



Town of Chester  
Selectboard  
84 Chester Street  
Chester, NH 03036  
Phone: (603) 887-3636 x114  
E-mail: [ChesterBOS@ChesterNH.org](mailto:ChesterBOS@ChesterNH.org)

*Charles F. Myette, Chairman, '25*  
*Stephen O. Landau, '24*

*Steven M. Couture, Vice-Chairman, '24*  
*Dana Theokas, '26*

*Richard S. Trask, '26*

## **SELECTBOARD MEETING AGENDA**

*Date of Meeting: October 19<sup>th</sup>, 2023 @ 6:00 PM – Meeting Room*

*Broadcast on Channel 6 and streamed on [Government \(cablecast.tv\)](https://www.governmentcablecast.tv) – click “Watch Now”*

### **I. PRELIMINARIES:**

- 1.1 6:00 PM Call the Meeting to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Chairman’s Additions or Deletions
- 1.5 Public Comment (10 minutes)

### **II. APPOINTMENTS**

- 2.1 Rockingham Tower up - Chief
- 2.2 Wason Pond Wrangler 2024 – Jessica Hatch
- 2.3 Dogs on Spring Hill Farm Mapped Trails - Beth Sautter & Kristina Snyder:
- 2.4 Highway Department Update

### **III. BUSINESS:**

- 3.1 Lane Road Repairs Funding

### **IV. CONSENT AGENDA:**

- 4.1 Intent to Cut
- 4.2 Current Use Penalties and Warrant

### **V. SELECTMEN’S ITEMS:**

- 5.1 Chairman’s Announcements
- 5.2 Roundtable
- 5.3 TA Report
- 5.4 Action Items
- 5.5 Potential Non-Public Sessions

### **VI. ADJOURNMENT:**

**PLEASE NOTE:** *To be added to the next agenda, please contact the Board of Selectmen’s office by phone, in-person, or by email by 12pm Thursday prior to the next meeting. Please include any applicable documentation at this time for the Board’s review. Agenda items may be added or deleted without notice.*

## **Town of Chester, New Hampshire**

### **REGULATIONS: DOGS AT SPRING HILL FARM**

#### **SECTION I: AUTHORITY**

These Regulations have been enacted pursuant to the authority granted the Selectboard by RSA 41:11-a and RSA 31:39, and the Spring Hill Farm Advisory Committee by RSA 35-B, which allow the Selectboard and Spring Hill Farm Advisory Committee to adopt regulations for the use of Spring Hill Farm.

#### **SECTION II: PURPOSE**

The purpose of these Regulations is to supplement the Town's 1980 adoption of RSA 466:30-a and to provide for regulations pertaining to the presence of dogs at Spring Hill Farm and the responsibilities of their owners.

#### **SECTION III: LEASH REQUIREMENTS**

No person shall exercise or walk a dog on Spring Hill Farm property unless the dog is leashed with a leash, or similar item, of a length that ensures that the dog remains within sight and voice of its owner, and that is able to restrain the dog under the physical control of the person exercising or walking the dog.

#### **SECTION IV: EXCEPTIONS**

The following shall be exempt from the requirements of these Regulations:

- a) A service dog that has been individually trained to provide assistance to an individual living with a disability. The tasks performed by the dog must be directly related to the person's disability, and/or
- b) A dog assisting law enforcement officers.

#### **SECTION V: ENFORCEMENT**

These Regulations are enforceable by the Animal Control Officer, and/or the Chester Police Department.

#### **SECTION VI: PENALTIES**

Any person who violates the provisions of these Regulations shall be guilty of a violation and shall be subject to the penalties as provided under New Hampshire law, including, but not limited to a fine not exceeding \$1,000. See RSA 651.2.

**SECTION VII: WAIVERS**

The Chester Selectboard and Spring Hill Farm Advisory Committee jointly reserve the right, for cause shown, to make special exceptions and/or waive any portion of the Regulations.

**SECTION VIII: SEVERABILITY**

If any provision of these Regulations is held to be invalid, other provisions and sections shall not be affected, and to this end, the provisions and sections hereof are declared to be severable.

**SECTION IX: ADOPTION**

These Regulations shall take effect immediately upon adoption of the Selectboard and Spring Hill Farm Advisory Committee.

Approved by the Selectboard this \_\_\_\_\_ day of \_\_\_\_\_, 2023:

**SELECTBOARD, CHESTER, NH**

\_\_\_\_\_  
Chuck Myette, Chairman

\_\_\_\_\_  
Steven M. Couture, Vice-Chairman

\_\_\_\_\_  
Stephen O. Landau, Selectman

\_\_\_\_\_  
Dana Theokas, Selectwoman

\_\_\_\_\_  
Richard S. Trask, Selectman

Approved by the Spring Hill Farm Advisory Committee this \_\_\_\_ day of \_\_\_\_\_, 2023.

## **SPRING HILL FARM ADVISORY COMMITTEE**

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Beth Sautter, Chair

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Kim Rairdon, Member at Large

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Cindy LeBlanc, Agriculture

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Mark Desiderio, Recreation

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Kristina Snyder, Conservation

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Joe Biedrzycki, Member at Large

AGREEMENT BETWEEN  
TOWN OF CHESTER, NH & REMI-SONS, INC.

THIS AGREEMENT (hereinafter referred to as the “Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Town of Chester, New Hampshire, a municipal corporation with a mailing address of 84 Chester Street, Chester, NH 03036 (hereinafter referred to as the “Town”) and Remi-Sons, Inc., a New Hampshire corporation with a mailing address of PO Box 178, Chester, NH 03036 (hereinafter referred to as “Remi-Sons”), collectively referred to herein as the “Parties”.

RECITALS

- A. Town Dump Road (hereinafter the “Road”) is a Town-owned public way of approximately 1.43 miles, approximately 0.22 miles of which is paved. See Attachment A.
- B. The Town and Remi-Sons each have facilities situated approximately 1,100 feet into the unpaved portion of the Road – the Town a Salt Shed, and Remi-Sons a Composting Facility.
- C. Inclement weather often makes it difficult for the Town’s and Remi-Sons’ vehicles to traverse that 1,100 feet of unpaved road.
- D. Remi-Sons filed a petition with the Selectboard to change the status of the 1,100 foot section of the Road from a Class VI to a Class V road.
- E. If the Selectboard approves the petition to change the status, approximately 1,100 feet of the Road, from the end of the current paved portion to just past the entrance to the Town’s Salt Shed, will be improved in order to allow for easier access to their facilities for both Parties and for the General Public.
- F. Now therefore, in consideration of the mutual premises contained herein, the Parties hereto agree as follows.

ARTICLE I. Premises

- 1.1 Condition. This Agreement is conditioned upon the Selectboard changing the status of the approximately 1,100 foot section of the Road from a Class VI to a Class V road.
- 1.2 Description. The Town grants the authority to Remi-Sons to perform work on the Road. The Town agrees to pay for the materials for said work as stated in Attachment B, upon all of the terms and conditions as set forth in this Agreement.

ARTICLE II. Term

2.1 Term. The Term of this Agreement shall commence after the Selectboard changes the status of the Road and terminates when Remi-Sons has completed its work on the Road to the Town's satisfaction.

### ARTICLE III. Use

3.1 Status of Road. The Road is currently a Class VI public way which all members of the Public and both parties may use for viatic purposes. This Agreement does not change this status and is conditioned upon the Selectboard changing the Road status from a Class VI to a Class V road.

### ARTICLE IV. Work to be Performed

#### 4.1 Details.

Remi-Sons shall coordinate with Town's Supervisor of Roads (hereinafter referred to as "Supervisor") prior to any start of work and will continue to coordinate with him during the entire process.

The road shall be built utilizing the Typical Roadway Section Detail and Pavement Tie-In Detail documents prepared by Gale Associates, Inc. and appended to the end of this Agreement as Attachment C.

4.2 Manner of Work. All alterations and/or improvements by Remi-Sons shall be performed in a good and workmanlike manner and in compliance with applicable codes and ordinances and all other provisions of law. Remi-Sons shall obtain, at Town's sole cost and expense, any permits required by any law, code, and regulation and shall have the right to make application for such permit in the name of the Town. Remi-Sons warrants that any such alterations or improvements will not weaken or impair the property or substantially lessen its value.

### ARTICLE V. Cost Sharing

#### 5.1 Town's Obligations

The Town shall pay the cost of all materials necessary to perform this work; see Attachment B.

#### 5.2 Remi-Sons's Obligations

Remi-Sons shall provide all equipment and labor necessary to prepare for paving by Continental Paving, Inc. at no cost to the Town.

