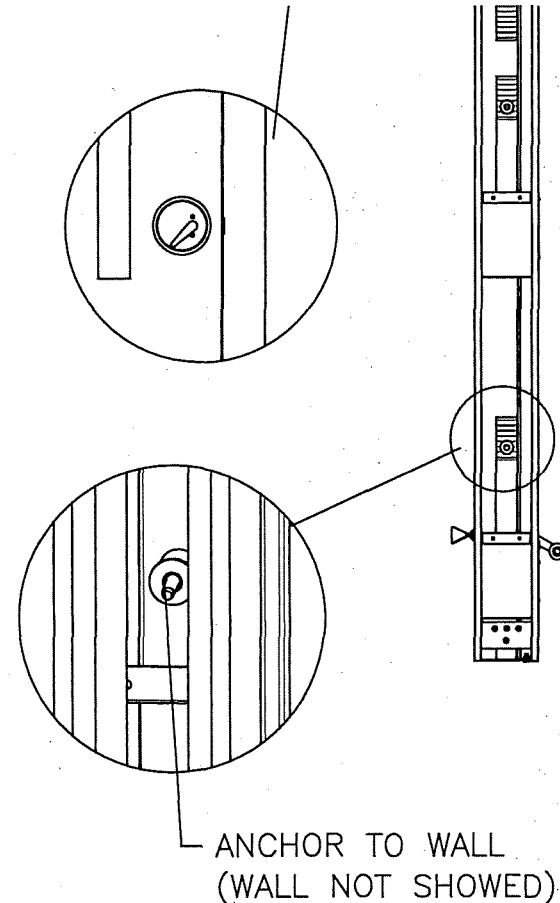
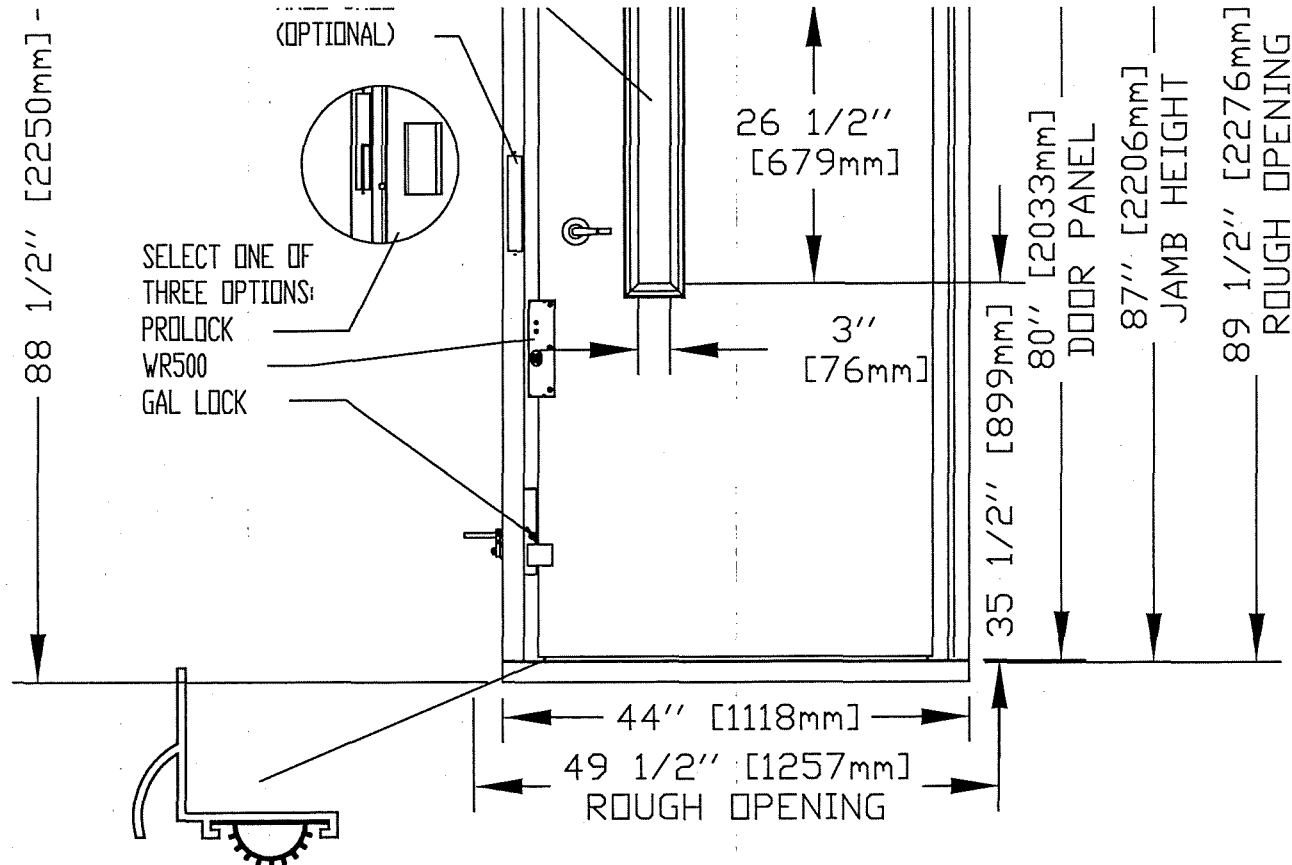
ALTERNATE MOUNTING



