

**Town of Chester
Recreation Commission Meeting
Monday, September 23, 2019
Municipal Complex
Approved Minutes**

I. Preliminaries

1.1 Call to Order

Chair Trask called the meeting to order for the Town of Chester Recreation Commission (RC) at 7:36 PM.

1.2 Roll Call

RC members present:

Michelle Trask, Chair
Leslie Hammond
Maria Oakley
Kendra Kearney

RC members absent:

Kevin Kistler, Vice Chairperson
Melinda Mafera
Jeremy Owens, BOS Liaison

Staff present:

Recreation Director Corinna Reishus

Guests:

II. Review and Approve Minutes from September 9, 2019 meeting

The Commission reviewed the minutes from September 9, 2019.

Mrs. Oakley motioned to accept the September 9, 2019 minutes as amended. Ms. Hammond seconded the motion, with 2 in favor, and 2 abstentions, Chair Trask and Ms. Kearney, and none opposed the motion was approved 2-0-2.

III. Reports

3.1 Spring Hill Farm Advisory Committee

Mrs. Oakley indicated the Fall Festival will take place on October 5th with a rain date of October 6th. Mrs. Oakley noted they cannot use the house for Festival. The Festival will need a Police Detail. Mrs. Reishus

provided Chair Kunelius will volunteer forms and showed her some storage items that could be used to display Miss Church memorabilia and touched base on tables.

Mrs. Oakley noted there is a well on the Lane Road property they would like to fill in.

The lease has been renewed with Ryan's Sugar Shack.

3.2 Wason Pond Conservation and Recreation Commission (WPC&RC)

Mrs. Reishus noted Mr. A-Hadik spoke with Selectman Myette about getting a pedestrian counter. Selectman Myette indicated he was not interested. A-Hadik thinks it's a good idea and will reach out to C-Hadik who is the Chair.

3.3 Reconciliation as of 8/30/2019

Mrs. Reishus noted the reconciliation is done through August 30th with \$109,214.80 in the revolving fund with \$68,223.61 in the ledger. Waiting for \$41,000 in transfers. Two incorrect transfers were noted from Finance on 7/11 and 8/27 for -\$1,403 each; leaving a ledger balance of \$66,250.48.

IV. Old Business

4.1 Annual Capital Improvements Plan (CIP) Update

Mrs. Reishus indicated she submitted the 2020-2027 Project Request and Evaluation Forms to Planning. There are three projects scheduled for 20-21:

\$20,000 -Fitness Trail from Impact Fees

\$ 5,000 – Picnic Tables from Impact Fees

\$40,000 – Warrant Article t/b/d on Warrant Article for March 2020.

4.2 Planning Board Meeting Dates for CIP review preference: Wednesday 10/02, 10/09 or 10/16

Mrs. Reishus advised there will be Planning Board meetings on 10/2, 10/9 and 10/16.

4.3 FY 2020/2021 Operating Budgets and Warrant Articles

Mrs. Reishus indicated she submitted the RC annual budget to Finance. Changes are small in dues, WP signs, 20% increase for electricity.

4.4 Chester Baseball and Softball Program Dugout Project/WP Field Work

Members of Chester Baseball and Softball Program met with RC. Registrations may need to be increased to balance the operating budget with the program still growing. Joe Centrella is interested in joining the commission.

i. Wason Fields

Fields cannot be used until fill is brought in to level the top layer. 2-3 loads may be needed at \$700-800 per truckload, a total cost of at least \$3,000 and need someone with a tractor. The Baseball/Softball Program does not have the means financially. Ms. Hammond indicated they

would want to do that in the Spring. Mrs. Reishus advised that Mr. Dalrymple recommended it be done in the Fall so it will settle over the Winter.

ii. Town Fields

Rob Brown is doing the work on the dugouts and may be done by November. Mrs. Reishus advised there are no funds set aside by RC to do dugouts. The CBSP thought there had been \$10,000 set aside by RC. Mrs. Reishus advised the dugouts are no longer on the CIP. Chair Trask asked about the line item for ballpark seeding. Mrs. Reishus noted that has been expended already with two field treatments done. CBSP offered to assist with labor but were disadvantaged financially this year. CBSP is looking for \$10,000 this year for the program and to push back the tree line which would be rolled in together. Mrs. Reishus recommended reviewing what funds are available.

The snack shack has been cleaned up. The equipment shed door is damaged. Mrs. Reishus will talk with maintenance. The lock may need replacing. Flags were left on the fields and were supposed to be put away.

iii. MPR

Mrs. Reishus asked if CBSP planned to use the MPR this year. CBSP will use it for rookie t-ball and get back to Mrs. Reishus on that.

4.5 2019-2020 Chester Recreation Basketball Program

Mrs. Reishus noted other Towns are leaving the Lamprey River League and going over to RIM (Exeter, Sanborn and East Kingston) leaving the surrounding towns, Chester, Candia, Epping, Raymond and Nottingham. Mrs. Reishus is in discussions with Barrington. Changes to the 3-4 program hoops to 9' were discussed with 3 on 3 with 4-6 players. Waiting to discuss the coaches meeting with Kevin and getting registration up and running. A high school co-ed league was also discussed.

4.6 MPR Water Fountain

Mrs. Reishus noted the plumber is on vacation and will do the cold filtered water fountain. Electric may be required. Mrs. Reishus will follow-up with the plumber when he returns. The water will be tested quarterly. Mrs. Reishus provided the Commission with a copy of a letter sent to Planning putting them on notice to release the Impact Fees.

V. New Business

5.1 Chester Recreation Yoga Program

Mrs. Reishus noted Rhonda Woodward has been the instructor for a while. Jen Bukowski will take over the adult Saturday morning classes. Mrs. Reishus noted it will be a four-week program beginning 10/23. If it goes well, then another adult class could be added one morning during the week after the first of the year.

- Wednesday (3:30-4:30) Families/Kids ages 5-12
- Wednesday (5:00-6:00) Teens 13+

Mrs. Reishus noted holding a Yoga Class for Recovery (mental health) was discussed and may be tried out over the holiday season.

VI. Adjournment

Next Meeting: November 11, 2019 at 7:30 PM

Chair Trask discussed decreasing the monthly meetings to once per month, and to skip the October meeting on Columbus Day and go to November on the second Monday.

Chair Trask adjourned the meeting at 8:54 PM.

Respectfully submitted

Daniel Hoijer,
Recording Secretary