### ARTICLE VI. Insurance and Indemnification

6.1 Insurance. Remi-Sons shall, at its sole cost and expense, keep in force throughout all

Terms of this Agreement insurance policies and coverages of at least the kind and minimum amounts indicated in Attachment C including general liability insurance with contractual liability coverage applicable to the indemnification obligations in this Agreement to protect the Town and Remi-Sons and their authorized agents, representatives, employees and volunteers of and from any and all claims and demands, costs, damages, loss of service or consortium, expenses, compensation and attorneys' fees, including but not limited to any and all claims for personal injury and/or death, workers' compensation and property damages, including loss of personal property, which may in any way, either directly or indirectly, arise from or out of Remi-Sons' work on or related to Remi-Sons' work on the Road. Such policies shall also provide that the Town is an additional insured.

Remi-Sons shall provide to the Town Certificates of Coverage for all coverages no later than the effective date of the Agreement, which coverages shall include endorsements that coverage, whether in whole or in part, provided by the policies shall not be reduced or canceled without thirty (30) days advance written notice given to the Town, unless for cancellation for non-payment of premium or other event for which coverage may be terminated on 10 days' notice to the policyholder, in which case no less than 10 days' advance written notice shall be given to the Town.

All contractors and subcontractors, as agents of Remi-Sons providing services to or on behalf of Remi-Sons at or on the Road, are subject to the same insurance requirements as Remi-Sons.

6.2 Notice. Remi-Sons agrees to notify the Town in writing as soon as practicable of any claim, demand or action arising out of an occurrence for which coverage under a required insurance policy has been sought.

6.3 Indemnification. To the fullest extent permitted by law, Remi-Sons shall protect, indemnify, save, defend and hold harmless the Town, including its officials, agents, volunteers and employees ("Indemnified Parties"), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorneys' fees, which Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, economic injury or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of this Agreement or the activities of Remi-Sons or its agents, employees, contractors or subcontractors, and even if caused in part by any negligent act or omission of Indemnified parties.

Remi-Sons' obligation to indemnify as provided herein shall survive the termination or expiration of this Agreement and said obligation of indemnification shall not be limited or diminished by the presence or absence of insurance required hereunder, or otherwise.

#### ARTICLE VII. Default and Termination

7.1 Default. The occurrence of any of the following shall constitute a default by either party:

- A. Abandonment of the Road paving project;
- B. Failure to make any payment due hereunder; or
- C. A breach of or the failure to perform any other provision of this Agreement, whether it be a condition or a covenant, if the breach or the failure to perform is not cured within thirty (30) days after written notice has been given to either party. If the default cannot reasonably be cured within thirty (30) days, the offending party shall not be in default of this Agreement, if they commence to cure the default within the thirty (30) day period and diligently and in good faith continues to cure the default until such default is cured.

7.2 Remedies. In the event of default by either party, the remedy shall be notice and, upon failure to cure, termination of the Agreement. No remedy herein or otherwise conferred upon or reserved to either Party shall be considered to exclude or suspend any other remedy but the same shall be cumulative and shall be in addition to every other remedy given hereunder, or now or hereafter existing at law or in equity or by statute, and every power and remedy given by this Agreement may be exercised from time to time and so often as occasion may arise or as may be deemed expedient.

7.3 Termination/Surrender. In the event either Party fails to cure a default and/or the Parties elect not to pursue dispute resolution proceedings, the Agreement shall terminate without further notice. Within no more than ten (10) days after the effective date of termination of this Agreement, by default, lapse of time or otherwise, Remi-Sons shall return the Road in as good condition as when Remi-Sons took possession, including all Remi-Sons' improvements and alterations, reasonable wear and use excepted, failing which the Town may restore the Road to such condition and Remi-Sons shall pay the reasonable cost thereof, which obligation shall survive the expiration or other termination of this Agreement.

#### ARTICLE XIII. Dispute Resolution.

8.1 Dispute Resolution. Any controversy arising out of or relating to this Agreement may be settled first by voluntary non-binding mediation, and in the event mediation is unsuccessful, by voluntary binding arbitration or by legal proceedings in a New Hampshire court of competent jurisdiction. The place of arbitration shall be in Chester, New Hampshire.

#### ARTICLE IX. Notice

9.1. Any and all notices, demands, or communications required to be given hereunder shall be in writing and sent by first class mail, or hand-delivered, with an additional copy by e-mail as follows:

To Remi-Sons:  
Jonathan Remillard  
Remi-Sons, Inc.  
PO Box 178

To the Town:  
Selectboard  
Chester Town Hall  
84 Chester Street



Chester, NH 03036  
[jremisons3@gmail.com](mailto:jremisons3@gmail.com)

Chester, NH 03636  
[BOS@ChesterNH.org](mailto:BOS@ChesterNH.org)

Either party may notify the other party of changes in names and addresses.

#### ARTICLE X. Miscellaneous

10.1 Binding Effect. Except as otherwise provided herein, all of the covenants, agreements, obligations, conditions and undertakings herein contained shall extend to, inure to the benefit of, and be binding upon the legal representatives, successors and assigns of the Town and Remi-Sons, the same as if they were in every case specifically named.

10.2 Governing Law. This Agreement shall be governed by the laws of the State of New Hampshire.

10.3 Singular and Plural. Whenever reasonably required by the context of this Agreement, the singular shall include the plural.

10.4 Severability. The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, invalid, or illegal.

10.5 Representations and Warranties; Authorization. Remi-Sons represents and warrants to the Town that (i) Remi-Sons is a legal entity duly organized, validly existing and in good standing under the laws of the State of New Hampshire; (ii) all corporate action necessary to authorize the execution of this Agreement has been taken by Remi-Sons' ownership or equivalent; and (iii) the party executing and delivering this Agreement on behalf of Remi-Sons has been authorized to do so, and such execution and delivery shall bind Remi-Sons. Remi-Sons, at the Town's request, shall provide the Town with evidence of the foregoing authority.

The Town represents and warrants to Remi-Sons that (i) the Town is a New Hampshire municipal corporation, duly organized, validly existing and in good standing under the laws of the State of New Hampshire; (ii) the persons who on behalf of the Town are executing this agreement are duly authorized to so bind the Town; and (iii) the Town, at Remi-Sons's request, shall provide Remi-Sons with evidence of such authority.

10.6 Counterparts. This Agreement may be executed in counterparts, with electronic signatures, and a .pdf or other electronic copy of a signature page shall be considered the same as an original.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

TOWN OF CHESTER

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Charles F. Myette  
Chairman, Selectboard

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Steven M. Couture  
Vice-Chairman, Selectboard

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Stephen O. Landau  
Selectman

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Dana Theokas  
Selectwoman

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Richard S. Trask  
Selectman

Remi-Sons, INC.

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Jonathan Remillard  
Treasurer

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Bryan Remillard  
President

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named CHARLES F. MYETTE, who acknowledged himself to be SELECTBOARD CHAIRMAN, a duly authorized representative of the Town of Chester, and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of the Town of Chester.

Before me,

\_\_\_\_\_  
Notary Public

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named STEVEN M. COUTURE, who acknowledged himself to be SELECTBOARD VICE-CHAIRMAN, a duly authorized representative of the Town of Chester, and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of the Town of Chester.

Before me,

\_\_\_\_\_  
Notary Public

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named STEPHEN O, LANDAU, who acknowledged himself to be SELECTMAN, a duly authorized representative of the Town of Chester, and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of the Town of Chester.

Before me,

\_\_\_\_\_  
Notary Public

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named DANA THEOKAS, who acknowledged herself to be SELECTWOMAN, a duly authorized representative of the Town of Chester, and affirmed that she executed the foregoing instrument for the purposes therein contained on behalf of the Town of Chester.

Before me,

\_\_\_\_\_  
Notary Public

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named RICHARD S. TRASK, who acknowledged himself to be SELECTMAN, a duly authorized representative of the Town of Chester, and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of the Town of Chester.

Before me,

\_\_\_\_\_  
Notary Public

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named JONATHAN REMILLARD, who acknowledged himself to be Treasurer and a duly authorized representative of Remi-Sons, Inc., and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of Remi-Sons, Inc.