EXTERIOR DOOR
First Level Door

FIREPRO DOORS
ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

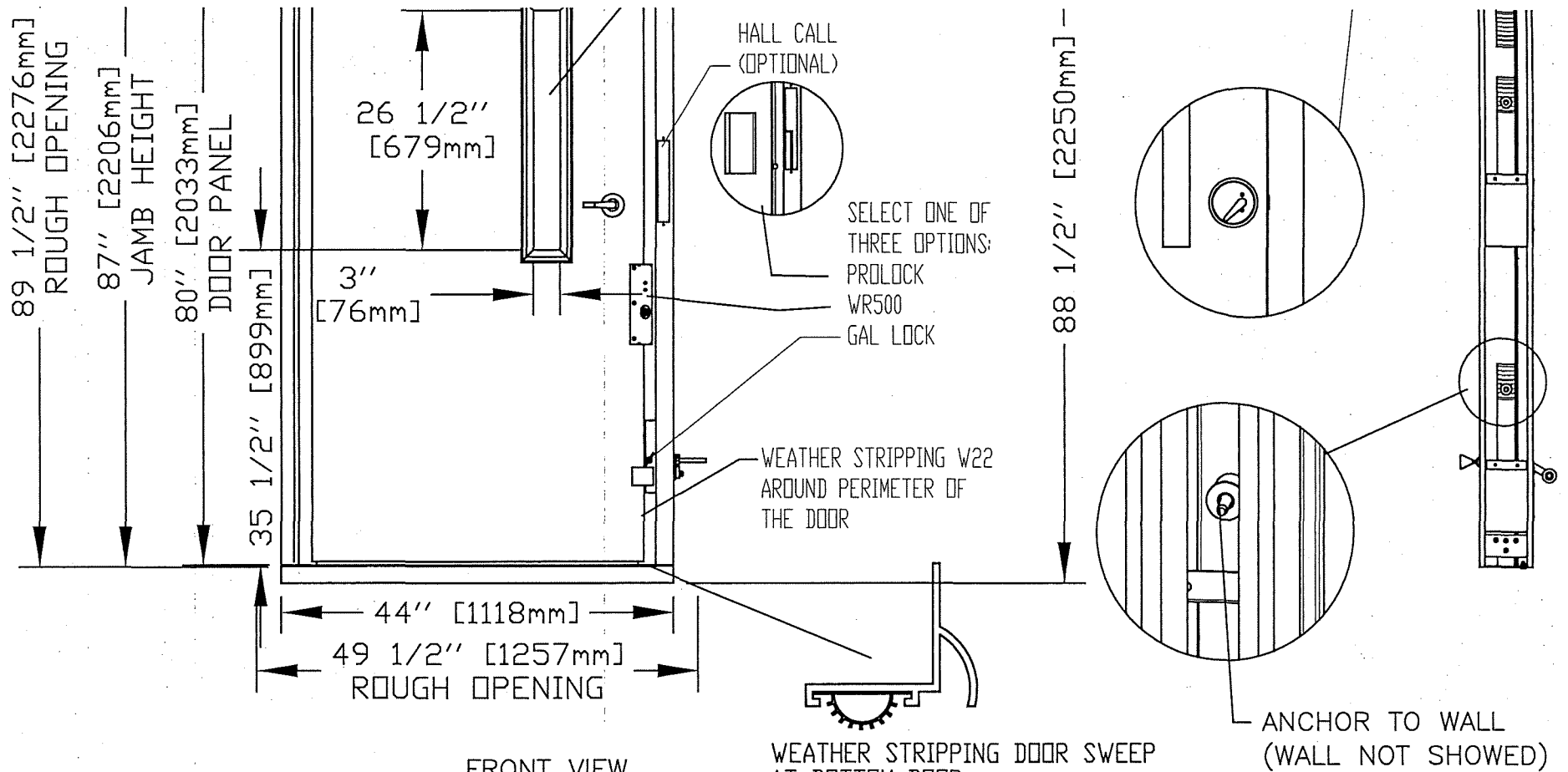
CUSTOMER: ACCESSIBILITY
PROJECT: STEVEN M
ADDRESS: 1 CHESTER
NH, US



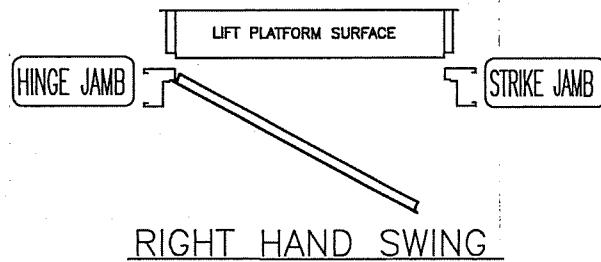
