

**Town of Chester  
Recreation Commission Meeting  
Monday, October 22, 2018  
Municipal Complex  
Approved Minutes**

**I. Preliminaries**

**1.1 Call to Order**

Vice Chairperson Hammond called the meeting to order for the Town of Chester Recreation Commission (RC) at 7:40 pm.

**1.2 Roll Call**

RC members present:

Michelle Trask, Chairperson (arrived at 7:44 pm)  
Leslie Hammond, Vice Chairperson  
Kevin Kistler (departed at 8:36 pm)  
Maria Oakley  
Rick Pike (departed at 8:57 pm)

RC members absent:

Kendra Kearney  
Melinda Mafera  
Jeremy Owens- BOS Liaison

Staff present:

Corinna Reishus, Recreation Director

**II. Review and Approve minutes from October 8, 2018 meeting.**

Chairperson Trask acted as recording secretary for the October 8, 2018 meeting.

At the advice of Ms. Reishus, Chair Trask amended the minutes by adding information noting the time the Commission came out of the Non-Public session, and the result of the vote which indefinitely sealed the Non-Public minutes.

Chair Trask made a motion to accept the October 8, 2018 minutes as amended; Vice Chair Hammond seconded the motion. Motion approved, 5-0-0.

**III. Reports**

**3.1 Spring Hill Farm Advisory Committee**

Ms. Oakley updated the Commission on the Spring Hill Farm Fall Festival. She noted that considering the weather, they had a good turnout throughout the day with at least 100 people. Ms. Oakley said that people were happy with the festival. She noted that she heard people saying that Ms. Church would have been pleased with the use of the farm.

### **3.2 Wason Pond Conservation and Recreation Commission**

Vice Chair Hammond said that there had not been a meeting since the last Recreation Commission meeting.

The Commission discussed the brush piles at Wason Pond.

### **3.3 Financials for QE 9/30/2018**

Ms. Reishus distributed the financial reports to the Commission.

The Commission reviewed and discussed the detailed reports.

## **IV. Old Business**

### **4.2 Contra Dances/ Events**

Vice Chair Hammond reminded the Commission about the last update she had given about Contra Dances when she had mentioned that a petty cash box is necessary at the door of the event to make change for the attendees.

Ms. Reishus explained that she had submitted a request to the BOS for a \$50 petty cash – cash box for the Contra Dances. She said that she will be attending the BOS meeting on Thursday to explain her request.

Ms. Reishus discussed with the Commission that one of the Recreation Commission members (a Town employee or an appointed Town official) must be present at the Contra Dances to be responsible for the cash box. The Commission deliberated about the need for a Commission member to be present at the Contra Dances, and how this Recreation event differs from other Recreation events.

Vice Chair Hammond said that she has “no problem” continuing to be present at the Contra Dance events.

Ms. Reishus said that the two musicians from the first Contra Dance event had submitted invoices. The Commission discussed paying the musicians.

Chair Trask made a motion to pay \$75.00 to each of the two musicians for the last Contra Dance; Ms. Oakley seconded the motion. Motion approved, 5-0-0.

The Commission discussed the event. Vice Chair Hammond pointed out that the Recreation program is a break-even organization, not a for-profit group, and that the Commission should be pricing events based on that premise.

Chair Trask informed the Commission that the next dance is scheduled for November 3, 2018.

Ms. Oakley made a motion to pay the Contra Dance musicians and caller up to \$250.00 per Contra Dance event; Chair Trask seconded the motion. Motion approved, 5-0-0.

### **4.3 Fields/ Drainage Issues**

The Commission discussed the status of the field. Ms. Reishus informed the Commission that she had sent out an email stating that the field will be open tomorrow, unless there is rain.

Ms. Reishus updated the Commission on the plans and actions to improve the field drainage.

Mr. Kistler departed the meeting at 8:36 pm.

#### **4.4 CIP/ Impact Fees**

Ms. Reishus informed the Commission that the Recreation Commission will be presenting their proposed projects for the CIP at the Planning Board meeting on Wednesday, November 7, 2018, at 7:00 pm.

### **V. New Business**

#### **5.1 Summer Program**

Ms. Reishus distributed the results of the parent survey to the Commission.

The Commission reviewed and discussed the results of the Summer Program parent survey.

Chair Trask asked to have the counselor survey review to be put on the agenda for the next Recreation Commission meeting.

Ms. Reishus agreed.

The Commission had an in-depth discussion about the continued viability of Blue Sombrero and what options are best for the future. Vice Chair Hammond stated that Blue Sombrero is no longer fitting our needs and they must make changes now rather than "kicking it down the road." Ms. Oakley agreed, and she said that they should start "looking at what is out there and see what is possible before they say what can't be done."

Mr. Pike departed the meeting at 8:57 pm.

The Commission no longer have a quorum.

### **Work Session**

The Commission decided to hold their next meeting on Monday, November 5, 2018.

Ms. Reishus informed the Commission of a donation to the Recreation Department of \$250.00 from Granite State Telephone Pioneer Club. The Commission acknowledged their appreciation.

Ms. Reishus said that the Basketball program registrations are in-coming.

Ms. Reishus informed the Commission that the soccer trophies have been ordered.

Ms. Reishus suggested activities and events for the recreation Department: a winter carnival, a family tree decorating at Wason Pond or Spring Hill Farm, an ugly sweater beer or wine tour, and options for group discounted tickets to family type events. The Commission noted their approval.

#### **5.2 Revolving Account**

The Commission did not discuss this agenda item at this meeting.

#### **5.3 Recreation Goals (5-year/ 25-year plan)**

The Commission did not discuss this agenda item at this meeting.

**VII Adjournment**

Chairperson Trask adjourned the meeting at 9:06 pm.

Respectfully Submitted,

Recording Secretary,

Molly Qualters

**Next Meeting – November 5, 2018 @ 7:30 pm**