Before me,

\_\_\_\_\_  
Notary Public/Justice of the Peace

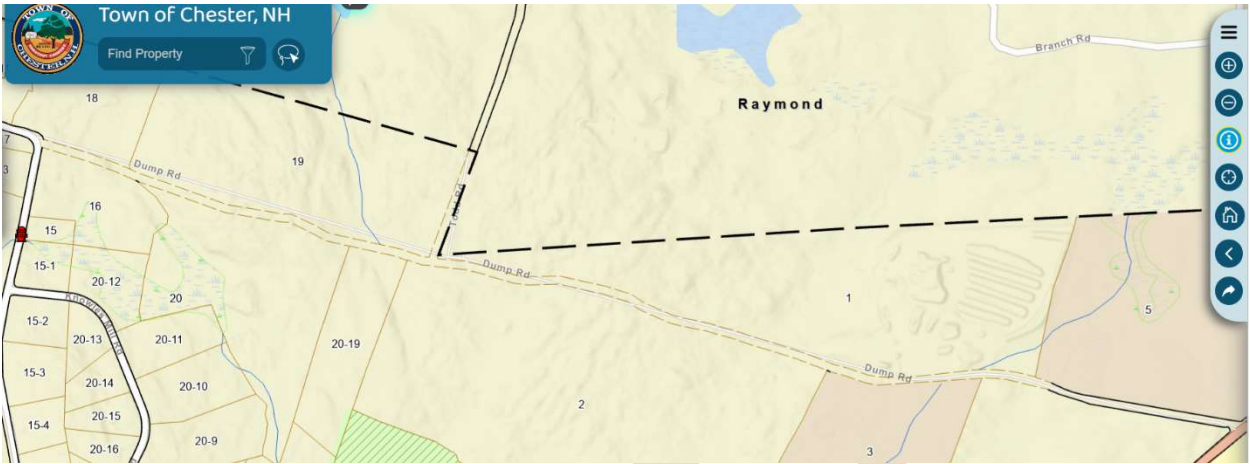
STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM, SS

On this the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared the above-named BRYAN K. REMILLARD, who acknowledged himself to be President and a duly authorized representative of Remi-Sons, Inc., and affirmed that he executed the foregoing instrument for the purposes therein contained on behalf of Remi-Sons, Inc..

Before me,

\_\_\_\_\_  
Notary Public/Justice of the Peace

ATTACHMENT A



## ATTACHMENT B

### Continental Paving, Inc.

One Continental Drive  
Londonderry, NH 03053  
USA

Phone: (603) 437-5387  
Fax: (603) 437-5393

<b>To:</b>	TOWN OF CHESTER - C/O Remi-Sons Inc.	<b>Contact:</b>	Jonathan Remillard
<b>Address:</b>	PO Box 178 CHESTER, NH 03036	<b>Phone:</b>	603-235-3155
		<b>Fax:</b>	
<b>Project Name:</b>	Dump Rd, Town Of Chester	<b>Bid Number:</b>	
<b>Project Location:</b>		<b>Bid Date:</b>	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Crushed Gravel, DELIVERED	3,600.00	TON	\$16.75	\$60,300.00
2	HBP, 3/4" Binder Course (Approximate Tons)	384.00	TON	\$110.00	\$42,240.00
3	HBP, 3/8" Wearing Course (Approximate Tons)	240.00	TON	\$125.00	\$30,000.00
4	Fine Grading	8.00	HR	\$150.00	\$1,200.00
5	Sweeper	3.00	HR	\$150.00	\$450.00

**Total Bid Price: \$134,190.00**

**Notes:**

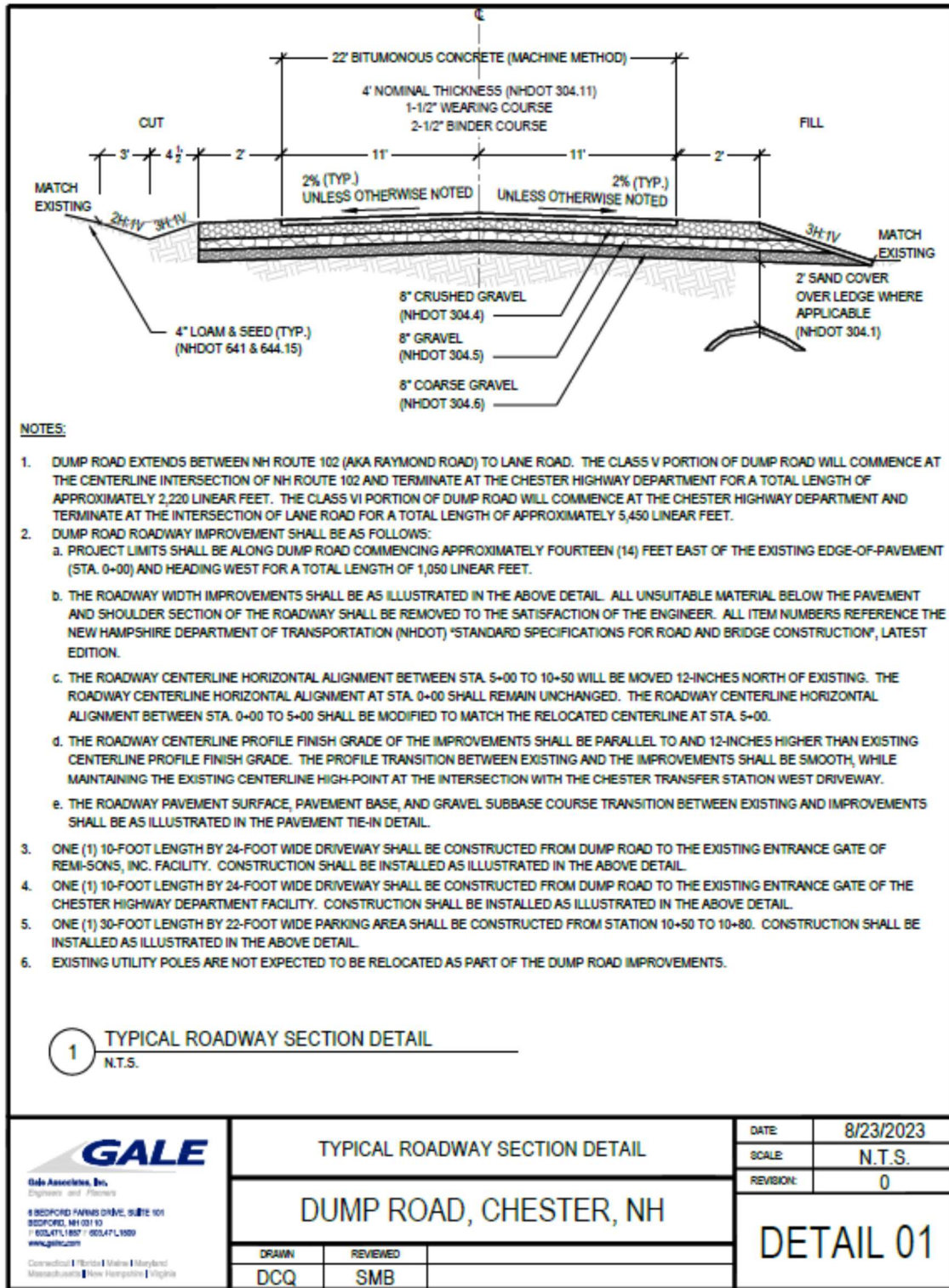
- This Proposal will be made Part of any Agreement Between the Two Parties.
- This Proposal is Based on One Mobilization.
- Excludes any Traffic and or Safety Control.
- Excludes any Temporary or Permanent Striping and or Marking.
- Prices quoted are based on the current cost index of liquid asphalt materials. Prices are subject to increases at any time as they are not guaranteed by the suppliers. The price index used for preparation of this quote is \$660.00 per liquid ton and will be the basis of escalation for this project.
- This Proposal is NOT Based on any Prevailing Wages Rates - none have been included with quote request.
- Unit Pricing Shall Prevail from Quantities Measured in the Field

**Payment Terms:**

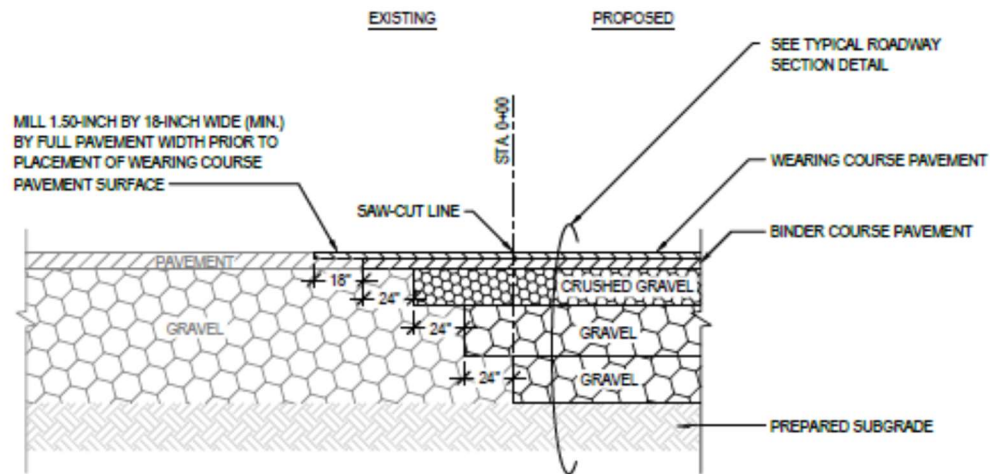
Payment due within 30 days of date of invoice, regardless of when payment is made by Owner.