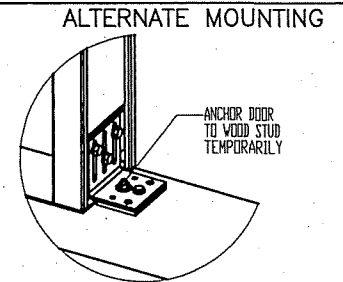
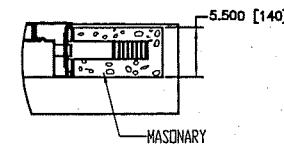
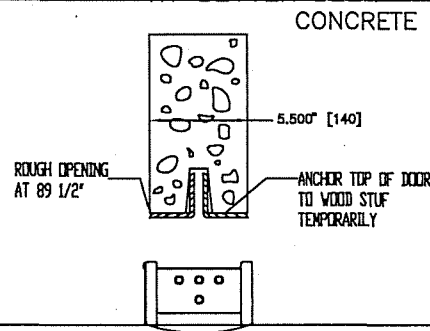
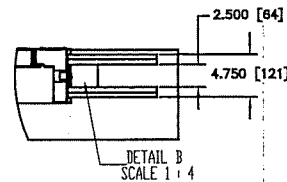
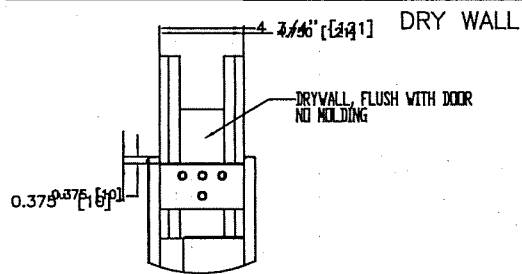
EXTERIOR DOOR
Second Level Door

