

**Town of Chester
Recreation Commission Meeting
Monday, March 12, 2018
Municipal Complex
Approved Minutes**

I. Preliminaries

1.1 Call to Order

Chairperson Trask called the meeting to order for the Town of Chester Recreation Commission (RC) at 7:39 pm.

1.2 Roll Call

RC members present:

Michelle Trask, Chairperson
Kevin Kistler
Melinda Mafera
Maria Oakley

RC members absent:

Leslie Hammond, Vice Chairperson
Rick Pike
Jeremy Owens- BOS Liaison

Staff present:

Corinna Reishus, Recreation Director

II. Review and Approve minutes from February 12, 2018 meeting.

The Commission reviewed the minutes from February 12, 2018.

Chair Trask made a motion to accept the February 12, 2018 minutes as presented; Ms. Mafera seconded the motion. Motion approved, 4-0-0.

III. Reports - None

IV. Old Business

4.1 Chester Academy Gym Usage

The Commission had discussed this in December and January; they had agreed to further review and discuss the Chester Academy gym usage, Private Program versus Town Program, during the March 2018 meetings.

Ms. Reishus suggested that the Commission move this discussion to the next meeting, to allow two of the Commission members who are involved with the Town Recreation basketball program and not at the meeting tonight, to the meeting in April.

V. New Business

5.1 Planning Board – revisions to CIP Project Requests

54 Ms. Reishus explained that she had just recently been made aware, after reaching out to the Planning
56 Board, that the Planning Board had made significant revisions to the Recreation Department’s CIP project
requests.

58 Ms. Reishus noted that the Planning Board had moved the “Fitness Trail” and the “Beach Area Pavilion”
60 from the 2018-2019 column to the 2019-2020 column.

62 Ms. Reishus listed the items that the Planning Board completely removed from the CIP:

- 64 Item 10 - \$50,000.00 – Year 20/21 – Town Tennis Courts
- Item 11 - \$50,000.00 – Year 21/22 – Ballfields – Toilet Facility
- Item 13 - \$25,000.00 – Year 23/24 – Refurbish Basketball Court/Skating Rink
- 66 Item 14 - \$50,000.00 – Year 24/25 – Refurbish Skateboard Park
- Item 15 - \$15,000.00 – Year 25/26 – Ballfields – Scoreboard

68 All items listed were listed in previous CIP Project Requests.

70 Ms. Reishus and the Commission discussed why the items were removed. Ms. Reishus said that she had
72 been given no explanation as to why those items were removed. She read the meeting minutes during
the meeting at which the items were removed:

74
76 Planning Board
February 8, 2018
78 Approved Minutes

80 “The Board reviewed the CIP for the Recreation Department. After much discussion, the Board agreed to
82 remove the Recreation projects #10, #11, #13, #14, #15, and #16 from the CIP. The Board felt these
projects were more wishes than needs for the Town.

84 Mr. Weider made a motion to remove the numbered Recreation projects, as noted previously, from the
86 CIP; Vice Chair Sederquest seconded the motion. Motion approved, 4-0-0.”

88 Chair Trask said that the items on the CIP for the Recreation Department are wish list items because that
is how we were told to handle these types of items. Ms. Reishus noted that they are projects that are
needs and requests of the Town, not items that came out of the blue.

90 Mr. Kistler noted that two of the items that were removed refurbished recreation projects that already exist
92 in the Town. Ms. Reishus said that other items removed from the CIP are money saving projects.

94 Mr. Kistler asked that Ms. Reishus ask for better clarification from the Planning Board. She said that she
96 can do that.

98 **5.2 Non-Public**

100 **Non-Public, RSA 91 A:3, II (c)**

102 Chair Trask made a motion to go into Non-Public session under RSA 91 A:3, II (c); Ms. Oakley seconded
the motion. Motion approved, 4-0-0.

104 The Commission went into Non-Public session at 7:45 pm.

106 Chair Trask made a motion to come out of Non-Public; Ms. Mafera seconded the motion. Motion approved,

4-0-0.

108

110 The Commission came out of the Non-Public session at 8:02 pm.

112 Chair Trask made a motion to seal these minutes indefinitely; Ms. Mafera seconded the motion. Roll Call
vote: MO -aye, MT – aye, KK – aye, MM – aye.

114

116 **Non-Public, RSA 91 A:3, II (e)**

118 Chair Trask made a motion to go into Non-Public session under RSA 91 A:3, II (e); Ms. Oakley seconded
the motion. Motion approved, 4-0-0.

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The Commission went in to Non-Public session at 8:03 pm.

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124 Chair Trask made a motion to come out of Non-Public; Ms. Oakley seconded the motion. Motion approved,
4-0-0.

126 The Commission came out of the Non-Public session at 8:23 pm.

128 Chair Trask made a motion to seal these minutes indefinitely; Ms. Mafera seconded the motion. Roll Call
vote: MO -aye, MT – aye, KK – aye, MM – aye.

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132 Chair Trask made a motion to seal the July 10, 2017 Non-Public minutes indefinitely; Ms. Oakley seconded
the motion. Roll Call vote: MO -aye, MT – aye, KK – nay, MM – aye.

134 **5.3 Online Registration**

136 Ms. Reishus informed the Commission that an account in the amount of \$790 has been forwarded to the
Chester Police Department for prosecution. She noted that she has shut down the on-line registration
138 option to "Pay by Check." Ms. Reishus pointed out that on a case by case basis, a participant is able to
pay by cash or check depending on the situation.

140

142 Ms. Reishus said that making this change is a longer processing for her, but will save time and money in
the long run.

144 **5.4 Town Report (Recreation and Town Fair)**

146 Ms. Reishus noted that the distributed reports have been submitted to the BOS last week.

148 **5.5 Earth Day**

150 Ms. Reishus informed the Commission of the Wason Pond Cleanup on Earth Day, April 22. She noted that
Ms. Jean Packard is willing to help with this event.

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5.6 New Web Page

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Ms. Reishus and the Commission discussed the Town's new web page.

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5.7 Other

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The next meeting is scheduled for March 26, 2018.

160 **VI. Adjournment**

162 Chairperson Trask adjourned the meeting at 8:45 pm.

164 Respectfully Submitted,
Recording Secretary,

166 Molly Qualters