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>Continental Paving, Inc.</b></p>  <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> _____</p>
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# ATTACHMENT C







2 PAVEMENT TIE-IN DETAIL  
N.T.S.

**GALE**  
Gale Associates, Inc.  
Engineers and Planners  
6 BEDFORD FARMS DRIVE, SUITE 101  
BEDFORD, NH 03110  
TEL: 603.471.1807 / FAX: 603.471.1800  
www.galeinc.com  
Connecticut | Florida | Illinois | Maryland  
Massachusetts | New Hampshire | Virginia

# PAVEMENT TIE-IN DETAIL

## DUMP ROAD, CHESTER, NH

DRAWN  
DCQ

REVIEWED  
SMB

DATE: 8/23/2023  
SCALE: N.T.S.  
REVISION: 0

DETAIL 02

## ATTACHMENT D

<b>ACORD</b> <b>CERTIFICATE OF LIABILITY INSURANCE</b>						<b>DATE (MM/DD/YY)</b> <b>07/21/23</b>	
<b>PRODUCER</b> <b>Some Insurance Agency Name</b> <b>100 Main Street</b> <b>City or Town, NH Zip</b>					THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
<b>INSURED</b> <b>Name of Contractor or Vendor</b> <b>111 Some Street or Drive</b> <b>City or Town, NH Zip</b>					<b>INSUREERS AFFORDING COVERAGE</b>  <b>INSURER A: USA INSURANCE COMPANY</b> <b>INSURER B: AMERICAN INSURANCE INCORPORATED</b> <b>INSURER C: NH WORKERS' COMPENSATION INSURANCE CO.</b> <b>INSURER D:</b> <b>INSURER E:</b>		
<b>COVERAGES</b> THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
IN SR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE(MM/DD/YY)	POLICY EXPIRATION DATE(MM/DD/YY)	LIMITS		
<b>A</b>	GENERAL LIABILITY	<b>000P98298-A11</b> (Example #)	<b>07/01/23</b>	<b>06/30/24</b>	EACH OCCURENCE	<b>\$1,000,000</b>	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one person)	\$	
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$	
	<input checked="" type="checkbox"/> Additional Insured				PERSONAL & ADV INJURY	\$	
	<input type="checkbox"/>				GENERAL AGGREGATE	<b>\$2,000,000</b>	
	GENERAL AGGREGATE LIMIT				PRODUCTS-COMP/OP AGG	\$	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
<b>B</b>	AUTOMOBILE LIABILITY	<b>SKLS-029499S</b> (Example #)	<b>07/01/23</b>	<b>06/30/24</b>	COMBINED SINGLE LIMIT (Ea accident)	<b>\$1,000,000</b>	
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$	
	<input checked="" type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$	
	<input checked="" type="checkbox"/> HIRED AUTOS						
	<input checked="" type="checkbox"/> NON-OWNED AUTOS						
<input checked="" type="checkbox"/> Additional Insured							
<input type="checkbox"/>							
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT	\$	
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA	\$	
	<input type="checkbox"/>				AUTO ONLY: AGG	\$	
	EXCESS LIABILITY				EACH OCCURENCE	\$	
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$	
	<input type="checkbox"/> DEDUCTIBLE					\$	
	<input type="checkbox"/> RETENTION \$					\$	
						\$	
						\$	
<b>C</b>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<b>A4145-SS-PJ37</b> (Example #)	<b>07/01/23</b>	<b>06/30/24</b>	WC	OTH-	
	E.L. EACH ACCIDENT				<b>\$100,000</b>		
	E.L. DISEASE-EA				<b>\$500,000</b>		
	E.L. DISEASE - POLICY				<b>\$100,000</b>		
<b>DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS</b>  <b>TOWN OF CHESTER LISTED AS ADDITIONAL INSURED, WAIVER OF SUBROGATION APPLICABLE TO POLICIES LISTED ABOVE</b>							
<b>CERTIFICATE HOLDER</b>		<b>X</b>	<b>ADDITIONAL INSURED; INSURER LETTER: A &amp; B      CANCELLATION</b>				
<b>Town of Chester</b> <b>ATTN: Selectboard</b> <b>84 Chester Street</b> <b>Chester, NH 03036</b>			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL <b>30</b> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS  AUTHORIZED REPRESENTATIVE <b>John Smith, CIC (EXAMPLE)</b>				



## Town of Chester

Selectboard

84 Chester Street

Chester, NH 03036

Phone: (603) 887-3636 x114

E-mail: [ChesterBOS@ChesterNH.org](mailto:ChesterBOS@ChesterNH.org)

3.1

Charles F. Myette, Chairman, '25

Steven M. Couture, Vice-Chairman, '24

Stephen O. Landau, '24

Dana Theokas, '26

Richard S. Trask, '26

October 19<sup>th</sup>, 2023

Commissioner Lindsey M. Stepp  
Department of Revenue Administration  
Governor Hugh Gallen State Office Park  
109 Pleasant Street  
Concord, NH 03301

Dear Commissioner Stepp:

The Town of Chester is requesting approval for an emergency over-expenditure under RSA 32:11, Paragraph II, in the amount of \$203,937.40, to offset the costs expended for the emergency repair of a washed-out roadway occasioned by the upstream collapse of a beaver dam caused by this year's excessive rainfall.

As you are aware, this Spring and Summer's unprecedented amount of rainfall has caused bridge and road collapses almost everywhere in New England, and Chester has been no exception. At approximately 3:00am on the morning of Wednesday, July 26<sup>th</sup>, 2023, a beaver dam situated on Long Pond, which is on private property approximately one-quarter mile upstream of Lane Road, gave way and the resulting rush of water and debris destroyed a ~12' – 15' section of Lane Road, sending its existing 36" culvert and all of the associated road materials downstream and leaving a deep gully.

As this collapsed roadway met the definition of an insufficiency per NH RSA 231:90, II (a): *It is not passable in any safe manner by those persons or vehicles permitted on such sidewalk or highway by state law or by any more stringent local ordinance or regulation*, proper danger signals were immediately put in place and a plan was developed to repair the road with all reasonable dispatch. The contractor's work included, among other things, dewatering, removal of debris, replacement of culvert and headwalls, building and paving the road, the installation and leveling of the shoulder gravel, and the installation of guardrails on the downstream side. Other necessary work included permits, potentially hazardous material removal, and inspection and engineering fees. The road remained closed to through traffic until repairs were complete on Friday, August 18<sup>th</sup>, 2023.

We have identified two accounts from which \$30,900 of the necessary funds can be drawn:

Offsite Improvement Fees:	\$ 8,171
Highway Impact Fees:	\$ 22,729

This will leave a balance of \$173,037.40. We are, therefore, requesting authorization to recover the excess costs of emergency expenditures for the necessary repair of Lane Road from the Unassigned Fund Balance in the amount of \$173,038. As of our FY22 audit, the Unassigned Fund Balance

contained approximately \$2.5m. Utilizing these funds would still leave our Fund Balance Retention percentage at over 11%, well within the DRA-recommended 5% - 17%. No additional taxes will be raised, and there will be no impact to the Town's tax rate.

Your consideration is appreciated.

Regards,

TOWN OF CHESTER

---

Charles F. Myette, Chair

---

Steven M. Couture, Vice-Chair

---

Stephen O. Landau, Selectman

---

Dana Theokas, Selectwoman

---

Richard S. Trask, Selectman

Attachments: Emergency Expenditure Revenue Source Form  
Synopsis of work done  
Copies of Invoices  
Copy of Public Hearing Notice

# **32:11 EMERGENCY EXPENDITURE REVENUE SOURCE FORM** **(continued)**

Town: \_\_\_\_\_ Chester, New Hampshire \_\_\_\_\_ FY: 23/24 \_\_\_\_\_ Date: 13-OCT-23 \_\_\_\_\_

ACCT.#	SOURCE OF REVENUE	REVENUE FROM MS-4	UPDATED ESTIMATE
<b>MISCELLANEOUS REVENUES</b>			
3501	Sale of Municipal Property	\$ 52,000	\$ -
3502	Interest on Investments	\$ 100,000	\$ 75,000
3503-3509	Other	\$ 64,482	\$ 62,382
<b>INTERFUND OPERATING TRANSFERS IN</b>			
3912	From Special Revenue Funds	\$ 38,000	\$ 38,000
3913	From Capital Projects Funds	\$ -	\$ 1,033,900
3914	From Enterprise Funds	\$ -	\$ -
	Sewer - (Offset)	\$ -	\$ -
	Water - (Offset)	\$ -	\$ -
	Electric - (Offset)	\$ -	\$ -
	Airport - (Offset)	\$ -	\$ -
3915	From Capital Reserve Funds	\$ 1,033,900	\$ -
3916	From Trust & Fiduciary Funds	\$ -	\$ 305,000
3917	From Conservation Funds	\$ -	\$ -
<b>OTHER FINANCING SOURCES</b>			
3934	Proc. from Long Term Bonds & Notes	\$ -	\$ -
	Unreserved Fund Balance Used as Revenue	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 3,169,181</b>	<b>\$ 3,370,081</b>
	<b>TOTAL INCREASE IN REVENUE</b>		
<b>Total Voted Appropriations From Annual &amp; Any Special Meeting(s):</b> <b>Increase in Expenditures Requested Under RSA 32:11:</b>			
<p align="center"><b>***FOR DRA USE ONLY***</b></p> <div> <div> Unreserved Fund Balance = \$  Amount previously used for tax rate or emergency = \$  Remaining balance = \$  5% amount =  10% amount = </div> <div> No Means No?  MBA?  Hearing Date:    Reviewed by: _____ Date: _____  Approved by: _____ Date: _____    Denied Because: </div> </div>			