FIREPRO DOORS
ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: ACCESSIBILITY
PROJECT: STEVEN N
ADDRESS: 1 CHESTER
NH, US



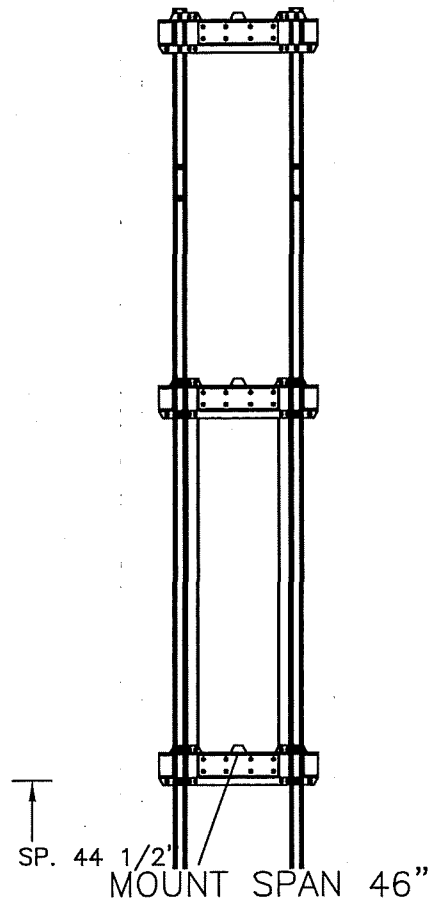
FRONT VIEW



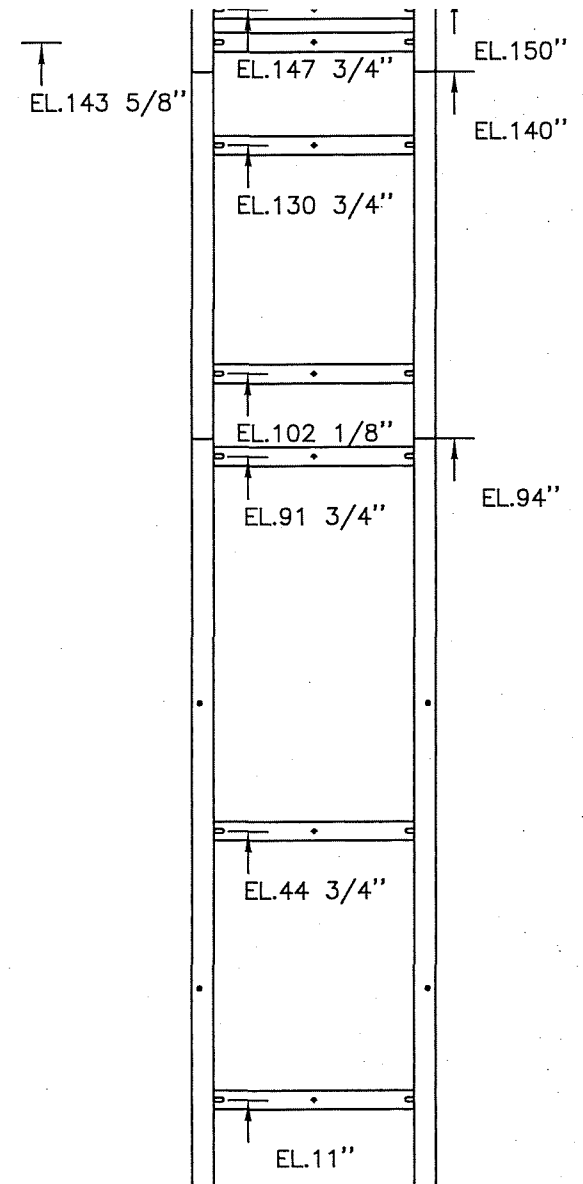
EXTERIOR DOOR
Third Level Door

FIREPRO DOORS
ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: ACCESSIBILITY
PROJECT: STEVEN
ADDRESS: 1 CHEST
N.H.U.



