



Town of Chester  
Selectboard  
84 Chester Street  
Chester, NH 03036  
Phone: (603) 887-3636 x114  
E-mail: [ChesterBOS@ChesterNH.org](mailto:ChesterBOS@ChesterNH.org)

*Charles F. Myette, Chairman, '25*  
*Stephen O. Landau, '24*

*Steven M. Couture, Vice-Chairman, '24*  
*Dana Theokas, '26*

*Richard S. Trask, '26*

### **SELECTBOARD MEETING AGENDA**

*Date of Meeting: November 16<sup>th</sup>, 2023 @ 6:00 PM – Meeting Room*

*On Zoom tonight - <https://us06web.zoom.us/j/770832311>*

*Broadcast on Channel 6 and streamed on [Government \(cablecast.tv\)](http://Government.cablecast.tv) – click “Watch Now”*

#### **I. PRELIMINARIES:**

- 1.1 6:00 PM Call the Meeting to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Chairman's Additions or Deletions
- 1.5 Public Comment (10 minutes)

#### **II. APPOINTMENTS**

- 2.1 Composting Program @ SHF Follow-up
- 2.2 Fire Department Update

#### **III. BUSINESS:**

- 3.1 Approval of Impact Fees for Lane Road
- 3.2 Holiday Decorations
- 3.3 Wage Matrix
- 3.4 Clarification of Road Name: Town/Dump Road

#### **IV. CONSENT AGENDA:**

- 4.1 Minutes: October 30, 2023 and November 2, 2023
- 4.2 Intent to Cut
- 4.3 Veterans Credit

#### **V. SELECTBOARD'S ITEMS:**

- 5.1 Chairman's Announcements
- 5.2 Roundtable
- 5.3 TA Report

**PLEASE NOTE:** *To be added to the next agenda, please contact the Selectboard's office by phone, in-person, or by email by 12pm Thursday prior to the next meeting. Please include any applicable documentation at this time for the Board's review. Agenda items may be added or deleted without notice.*



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5.4 Action Items

5.5 Potential Non-Public Sessions

**VI. ADJOURNMENT:**

**PLEASE NOTE:** *To be added to the next agenda, please contact the Selectboard's office by phone, in-person, or by email by 12pm Thursday prior to the next meeting. Please include any applicable documentation at this time for the Board's review. Agenda items may be added or deleted without notice.*



## Chester Planning Board

84 Chester Street  
Chester, NH 03036  
Office: (603) 887-3636 Ext. 105  
E-mail: [Planning@ChesterNH.org](mailto:Planning@ChesterNH.org)

November 2, 2023

To: Chester Selectboard

Re: Release of Offsite Improvement Fees for Lane Road Culvert Replacement

CC: Debra Doda, Town Administrator  
Rhonda Lamphere, Treasurer  
Joanne Smith, Finance Director  
James Piper, Supervisor of Roads

Dear Selectboard,

This letter serves to confirm that at a duly noticed meeting of the Planning Board held on October 25<sup>th</sup>, 2023, the Planning Board reviewed a request from James Piper, the Town's Supervisor of Roads, for approval of the release of \$8,235, plus any accrued interest, in offsite improvement fees to be put towards the expenses of the emergency culvert replacement on Lane Road.

The Board determined the proposed expenditure of these offsite improvement fees meet the intent of the provisions under which they were collected. Furthermore, the fees were collected in the same quadrant where they will be expended. The Board then voted to approve the release of the requested fees.

Considering the above, the Planning Board agreed to inform the Selectboard the release of the \$8,235, plus any accrued interest, qualifies to be released by the Town Treasurer, to be transferred to the Selectboard's control, to be put towards the expenses as submitted by the Supervisor of Roads for this project.

