Town of Chester
Recreation Commission Meeting
Thursday, July 30, 2020
Municipal Complex
Final Minutes

I.   Preliminaries

1.1   Call to Order

Recreation Director Corinna Reishus called the Zoom teleconference meeting to order for the Town of Chester Recreation Commission (RC) at 6:00 PM.

1.2   Roll Call

RC members present:

Marie Davies
Kathryn Dircks, Chair
David Webster, Vice

RC members absent:

Jeremy Owens, BOS Liaison

Staff present:

Corinna Reishus, Recreation Director

II.   Approval of Minutes

Director Reishus submitted all prior RC minutes forward for approval and will be filed accordingly.

III.   Reports

3.1 Spring Hill Farm Advisory Committee (SHFAC)

Director Reishus has been appointed to the SHFAC as the official Recreation member as of July 23, 2020 with the term expiring on May 31, 2022. This appointment replaces the unexpired Recreation spot held. Meetings are usually held the third Monday of the month at 7:00 PM.

3.2 Wason Pond Conservation and Recreation Commission (WPC&RC)

Director Reishus has been appointed to the WPC&RC as one of the two Recreation members on December 19, 2019. The WPC&RC consists of two members of Recreation and there is one currently vacant. David Webster has agreed to fill the second position and will be appointed this evening at the Board of Selectmen meeting. Meetings are usually held the first Monday of the month at 7:00 PM.

IV. Old Business

4.1 CIP/Impact Fees Pending Projects
4.2 COVID-19 Impact on Recreation Programming
4.3 COVID-19 Impact on Recreation Events

Director Reishus gave a quick overview of the CIP/Impact Fees process and Recreation Programming and Events. Further discussion will take place at the next official RC meeting.

V. New Business

5.1 Recreation Commission Overview

Director Reishus provided the following background information to the prospective members:

The Parks and Recreation Commission was established at the Town Meeting (May 1983) pursuant to NH RSA Chapter 35-B. The position of Recreation Coordinator to Recreation Director was approved at Town Meeting (May 2017). The Recreation Commission is a volunteer commission who gives guidance and advice to the Recreation Director on what they would like to see happen for our community. The director as the town employee runs the department including programs, events, etc. The three main levels of Recreation are Events, Programming and Parks (land). Recreation not only runs youth sports like baseball and soccer, it also offers senior fitness classes, boot camp and yoga plus additional free programs. The couple of events offered through Recreation are the annual Town Fair and Kids Fishing Derby at Wason Pond. Recreation representation on other committees are one to Spring Hill Farm Advisory Committee and two representatives to the Wason Pond Conservation and Recreation Commission.

5.2 Appointment of Recreation Commission

Director Reishus presented the prospective members forward according to the three levels of Recreation being Marie Davies for Events; Kathryn Dircks for Programming and David Webster for Parks. Each person has agreed to volunteer to the town and go forth with the appointment of Recreation Commissioner this evening at the Board of Selectmen meeting. The appointments will be staggered terms with Ms. Davies being one year; Ms. Dircks being two years and Mr. Webster being three years. Ms. Dircks has been nominated and accepted the position of Chair and Mr. Webster has been nominated and accepted the position as Vice Chair.

5.3 Recreation Revolving Account

The RC moved forward with approving the $10,000.00 annual stipend to be withdrawn from the Recreation Revolving Account to supplement the current Recreation Director's salary. The RC also moved forward with granting the Recreation Director spend authority not to exceed $2,500.00 without contacting the current Chair as in accordance with previous correspondence with the Finance Director.

VI. Adjournment

The RC meeting was adjourned at approximately 6:35 PM.

Respectfully submitted,

Corinna L. Reishus
Recreation Director