LOADS CALCULATED ON BASED ON ANCHOR POINTS EVERY 48"
 EVERY TOWER SECTION NEEDS TO BE ANCHORED. IF SPACING
 IS INCREASED, LOADS PER BRACKETS WILL INCREASE ACCORDINGLY



EL: MOUNTING BRACKET POSITION

ELEVATION VIEWS	CUSTOMER:	ACCESSIBILITY
	PROJECT:	STEVEN N
	ADDRESS:	1 CHESTE
		N H, U S

ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

**CAPITAL IMPROVEMENT PROGRAM
2022-2029 Project Request & Evaluation Form**

1. Department: Government Buildings

2. Prepared By: Andrew L. Hadik & Paul J. Kavanaugh

3A. Project Name & Implementation Year/s: Replace MPR Commercial Kitchen Dishwasher FY: 2026-27

3B. Description of Project: (Please go to second page, Paragraph 3B, to give detailed description and purpose of project, and give a detailed explanation and/or justification for the point score under 4. Evaluation Criteria)

4. Evaluation Criteria (Explain Score under 3.B, Page 2)

Point Score

a. Addresses an emergency or public safety need	5	4	3	2	1	0
b. Corrects a deficiency in service or facility	5	4	3	2	1	0
c. Results in long-term cost savings	5	4	3	2	1	0
d. Furthers the goals of the Master Plan	5	4	3	2	1	0
e. Matching funds available for limited time	5	4	3	2	1	0

5. Department Priority

6 of 10

6. Estimated Costs

- a. Planning and Design: NA
- b. Land: NA
- c. Construction: NA
- d. Equipment: **\$10,755**
- e. Other: NA

TOTAL: \$10,755

7. Cost Effect on Budget

- a. Operation: NA
- b. Maintenance: NA
- c. # of Personnel: NA
- d. Cost of Personnel: NA
- e. Other: NA

TOTAL: NA

8. Source of Funds (Check those appropriate):

- | | |
|--|---|
| <input type="checkbox"/> a. Current Revenue | <input type="checkbox"/> b. General Obligation Bonds |
| <input type="checkbox"/> c. Revenue Bonds | <input type="checkbox"/> d. Federal Grant |
| <input type="checkbox"/> e. State Grant | <input type="checkbox"/> f. Special Assessment |
| <input checked="" type="checkbox"/> g. Town Budget | <input checked="" type="checkbox"/> h. Other (Specify): Impact Fees |

3B. Detailed description and Purpose of Project:

FYI - A capital project as defined by the Planning Board are those projects outside of normal operations and maintenance and having the following characteristics:

- a gross cost of at least \$5,000;
- and a useful life of at least 3 years; and
- is non-recurring (not an annual budget item);
- or any project requiring bond financing.

Please also give a detailed explanation and/or justification for the point score under **4. Evaluation Criteria.**

The MPR is the designated Emergency Chester for the Town of Chester. Having a fully functioning kitchen would be important in the event of an emergency if meals need to be prepared and served for any extended duration.

The commercial community kitchen at the MPR is one of the few available for rent in in this part of NH. This small facility matters to a number of home businesses, especially those engaging in “farm to table” sales initiatives as promoted by the State Legislature.

Signature: *Andrew L. Hadik*
Paul J. Kavanaugh

Title: Town Planner
Maintenance Director

Date: 11/4/21

Relationship to Master Plan (filled out by Planning Board):




Quote

10/28/2021

Project:
STEPH LANDOU - DISH MACHINE

From:
Gillette Restaurant Equipment
Nicole Bousquet
229 Main St.
N. Brookfield, MA 01535
508-867-4028
508-867-4028 (Contact)

