

4-14-21: These minutes are subject to possible revisions/corrections during review at a subsequent Planning Board Meeting.

**Town of Chester  
Planning Board Meeting  
Wednesday, April 14, 2021  
Virtual Meeting  
Approved Minutes**

For the duration of the COVID19 pandemic, the Planning Board will be meeting electronically under the emergency provisions of RSA 91A. <https://zoom.us/j/92697843243>, or via telephone - dial (301) 715-8592; the meeting ID is 926 9784 3243.

**Members & Staff Present:**

Evan Sederquest, Vice Chairman  
Richard Snyder, Member  
Mike Weider, Member  
Elizabeth Richter, Member  
Aaron Hume, Alternate (joined at 7:10)  
Selectman Chuck Myette, Liaison  
Andrew Hadik, Town Planner

**Members Absent:**

Brian Sullivan, Chairman

**Guest Present:**

Nate Miller

**Meeting Agenda**

**7:00 PM – General Business**

1. Review & approve the minutes for the 4/7/21 PB meeting.
2. Review & approve amendments to the minutes for the 3/14/21 PB meeting.
3. Discuss bridge replacement engineering tasks & costs.
4. FYI, Remillard PGA test run is being postponed.
5. Review & approve Police Department's request for release of \$1,590.60 in impact fees.
6. Discuss Drowne gravel pit & composting operation reclamation plan.
7. FYI, NH DES has sent a letter stating it intends to award a \$16,023 grant to SNHPC to update the Town of Chester's Source Water Protection Plan.

**7:15 PM – Appointments**

None scheduled.

**7:15 PM – Public Hearings**

None scheduled.

**7:45 PM - Non-Public Sessions**

RSA 91 A:3, II (e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board...*

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*RSA 91 A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting.*

### Meeting Minutes

Vice-Chairman Sederquest called the meeting to order at 7:00 PM and asked for a roll call of those present: Rick Snyder, Mike Weider, Elizabeth Richter, Selectman Chuck Myette. Mr. Hadik read the virtual meeting preamble.

#### 7:00 PM – GENERAL BUSINESS

##### 1. Review & approve the minutes for the 4/07/21 PB meeting.

Mr. Snyder said in line 105, the first word of the sentence should read **from** the property owner. In line 145, they are required to live on campus **while school is in session for the first five years of their employment**. They intend to live in their home **full-time**. Ms. Richter said in line 140, the **H** in Hadik should be capitalized.

***Mr. Weider moved to approve the minutes as amended for the April 7, 2021 meeting. Mr. Snyder seconded the motion. A roll call vote was taken. Sederquest – aye, Myette – aye, Snyder – aye, Richter – aye, and Weider – aye. The motion passed 5-0-0.***

Mr. Hume joined the meeting at 7:10 pm.

##### 2. Review & approve amendments to the minutes for the 3/24/21 PB meeting.

Mr. Hadik pointed out that the word **said** was missing in line 291. In line 310, the word **second** was removed and **public employee** was added as was done in line 300. Ms. Richter said in line 233, the cost is being **borne**, not **born**.

***Mr. Snyder moved to approve the amendments that were made tonight to the minutes of the March 24, 2021 meeting that were approved on April 7, 2021. Mr. Sederquest seconded the motion. A roll call vote was taken. Sederquest – aye, Myette – aye, Snyder – aye, Richter – aye, Weider – aye and Hume – aye. The motion passed 6-0-0.***

##### 3. Discuss bridge replacement engineering tasks & costs.

Recently, the Planning Board discussed obtaining cost estimates for the engineering tasks related to the two bridges that need to be replaced. The Hanson Road bridge has been red-listed, and the Shepard Home Road bridge is on the watch list. The Board reviewed the costs that Town Engineer Jeff Adler submitted in response to Mr. Hadik's request, which total \$149,000 per bridge. The tasks and costs are as follows:

Bridge Replacement - Engineering Tasks & Costs (per bridge)	
Surveying	\$6,000
Geotechnical Borings & Report	\$10,000

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Hydrologic & Hydraulic Studies	\$15,000
Engineering Design Phase (includes Wetland Permitting, and Preliminary & Final Design)	\$85,000
Engineering Bid Phase Services & Bid Documents	\$8,000
<b>Pre-Construction Sub-Total:</b>	<b>\$124,000</b>
Construction Phase Engineering Services (Construction Management and Resident Inspections)	\$25,000
<b>Total:</b>	<b>\$149,000</b>

The Board agreed it would be preferable to obtain funds to undertake at least the first three steps for the Hansen Road bridge or even both bridges. The Budget Committee has already held their public hearing for the annual budget, but this is something the Town needs to think about accomplishing for at least the Hanson Road bridge, so it is ready to apply for some of the \$2 trillion in Federal infrastructure funding when or if it becomes available.