**Town of Chester, New Hampshire**  
**Emergency Repair Costs from Lane Road Washout of July 26, 2023**

<b>Vendor</b>	<b>Date</b>	<b>Invoice Number</b>	<b>Work Performed</b>	<b>Amount</b>
Bolduc Tree Service	7/31/2023	2759	Removed fallen trees and washed out asphalt, concrete, and steel culvert from Lane Road washout	\$ 6,625.00
Gale Associates, Inc.	8/7/2023	2307267	Pre-repair Engineering work - site visits, permitting, plans, reports	\$ 3,880.00
Busby Construction Co, Inc.	9/12/2023	123-043-1	Lane Road culvert and roadwork repair after washout	\$ 183,920.00
Gale Associates, Inc.	9/13/2023	2308387	Site visits, field reports	\$ 512.40
Busby Construction Co., Inc.	9/28/2023	123-043-2	Guardrail installation	\$ 9,000.00
<b>Total</b>				<b>\$ 203,937.40</b>

Bolduc Tree Service

116 Tavern Road  
Fremont, NH 03044

# Invoice

Date  
7/31/2023

Invoice #  
002759

Bill To

Town of Chester  
84 Chester Street  
Chester, NH 03036

P.O. No.

Terms

Project

Quantity	Description	Rate	Amount
2.5	07/27: Limbed up large oak tree hanging over road in wires. Hourly rate with bucket truck and crew.	350.00	875.00
10	07/28: Took down multiple dead, dying and washed out trees from beaver dam collapse on Lane Rd. Removed all concrete and steel culverts that got washed into woods and put them to road's edge. Full clean up and removal. Hourly rate with crane and crew.	575.00	5,750.00

APPROVAL FOR PAYMENT

DEPT. HEAD. KP

FINANCE DIR. JS

SELECTMAN.

ACCT. CHARGED 01-1260-0-1260.27

AMT. PAID \$6,625

Lane Road assistance

**Total**

\$6,625.00



**Invoice**

Gale Associates, Inc.  
300 Ledgewood Place, Suite 300  
Rockland, MA 02370  
Phone: (781) 335-6465 Fax: (781) 335-6467

SINCE 1964

**GALE****We've Moved!**

Our new mailing address is:  
Gale Associates, Inc.  
300 Ledgewood Place, Suite 300  
Rockland, MA 02370

James Piper, Highway Superintendent  
Town of Chester  
P.O. Box 217  
Chester, NH 03036



August 07, 2023

Project No:

718340

Invoice No:

2307267

Project 718340 Chester, NH - Highway Department

Provide civil related on-call assistance to the Chester Highway Department.

**Professional Services from July 02, 2023 to August 04, 2023**

Phase 01 On-Call Engineering Services

**Professional Personnel**

		Hours	Rate	Amount
Senior Project Manager				
Bourcier, Scott	7/27/2023	3.00	210.00	630.00
Site visit to Lane Road culvert failure				
Bourcier, Scott	7/28/2023	1.00	210.00	210.00
QA/QC and filing of NHDES - Emergency Authorization Form				
Bourcier, Scott	7/31/2023	1.00	210.00	210.00
Lane Road Culvert shop drawing submittal review				
Bourcier, Scott	8/1/2023	3.00	210.00	630.00
Lane Road site visit				
Bourcier, Scott	8/3/2023	8.00	210.00	1,680.00
Site visit and field report				
Staff Designer				
Lanza, Andrew	7/28/2023	4.00	130.00	520.00
Lane Road Emergency Authorization Request Form				
Totals		20.00		3,880.00
<b>Total Labor</b>				<b>3,880.00</b>
			<b>Total this Phase</b>	<b>\$3,880.00</b>
			<b>Total this Invoice</b>	<b>\$3,880.00</b>

**APPROVAL FOR PAYMENT**DEPT. HEAD JPFINANCE DIR 01-1260-0-1260.27 JS

SELECTMAN \_\_\_\_\_

ACCNT. CHARGED 01-1260-0-1260.27AMT. PAID \$3,880.00LANE RD WASHOUT



Project	718340	Chester, NH - Highway Department	Invoice	2307267
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## Billing Backup

Monday, August 7, 2023

Gale Associates, Inc.

Invoice 2307267 Dated 8/7/2023

11:18:36 AM

Project	718340	Chester, NH - Highway Department		
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Phase	01	On-Call Engineering Services		
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### Professional Personnel

				Hours	Rate	Amount	
	Senior Project Manager						
2260	110 - 60 - Bourcier, Scott	7/27/2023		3.00	210.00	630.00	
	Site visit to Lane Road culvert failure						
2260	110 - 60 - Bourcier, Scott	7/28/2023		1.00	210.00	210.00	
	QA/QC and filing of NHDES - Emergency Authorization Form						
2260	340 - 60 - Bourcier, Scott	7/31/2023		1.00	210.00	210.00	
	Lane Road Culvert shop drawing submittal review						
2260	110 - 60 - Bourcier, Scott	8/1/2023		3.00	210.00	630.00	
	Lane Road site visit						
2260	110 - 60 - Bourcier, Scott	8/3/2023		8.00	210.00	1,680.00	
	Site visit and field report						
	Staff Designer						
2254	160 - 450 - Lanza, Andrew	7/28/2023		4.00	130.00	520.00	
	Lane Road Emergency Authorization Request Form						
	Totals			20.00		3,880.00	
	<b>Total Labor</b>						<b>3,880.00</b>
	<b>Total this Phase</b>						<b>\$3,880.00</b>
	<b>Total this Project</b>						<b>\$3,880.00</b>
	<b>Total this Report</b>						<b>\$3,880.00</b>



**Busby Construction Co., Inc.**

71 Route 111  
Atkinson, NH 03811  
P: (603) 898-4800  
F: (603) 898-4808

**Invoice**

Invoice No.: 123-043-1  
Date: 9/12/2023

SEP 15 2023

**Billed To:** Town of Chester  
Attn: James Piper  
84 Chester Street  
Chester, NH 03036

**Project Desc.:** Emergency Washout Repair  
Lane Road  
Chester, NH 03036

**BCC Project #:** 123043

Date	Description	Quantity	Unit	Price	Amount
	Complete Lane Road Culvert and Roadway Repair after washout, per Proposal dated August 1, 2023		I.s.		\$183,920.00

**APPROVAL FOR PAYMENT**

DEPT. HEAD. \_\_\_\_\_

FINANCE DIR. JS

SELECTMAN. \_\_\_\_\_

ACCNT. CHARGED 01-1260-0-1260.27

AMT. PAID 183,920

Lane Rd repair ✓

Non-Taxable:	\$183,920.00
Taxable:	\$0.00
Sales Tax:	\$0.00
Retainage:	\$0.00
<b>Amount Due:</b>	<b>\$183,920.00</b>



# BUSBY CONSTRUCTION CO., INC

71 Route 111  
ATKINSON, NH 03811  
(603) 898-4800  
FAX (603) 898-4808

08/01/23

## Lane Road Culvert & Roadway Repair Estimated Budget Cost

### Scope of Work:

Secure Dig Safe  
Mobilization  
Coordination Meeting with Engineer  
Erect Jersey Barrier & Barrels  
Install Temporary Cofferdam  
Install Temporary By Pass Water Pumping System  
Install Temporary De-watering System  
Install Erosion Control BMP's Measures  
Grub & Dispose Stumps  
Load & Dispose Existing Pipe  
Pull & Dispose of Pavement within disturbed slope areas  
Excavate Roadway and install excavation within disturbed slopes to reconstruct roadway  
Prep New Culvert Bed Bottom, use crushed stone coarse if more than 12" deep  
Install 36" Headwalls, 2 EA  
Install Rip Rap Plunge Pool  
Install Rip Rap Apron  
Install 36" HDPE Culvert Pipe, approx. 170 LF  
Remove Temporary Cofferdam  
Remove Temporary By Pass Water Pumping System  
Remove Temporary De-watering System  
Common Borrow Fill, approx. 1275 CY, slope and roadway fill up to subgrade  
Install 12" Crushed Stone Coarse, below paved areas and shoulder  
Install 12" Crushed Stone Fine, below paved areas and shoulder  
Reclaim Existing Road, 425 Lane Road to 442 Lane Road  
Fine Grade Roadway  
Bituminous Concrete Binder-2.5", approx. 160 Tons  
Install Shoulder Gravel  
Install Erosion Control Matting on slopes  
Demobilization

Busby Construction's estimated budget to complete the above Scope of Work is **\$204,708.00** and is contingent with the following:

**Exclusion:** Bonds, Permits, Inspection & Engineering Fees, Ledge, Boulders, Contaminated/Hazardous Material, Unsuitable Material, Soil Testing, Cleanup of Downstream Erosion

### Special Provisions

- 1) This Proposal and Scope of Work is strictly for budgetary purposes only. Busby Construction will perform the Work on a time and materials basis. All labor, equipment, material and subcontractor cost will be billed at cost and a 10% overhead margin added.
- 2) The Proposal is for work from toe of slope to toe of slope on the roadway. It DOES NOT include any clean-up or restoration of the downstream area impacted by the washout, beyond the outlet headwall.

