

## **Review & Approval Processes for Requests to Upgrade Road from Class VI to Class V**

### **Three options per RSAs:**

#### **A. Building Inspector (BI) & Zoning Board of Adjustment (ZBA)**

1. Apply to BI for a building permit.
2. BI denies application pursuant to Article 4.10 and Article 5.3.5 (re: Table 1) of the zoning ordinance.
3. BI notifies the applicant they may:
  - a) appeal the denial to the ZBA pursuant to RSA 674:33, I (a) (1), and/or
  - b) file an application for a variance with the ZBA pursuant to RSA 674:33, I (a) (2).

#### **B. Petition the Board of Selectmen (BOS) pursuant to RSA 231:22-a.**

1. Petition BOS to lay out a highway over an existing Class VI highway.
2. BOS directs applicant to schedule a review with the Planning Board (PB).
3. PB reviews\* the proposed layout and submits recommendation to the BOS.  
(\*Note the PB has no approval or denial authority.)
4. BOS renders a decision on the petition.

#### **C. Citizen or BOS petitioned warrant article by Town meeting vote pursuant to RSA 231:22-a.**

1. Citizen submits petitioned warrant article signed by a minimum of 25 registered voters pursuant to RSA 39:3, or
2. the BOS submit warrant article pursuant to RSA 39:2.