**4. FYI, Remillard Processed Glass Aggregate (PGA) test run is being postponed.**

Mr. Remillard contacted Mr. Hadik to notify that the proposed test run to produce PGA is being postponed. He will contact Mr. Hadik again if the Remillards are interested in pursuing this project in the future.

**5. Review & approve Police Department's request for release of \$1,590.60 in impact fees.**

Chief Berube sent a letter requesting to expend \$1,590.60 in PD impact fees to pay for the Town's portion of ballistic vest(s)/body armor. There may be a 50% matching grant.

***Mr. Weider moved to approve \$1,590.60 for ballistic vests for the Police Department. Ms. Richter seconded the motion. A roll call vote was taken. Sederquest – aye, Myette – aye, Snyder – aye, Richter – aye, Weider – aye and Hume – aye. The motion passed 6-0-0.***

Mr. Hadik will draft a letter to advise Town Administrator Debra Doda that this expenditure qualifies per the currently adopted CIP.

**6. Discuss Drowne gravel pit & composting operation reclamation plan.**

The Planning Board agreed to postpone this item as Mr. Hadik was unable to participate in the discussion due to a fire alarm issue in the Town's Municipal Offices Complex that precluded him from speaking. Selectman Myette said the permit came to the Board of Selectmen for signatures and he asked that it be returned to Mr. Hadik.

**7:15 PM – Appointments**

None scheduled.

**7:15 PM – Public Hearings**

None scheduled.

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132 **7:45 PM - Non-Public Sessions**

133 RSA 91 A:3, II (e) *Consideration or negotiation of pending claims or litigation which has been threatened*  
134 *in writing or filed by or against this board.*

135  
136 RSA 91 A:3, II (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any*  
137 *person, other than a member of this board, unless such person requests an open meeting.*

138  
139 ***Mr. Weider moved to go into the first non-public session under RSA 91 A:3, II (e) Consideration or***  
140 ***negotiation of pending claims or litigation. Mr. Snyder seconded the motion.***

141  
142 ***Mr. Weider moved to go into the second non-public session under RSA 91 A:3, II (c) Reputation. Mr.***  
143 ***Snyder seconded the motion.***

144  
145 ***A roll call vote was taken for both of these motions. Sederquest – aye, Myette – aye, Snyder – aye,***  
146 ***Richter – aye, Weider – aye, and Hume – aye. The motion passed 6-0-0.***

147  
148 ***Mr. Weider moved to seal the minutes of the first non-public session, on RSA 91 A:3, II (e)***  
149 ***Consideration or negotiation of pending claims or litigation, indefinitely. Mr. Snyder seconded the***  
150 ***motion. Weider – aye, Sederquest – aye, Hume – aye, Myette – aye, Richter – aye, and Snyder – aye.***  
151 ***The motion passed 6-0.***

152  
153 ***Mr. Weider moved to seal the minutes of the second non-public session, under RSA 91 A:3, II (c)***  
154 ***Reputation, indefinitely. Mr. Snyder seconded the motion. Weider – aye, Sederquest – aye, Hume –***  
155 ***aye, Myette – aye, Richter – aye, and Snyder – aye. The motion passed 6-0.***

156  
157 ***Ms. Richter moved to adjourn the meeting at 9:12 pm. Mr. Snyder seconded the motion. Sullivan –***  
158 ***aye, Sederquest – aye, Hume – aye, Myette – aye, Richter – aye and Snyder – aye. The motion passed***  
159 ***6-0.***

160  
161 **Future Meeting Dates**

- 162  
163 · April 28 – No meeting.  
164 · May 7 – Chester Rod & Gun SPR

165  
166 *Respectfully submitted,*  
167 *Beth Hanggeli, Recording Secretary*