**Invoice**

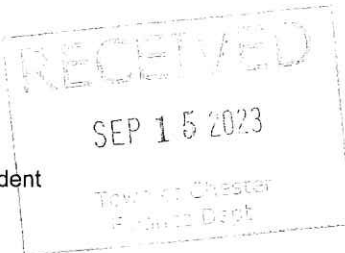
Gale Associates, Inc.  
300 Ledgewood Place, Suite 300  
Rockland, MA 02370  
Phone: (781) 335-6465 Fax: (781) 335-6467

**GALE**

We've Moved

Our new mailing address is:

Gale Associates, Inc.  
300 Ledgewood Place, Suite 300  
Rockland, MA 02370



September 13, 2023

Project No: 718340

Invoice No: 2308387

James Piper, Highway Superintendent  
Town of Chester  
P.O. Box 217  
Chester, NH 03036

Project 718340 Chester, NH - Highway Department

Provide civil related on-call assistance to the Chester Highway Department.

**Professional Services from July 30, 2023 to September 02, 2023**

Phase 01 On-Call Engineering Services

**Professional Personnel**

		Hours	Rate	Amount	
Senior Project Manager					
Bourcier, Scott	8/14/2023	5.50	210.00	1,155.00	
3.50 Hours - site meeting with Highway Supervisor re: Carlin Street Drainage Improvements and Cost Estimate			\$735		
0.50 Hour - site visit re: Lane Road post-construction photographs					
0.75 Hour - prepare field report of Lane Road Culvert Replacement findings.					
0.75 Hour - prepare and submit NHDES - EA post-construction photos of Lane Road Culvert Replacement.					
Bourcier, Scott	8/22/2023	4.00	210.00	840.00	X
Dump Road - preparing performance specification details					
Bourcier, Scott	8/22/2023	4.00	210.00	840.00	X
Dump Road - site meeting with Highway Superintendent, BOS Representative, and Contractor. Site investigation.					
Bourcier, Scott	8/23/2023	6.00	210.00	1,260.00	X
Dump Road - finalizing performance specification details and preparing field report/minutes of site meeting					
Bourcier, Scott	8/24/2023	6.00	210.00	1,260.00	
Carlin Road-Donna Street: EOPCC for shim, overlay, and drainage improvements					
Senior Staff Designer					
Quirion, Danny	8/22/2023	1.50	140.00	210.00	X
Dump Road Details					
Quirion, Danny	8/23/2023	1.00	140.00	140.00	X
Dump Road Detail					
Totals		28.00		5,705.00	
Total Labor					5,705.00

**Reimbursable Expenses**

Mileage		121.20	
Total Reimbursables		121.20	121.20

Project	718340	Chester, NH - Highway Department	Invoice	2308387
0030552	8/22/2023	Bourcier, Scott / Site visit / Site visit / <i>(LANE)</i> 58.00 miles @ 0.60	34.80	
Total Reimbursables			121.20	121.20
Total this Phase				\$5,826.20
Total this Project				\$5,826.20
Total this Report				\$5,826.20

# APPROVAL FOR PAYMENT

DEPT. HEAD \_\_\_\_\_

FINANCE DIR. *JS* \_\_\_\_\_

SELECTMAN \_\_\_\_\_

ACCNT. CHARGED \_\_\_\_\_

AMT. PAID 5826.20 ✓

*\$512<sup>40</sup> Lane Rd* 01-1260-0-1260.27

CIP- *Corkin* *Donna* \$2023.80 01-4901-1-4234.00 Engineering ✓

\$3290.00 C(-4312-1-4310.01 ✓

*[Signature]*

Project	718340	Chester, NH - Highway Department	Invoice	2308387
Total this Phase			\$5,826.20	
Total this Invoice			\$5,826.20	

\$2023.00 Cartin  
Donna

\$ 542.40 LANE R

\$ 3290.00 DUMP

*[Handwritten signature]*



# Billing Backup

Wednesday, September 13, 2023

Gale Associates, Inc.

Invoice 2308387 Dated 9/13/2023

11:13:32 AM

Project	718340	Chester, NH - Highway Department
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Phase	01	On-Call Engineering Services
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## Professional Personnel

			Hours	Rate	Amount
Senior Project Manager					
2260	110 - 60 - Bourcier, Scott	8/14/2023	5.50	210.00	1,155.00
	3.50 Hours - site meeting with Highway Supervisor re: Carkin Street Drainage Improvements and Cost Estimate				= \$735
	0.50 Hour - site visit re: Lane Road post-construction photographs				
	0.75 Hour - prepare field report of Lane Road Culvert Replacement findings.				
	0.75 Hour - prepare and submit NHDES - EA post-construction photos of Lane Road Culvert Replacement.				= \$420 + \$92.40 = \$512.40
2260	380 - 60 - Bourcier, Scott	8/22/2023	4.00	210.00	840.00
	Dump Road - preparing performance specification details				
2260	110 - 60 - Bourcier, Scott	8/22/2023	4.00	210.00	840.00
	Dump Road - site meeting with Highway Superintendent, BOS Representative, and Contractor. Site investigation.				
2260	380 - 60 - Bourcier, Scott	8/23/2023	6.00	210.00	1,260.00
	Dump Road - finalizing performance specification details and preparing field report/minutes of site meeting				\$4550
2260	370 - 60 - Bourcier, Scott	8/24/2023	6.00	210.00	1,260.00
	Carkin Road-Donna Street: EOPCC for shim, overlay, and drainage improvements				
Senior Staff Designer					
2206	810 - 440 - Quirion, Danny	8/22/2023	1.50	140.00	210.00
	Dump Road Details				
2206	810 - 440 - Quirion, Danny	8/23/2023	1.00	140.00	140.00
	Dump Road Detail				
	Totals		28.00		5,705.00
	Total Labor				
					5,705.00

## Reimbursable Expenses

### Mileage

0030323	8/1/2023	Bourcier, Scott / Lane Road site visit / Lane Road site visit / 48.00 miles @ 0.60	28.80	-
0030323	8/3/2023	Bourcier, Scott / Lane Road site visit / Lane Road site visit / 48.00 miles @ 0.60	28.80	-
0030424	8/14/2023	Bourcier, Scott / Carkins Road site visit / Carkins Road site visit / 48.00 miles @ 0.60	28.80	

**Busby Construction Co., Inc.**

71 Route 111  
Atkinson, NH 03811  
P: (603) 898-4800  
F: (603) 898-4808

**Invoice**

Invoice No.: 123-043-2

Date: 9/28/2023

**Billed To:** Town of Chester  
Attn: James Piper  
84 Chester Street  
Chester, NH 03036

**Project Desc.:** Install Guardrail  
Lane Road  
Chester, NH 03036

**BCC Project #:** 123043

Date	Description	Quantity	Unit	Price	Amount
	Install new guardrail with Type G end wraps on Lane Road		I.s.		\$9,000.00

Non-Taxable:	\$9,000.00
Taxable:	\$0.00
Sales Tax:	\$0.00
Retainage:	\$0.00
<b>Amount Due:</b>	<b>\$9,000.00</b>





## **Town of Chester Public Hearing Notice**

The Selectboard will be holding a Public Hearing in accordance with NH RSA 32:11 *Emergency Expenditures and Overexpenditures* on Thursday, November 2<sup>nd</sup>, 2023 at 6:00pm at the Chester Municipal Offices, 84 Chester Street, Chester, New Hampshire, in the Meeting Room (Room No. 4) for the purpose of requesting approval for an emergency over-expenditure of the 2023 Operating Budget in the amount of \$203,938. These funds are for unanticipated expenses due to the washout of Lane Road in July 2023. The source of the revenue would come from the unassigned fund balance which is currently \$2,556,675.