Job Reference Number: 7650

Item	Qty	Description	Sell	Sell Total
1	1 ea	DISHWASHER, DOOR TYPE, VENTLESS  CMA Dishmachines Model No. CMA-180-VL Energy Miser® Ventless Dishwasher, door type, 25-1/2"W x 29"D x 86-5/16"H, ventless heat recovery & condensation removal, high temperature sanitizing with built-in 12.0 kW booster heater, approximately (40) racks/hour, 17-1/2" dish clearance, Safe-T-Temp rinse feature, fully automatic cycle, 6.0 kW wash tank heater, automatic heat exchanger condenser & wash-down, door safety interlock system included, rinse pressure regulating valve & wash tank screens, stainless steel construction, adjustable feet, straight or corner application, 1 HP wash pump motor, cULus, ASTM, NSF, ENERGY STAR®	\$10,755.44	\$10,755.44
	1 ea	208v/60/1-ph, 78.0 amps		
	1 ea	Safe-T-Temp feature assures 180 degree sanitizing rinse once the booster thermostat has been satisfied. Cycle time will vary due to incoming water temperature.		
ITEM TOTAL:				\$10,755.44
Merchandise				\$10,755.44
Tax 6.25%				\$672.22
Total				\$11,427.66

PRICING AND LEAD TIMES ARE SUBJECT TO CHANGE AT ANY TIME.

Payment terms: 50% deposit required to order/ hold equipment. Balance due prior to scheduling delivery. Non refundable deposits may be required for special order purchases. Lease documents and purchase orders require additional paperwork.

Sales Tax: Customer is responsible for payment of State Sales tax when eligible.

Gillette Truck Delivery: Delivery services include delivery, assembly, setting in place, leveling and made ready for final mechanical connections that are the responsibility of the customer. Delivery fees are mileage and/ or labor based. Delivery is to ground floor level otherwise is subject to additional fees.

Non-Gillette Truck Delivery: Delivery made by common carrier. Customer is responsible for taking equipment off of common carrier truck and bringing into their building. Liftgate is available at an additional charge.

Freight Damage: All freight must be inspected for damage at time of delivery. Damaged items must be marked for on delivery ticket. Damage not marked for at

time of delivery will be the responsibility of the customer.

Electrical connections: All electrical disconnections and connections to equipment are the responsibility of customer.

Plumbing connections: Price does not include plumbing disconnections or connections. All plumbing (gas, water, drain) to be performed by licensed contractors to be hired and paid for by customer.

Verification of utilities: Please verify that mechanical components (electric, plumbing, drains, gas type, venting) of equipment are compatible with those of the facility. Please advise if you would like us to verify for you.

Disposal: Removal and disposal of existing equipment is not included and is the responsibility of the customer, unless noted. Gillette can provide service for a additional fee.

Warranty: New equipment carries only the individual manufacturers standard warranty. Extended warranties may be available at additional cost. Used equipment comes with a 60 day parts and labor warranty. Any service performed within warranty period must be approved by Gillette in order to be paid.

Gillette Returns Policy

****Please read carefully before items are ordered

****All orders require a signed quote acknowledging Gillette Restaurant Equipment's terms and conditions as outlined before order can be processed.

Returns for Stock Items

New items purchased from our inventory may be returned for store credit if unused, in original packaging and in new condition, for up to 60 days from the date of purchase. A 20% restocking fee will apply to orders that need to be picked up at your location. Stock orders returned to our North Brookfield, MA, or Holyoke, MA showrooms will not incur the 20% restocking fee but will be for store credit. Proof of purchase required. Items purchased from our "Specials" inventory are non-returnable: All sales are final. Returns will not be accepted unless specifically noted to the contrary on the receipt.

Returns on Non Stock, Standard Items

Non-stock, standard items purchased, may be returned to us for store credit only if manufacturer authorizes return (per their policy - see factory return charge back policy below) and the below criteria is met:

1. The item(s) are in original carton.
2. The item(s) are unused, in new condition.
3. The item(s) are not damaged.
4. Customer agrees to pay freight, handling and factory re-stocking fees.
5. The return is made within 30 days of the original purchase.
6. Proof of purchase is presented.

Factory Return Charge Back Policy

1. Any applicable restocking fee (can vary from 25-45% depending on manufacturer and condition of goods. Previously unboxed or used goods may be refused)