By  
Steven M. Couture, Vice-Chairman  
Chester Selectboard

Posted: October 20<sup>th</sup>, 2023

**ASSESSING DEPARTMENT**  
**Intent to Cut Coversheet**

**Owner:** Nate & Lynn Rockwell

**Map and Lot:** 004-018-001, 444 Chester St.

**Requirements for BOS Signatures:**

1. All owners have signed the intent. ☒ YES ☐ NO
2. If under Current Use, LUCT will be issued on non-qualifying land.  
Is land under Current Use? ☒ YES ☐ NO  
Will LUCT be issued? YES ☒ NO, NOT APPLICABLE
3. The form is complete? ☒ YES ☐ NO
4. Any bond required under RSA 72-B.5 has been received.  
Is bond required? YES ☒ NO

**Additional Comments:**

Dickie Lewis was in the office and I spoke with Nate via phone. Selective cut , mostly pine to be chipped.

*Jan*  
10/11/23

FORM  
PA-7NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
NOTICE OF INTENT TO CUT WOOD OR TIMBER(Assigned by  
YR TOWN OP#  
23-085-07-T

For Tax Year April 1, 23 to March 31, 24

PLEASE TYPE OR PRINT (If filling in form on-line; use TABKey to move through fields)

1. Town/City of: CHESTER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.  
4-18-13. Intent Type: Original ☒ Supplemental ☐ (Original Intent Number)

4. Name of Access Road: RT 121

5a. Acreage of Lot: 33 Acreage of Cut: 26

5b. Anticipated Start Date: 10-20-23

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Joint Tenants) ☒
- b. Owner of Land and Stumpage (Tenants in Common) ☐
- c. Previous owner retaining deeded timber rights ☐
- d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ☐

## REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ☒ OR LOGGER / FORESTER ☐  
BY MAIL ☐ OR E-MAIL ☐

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Rockwell Family Revocable Trust  
Nathaniel J Rockwell Lynn V Rockwell  
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED 10/10/2023Nathaniel J Rockwell Lynn V Rockwell  
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

ROCKWELL FAMILY REVOCABLE TRUST

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

444 Chester St

MAILING ADDRESS

Chester

CITY OR TOWN

NH

STATE

03036

ZIP CODE

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes)

CELL PHONE (Enter number without dashes)

## FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

PA-7  
Rev 03/2017

## 8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	110	MBF
Hemlock	2	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	4	MBF
Ash		MBF
Soft Maple	3	MBF
Beech/Pale/Tie Logs	5	MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen		
Pine	100	
Hemlock		
Biomass Chips	400	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	120	Cords

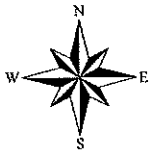
9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species MIXED HW Amount: 8 CORDS

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Richard O. Lewis 10-10-23  
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATERICHARD O LEWIS  
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT143 HAVERHILL RD.  
MAILING ADDRESSCHESTER NH 03036  
CITY OR TOWN STATE ZIP CODE603-235-8867  
PHONE NUMBER E-MAIL ADDRESS

OWNER INFORMATION				SALES HISTORY				PICTURE					
ROCKWELL FAMILY REVOC TRST  444 CHESTER ST NATHANIAL & LYNN, TRUSTEES CHESTER, NH 03036				Date	Book	Page	Type	Price	Grantor				
				12/19/2007	4871	0976	U I 67	40	ROCKWELL, NATHANIAL J				
				09/20/1988	2760	1365	U 99						
LISTING HISTORY				NOTES									
02/26/19	SG	REVIEW		CULB 444 CHESTER STREET BROWN/CREAM NO PVG. GOOD CONDITION HOME SITS 900 FT IN OFF HWY ADJACENT TO POWER LINES (ALL BUT 1.27 AC HOMESITE UNDER C.U.) 85 TOPO, & 10 DIST. OFF HWY 02/06 LIST FBM EYB:1996									
07/19/11	JG14	VISION FIELD REVIEW											
08/10/06	DM41	CHANGE	SOURCE INFO										
06/13/06	MG14	VISION FIELD REVIEW											
02/09/06	JS51	BLDG PERMIT	REVIEW										
01/07/99	DD00	MEASUR+LISTED											
EXTRA FEATURES VALUATION								MUNICIPAL SOFTWARE BY AVITAR					
Feature Type		Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Town of Chester, NH Assessing Department www.chesternh.org/assessing					
								PARCEL TOTAL TAXABLE VALUE					
								Year	Building	Features	Land		
								2021	\$ 158,600	\$ 0	\$ 109,361		
								Parcel Total: \$ 267,961					
								2022	\$ 158,600	\$ 0	\$ 109,361		
								Parcel Total: \$ 267,961					
								2023	\$ 158,600	\$ 0	\$ 109,361		
Parcel Total: \$ 267,961													
LAND VALUATION								LAST REVALUATION: 2019					
Zone: RD RES DISTRICT		Minimum Acreage: 2.00		Minimum Frontage: 290		Site: AVERAGE		Driveway:		Road: PAVED			
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI R	Tax Value	Notes
IF RES	1.270 ac	105,200	H	100	100	100	100	100 -- ROLLING	100	105,200	0 N	105,200	
UNMNGD PINE	24.600 ac	x 8,000	X	86				100 -- ROLLING	50	84,600	92 N	4,005	SHAPE
WETLANDS	7.130 ac	x 8,000	X	86				100 -- ROLLING	25	12,300	100 N	156	
	33.000 ac									202,100		109,361	



# 444 Chester St

Town of Chester, NH

1 inch = 552 Feet



CAI Technologies  
Precision Mapping. Uncompromised Software.

[www.cai-tech.com](http://www.cai-tech.com)

October 11, 2023



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



## ORIGINAL WARRANT

## CURRENT USE – Land Use Change Tax Levy

Tax Year: July 1, 2023 thru June 30, 2024

## THE STATE OF NEW HAMPSHIRE

ROCKINGHAM COUNTY:

TO: Justine Celentano, Tax Collector for the Town of Chester, in said County.

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Current Use – Land Use Change Taxes set against their name(s) respectively, amounting in the sum of:

Forty Five Thousand dollars (\$45,000.) with interest at eighteen (18%) per year compounded from due date:

The list of the following page(s) is a correct list of Land Use Change taxes assessed against the owner(s) of such said land use change named therein in said Town of Chester during July 1, 2023 through June 30, 2024, which taxes are assessed by us as Selectmen of the Town of Chester under and by virtue of RSA 79 Revised.

Given under our hands and at seal at Chester this 19th day of October in the year 2023.

---

Charles Myette, Chairman

---

Steve Couture

---

Stephen O. Landau

---

Dana Theokas

---

Richard Trask

FORM

**A-5**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

**LAND USE CHANGE TAX****STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)**

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	JIGSAW BUILDERS, LLC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS PO BOX 325		
	ADDRESS (continued)		
TOWN/CITY	STATE	ZIP CODE+4	
CHESTER	NH	03036	

**STEP 2 PROPERTY LOCATION**

PLEASE TYPE OR PRINT	STREET 685 CANDIA RD					
	TOWN/CITY CHESTER			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 5.65	CHECK ONE: PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		BOOK # 6342	PAGE # 1987	
	MAP # 011	LOT # 020-6	MAP #	LOT #	MAP #	LOT #

**STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED**

(a) Owners Name of Record When Land Was First Classified VARLEY, FRED & THELMA	BOOK # 2368	PAGE # 0308
(b) Number of Acres Originally Classified	(PER PLAN 9.82, APP SHOWS 10) 10	
(c) Number of Acres Previously Disqualified	4.17	
(d) Acres Disqualified per this Assessment	5.65	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	0	

**STEP 4 ASSESSMENT OF LAND USE CHANGE TAX**

(a) Narrative description of the disqualification: SUBDIVIDED & BUILT UPON	
(b) Actual Date of Change in Use (MM/DD/YYYY)	2/13/23
(c) Full and True Value at Time of Change in Use	\$ 150000
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 15000

## LAND USE CHANGE TAX

## STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) CHUCK MYETTE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) DANA THEOKAS	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICHARD TRASK	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEPHEN O. LANDAU	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEVE COUTURE	SIGNATURE (in black ink)	DATE

## STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME JIGSAW BUILDERS, LLC		FIRST NAME	
	ADDRESS PO BOX 325			
	ADDRESS (continued)			
	TOWN/CITY CHESTER		STATE NH	ZIP CODE+4 03036
(a) Date of Release (MM/DD/YYYY) 10/12/2023				
(b) Date of Bill (MM/DD/YYYY)				
(c) Full and True Value at Time of Change in Use			\$	150000
(d) Total Tax Due			\$	15000

## STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF CHESTER				
(b) Mail To:	NAME TAX COLLECTOR, JUSTINE CELENTANO			
	ADDRESS 84 CHESTER ST			
	TOWN/CITY CHESTER	STATE NH	ZIP CODE+4 03036	
(c) Tax Collector's Office Location: 84 CHESTER ST				
(d) Tax Collector's Office Hours: MON & WED 8AM-2PM AND TUES & THURS 10AM-6PM				
(e) Include a separate check in the amount of \$ 19.50 (INCLUDES \$3 FEE FOR ELECTRONIC SUBMISSION) Payable to TOWN OF CHESTER for recording fee at County Register of Deeds.				
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____				

## STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------



FORM

**A-5**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

**LAND USE CHANGE TAX****STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)**

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	KELLEY	NICHOLAS & WHITNEY	
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 701 CANDIA RD		
	ADDRESS (continued)		
	TOWN/CITY	STATE	ZIP CODE+4
	CHESTER	NH	03036

**STEP 2 PROPERTY LOCATION**

PLEASE TYPE OR PRINT	STREET 701 CANDIA RD					
	TOWN/CITY CHESTER			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 2.01	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>			BOOK # 6508	PAGE # 951
	MAP # 011	LOT # 020-602	MAP #	LOT #	MAP #	LOT #

**STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED**

(a) Owners Name of Record When Land Was First Classified VARLEY, FRED & THELMA	BOOK # 2368	PAGE # 0308
(b) Number of Acres Originally Classified	10	
(c) Number of Acres Previously Disqualified	2.14	
(d) Acres Disqualified per this Assessment	2.03	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	5.83	

**STEP 4 ASSESSMENT OF LAND USE CHANGE TAX**

(a) Narrative description of the disqualification: SUBDIVIDED & BUILT UPON	
(b) Actual Date of Change in Use (MM/DD/YYYY)	2/23/23
(c) Full and True Value at Time of Change in Use	\$ 150000
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 15000

## LAND USE CHANGE TAX

## STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) CHUCK MYETTE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) DANA THEOKAS	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICHARD TRASK	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEPHEN O. LANDAU	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEVE COUTURE	SIGNATURE (in black ink)	DATE

## STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME KELLEY		FIRST NAME NICHOLAS & WHITNEY	
	ADDRESS 701 CANDIA RD			
	ADDRESS (continued)			
	TOWN/CITY CHESTER		STATE NH	ZIP CODE+4 03036
(a) Date of Release (MM/DD/YYYY) 10/12/2023				
(b) Date of Bill (MM/DD/YYYY)				
(c) Full and True Value at Time of Change in Use				\$
(d) Total Tax Due				\$

## STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF CHESTER				
(b) Mail To:	NAME TAX COLLECTOR, JUSTINE CELENTANO			
	ADDRESS 84 CHESTER ST			
	TOWN/CITY CHESTER	STATE NH	ZIP CODE+4 03036	
(c) Tax Collector's Office Location: 84 CHESTER ST				
(d) Tax Collector's Office Hours: MON & WED 8AM-2PM AND TUES & THURS 10AM-6PM				
(e) Include a separate check in the amount of \$ 19.50 (INCLUDES \$3 FEE FOR ELECTRONIC SUBMISSION) Payable to TOWN OF CHESTER for recording fee at County Register of Deeds.				
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____				

## STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

FORM

**A-5**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

**LAND USE CHANGE TAX****STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)**

PLEASE TYPE OR PRINT	LAST NAME MCNAMARA		FIRST NAME KEVIN(TRUSTEE)		INITIAL
	LAST NAME		FIRST NAME		INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]				
	STREET ADDRESS 697 CANDIA RD				
	ADDRESS (continued) MCNAMARA FAMILY HERITAGE TRUST				
	TOWN/CITY CHESTER		STATE NH	ZIP CODE+4 03036	

**STEP 2 PROPERTY LOCATION**

PLEASE TYPE OR PRINT	STREET 697 CANDIA RD					
	TOWN/CITY CHESTER			COUNTY ROCKINGHAM		
	NUMBER OF ACRES 2.14	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 6498	PAGE # 658	
	MAP # 11	LOT # 20-601	MAP #	LOT #	MAP #	LOT #

**STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED**

(a) Owners Name of Record When Land Was First Classified VARLEY, FRED & THELMA	BOOK # 2368	PAGE # 0308
(b) Number of Acres Originally Classified	10.	
(c) Number of Acres Previously Disqualified	0	
(d) Acres Disqualified per this Assessment	2.14	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	7.86	

**STEP 4 ASSESSMENT OF LAND USE CHANGE TAX**

(a) Narrative description of the disqualification: SUBDIVIDED AND BUILT UPON	
(b) Actual Date of Change in Use (MM/DD/YYYY)	2/2/2023
(c) Full and True Value at Time of Change in Use	\$ 150000
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 15000

## LAND USE CHANGE TAX

## STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) CHUCK MYETTE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEVE COUTURE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) STEPHEN O. LANDAU	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) DANA THEOKAS	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) RICHARD TRASK	SIGNATURE (in black ink)	DATE

## STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME MCNAMARA		FIRST NAME KEVIN(TRUSTEE)	
	ADDRESS 697 CANDIA RD			
	ADDRESS (continued) MCNAMARA FAMILY HERITAGE TRUST			
	TOWN/CITY CHESTER	STATE NH	ZIP CODE+4 03036	
(a) Date of Release (MM/DD/YYYY) 10/2/2023				
(b) Date of Bill (MM/DD/YYYY)				
(c) Full and True Value at Time of Change in Use			\$	150000
(d) Total Tax Due			\$	15000

## STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF CHESTER				
(b) Mail To:	NAME TAX COLLECTOR, JUSTINE CELENTANO			
	ADDRESS 84 CHESTER ST			
	TOWN/CITY CHESTER	STATE NH	ZIP CODE+4 03036	
(c) Tax Collector's Office Location: 84 CHESTER ST				
(d) Tax Collector's Office Hours: MON & WED 8AM-2PM AND TUES & THURS 10AM-6PM				
(e) Include a separate check in the amount of \$ 19.50(INCLUDES \$3 FEE FOR ELECTRONIC SUBMISSION) Payable to TOWN OF CHESTER for recording fee at County Register of Deeds.				
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____				

## STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

**Town Administrator's Report**  
**October 3<sup>rd</sup> – 13<sup>th</sup>, 2023**

1. Cannons: Don Brown finished restoring the cannons as of October 6<sup>th</sup>. I have drafted a Thank-You letter for him for your review and possible signature.
2. Christmas: The CCC is not able to take over procuring a Christmas Tree, but is willing to hold a Carol Sing if the BOS would like. Next step?
3. Grants: We have been told that the Federal Government has approved funding for the grants submitted by the State of New Hampshire (our Wason Pond Causeway Bridge request) but until the Governor and Council approve the subgrants, this is not official. LWCF is attempting to get onto the agenda for their November meeting.
4. Highway: All of the Lane Road invoices have been received and a request to DRA to utilize the UFB has been drafted. It appears that we're able to use some Impact Fee and Offsite Improvement fee funds to reduce the amount requested from the UFB.

Fremont Bridge was opened as of October 4<sup>th</sup>. We have not yet received invoices for that work. The mower rental contract has been signed by all parties and is in effect. Construction of the Hooped Building is progressing.

5. Maintenance: The new floor scrubber (CIP Purchase) has been delivered and is already in use. The old one might be useful to sell for parts, but nothing more than that.
6. Police: Drug Take-Back Day is scheduled for Saturday, October 28<sup>th</sup> from 10am to 2pm. This will take place at the Transfer Station.
7. Recreation: Students from Busche Academy are utilizing the MPR for basketball practice on MWF mornings; all is going well.
8. Solar Working Group: The RFP was posted and distributed as of Friday, October 6<sup>th</sup>. Questions from prospective bidders are being forwarded to their Chair, Ted Broadwater.
9. Stevens Hall: The new chairs that the CCC donated have been delivered and assembled; the chairs being replaced are in the basement. Corinna is checking the status of other building chair stashes to see if the Town can use them but if not we would appreciate guidance on their disposition.
10. Tax Rate: The Town has provided all of the information that DRA needs to set the tax rate, but the School has not provided a signed copy of their Revenue Estimates (MS-24) which was due September 1<sup>st</sup> and as such DRA will not schedule an appointment to have our tax rate set.

11. Town Clerk: No decision yet on when the Primary will be next year – most likely later in January.
12. Town Fair: The Town Fair Committee is down to two volunteers; without an infusion of assistance, the ability to hold Town Fair may be in danger.
13. Transfer Station: The request for snowplow bids has been posted on the Town's and the NHMA websites with a closing date of October 16<sup>th</sup>.

Pinard (the company that hauls our plastics) has sold out to Casella. No indication of a change in fees as of yet.

Household Hazardous Waste Day is scheduled for 9am – 12pm on Saturday, October 21<sup>st</sup> in Atkinson. Most likely Paul and John will represent Chester.

14. Wason Pond: Maintenance is arranging to have the debris cleared off of the top of the Wason Pond dam.
15. Welfare: No new requests for assistance right now.

There's a push to have Welfare become a State issue rather than a Town issue, due to the fact that there's no Town residency requirement and many towns are overrunning their budget by six figures what with the rental assistance and emergency housing requests from people not necessarily living in their Towns.