Sincerely yours,

Andrew L. Hadik  
Town Planner  
Chester Planning Board



## Chester Planning Board

84 Chester Street  
Chester, NH 03036  
Office: (603) 887-3636 Ext. 105  
E-mail: [Planning@ChesterNH.org](mailto:Planning@ChesterNH.org)

November 2, 2023

To: Chester Selectboard

Re: Request for Release of Impact Fees for Lane Road Emergency Culvert Replacement

CC: Debra Doda, Town Administrator  
Rhonda Lamphere, Treasurer  
Joanne Smith, Finance Director  
James Piper, Supervisor of Roads

Dear Selectboard,

This letter serves to confirm the following:

At a duly noticed meeting of the Planning Board held on October 25<sup>th</sup>, 2023, the Planning Board reviewed a request from James Piper, the Town's Supervisor of Roads, for approval of the release of \$24,206.00 in Quadrant A Highway impact fees, to be put towards the expenses of the emergency culvert replacement on Lane Road.

The Board determined the proposed expenditure of these impact fees meets the intent of the Capital Improvements Program for the Highway Department because Lane Road is listed in the CIP. The Board then voted to approve the release of the requested fees.

According to the Board's records, the unexpended impact fees collected for Highway under the Traffic Impact Fee of Chester for Quadrant A currently totals \$24,206.00.

Considering the above, the Planning Board agreed to inform the Selectboard the release of the amount of \$24,206.00 qualifies to be requested from the Town Treasurer, to be transferred to the Selectboard's control, to be put towards the expenses as submitted by the Supervisor of Roads for this project.

Sincerely yours,

Andrew L. Hadik  
Town Planner  
Chester Planning Board



## Chester Planning Board

84 Chester Street  
Chester, NH 03036  
Office: (603) 887-3636 Ext. 105  
E-mail: [Planning@ChesterNH.org](mailto:Planning@ChesterNH.org)

November 9, 2023

To: Chester Selectboard

Re: Request for Release of "Town-Wide Allocated" Impact Fees for Lane Road Emergency Culvert Replacement

CC: Debra Doda, Town Administrator  
Rhonda Lamphere, Treasurer  
Joanne Smith, Finance Director  
James Piper, Supervisor of Roads

Dear Selectboard,

This letter serves to confirm the following:

At a duly noticed meeting of the Planning Board held on November 8<sup>th</sup>, 2023, the Planning Board reviewed a request from James Piper, the Town's Supervisor of Roads, for approval of the release of \$22,428.00 in "town-wide allocated" impact fees, to be put towards the expenses of the emergency culvert replacement on Lane Road.

The Board determined the proposed expenditure of these impact fees meets the intent of the Capital Improvements Program for the Highway Department because Lane Road is listed in the CIP. The Board then voted to approve the release of the requested fees.

According to the Board's records, the unexpended "town-wide allocated" impact fees collected for Highway under the Traffic Impact Fee of Chester currently totals \$22,428.00.

Considering the above, the Planning Board agreed to inform the Selectboard the release of the amount of \$22,428.00 qualifies to be requested from the Town Treasurer, to be transferred to the Selectboard's control, to be put towards the expenses as submitted by the Supervisor of Roads for this project.

Sincerely yours,

Andrew L. Hadik  
Town Planner  
Chester Planning Board

**Town of Chester  
Selectboard’s Meeting  
Monday, October 30, 2023  
Municipal Complex  
Draft Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Tax Rate Setting  
Adjournment

*1.1 Call to Order*

Chairman Myette called the meeting of the Chester Selectboard to order at 2:00pm.

*1.2 Roll Call*

Selectboard Present:

Chuck Myette  
Steve Couture  
Dick Trask  
Dana Theokas  
Stephen Landau

Town Administrator Debra Doda

Members of the Public Present at various times:

Joanne Smith, Finance Director

and other persons unknown to the Recording Secretary.

*1.3 Pledge of Allegiance*

Chairman Myette led the attendees in the Pledge of Allegiance.

**III. New Business**

*3.1 Tax Rate Setting*

Chairman Myette stated the preliminary tax rate for 2023 is \$23.60 and the current tax rate (for 2022) is \$21.40. This rate is based on what the taxpayers approved during the Town Meeting and the School Meeting. The only item the Selectboard can control is the municipal portion of the taxes.

	2022 Current	2023 Proposed	Change
Municipal	\$ 6.56	\$ 7.12	8.54%

County	\$ 0.87	\$ 0.89	2.30%
Local Education	\$ 12.59	\$ 13.79	9.53%
State Education	\$1.38	\$ 1.80	30.43%
Totals	\$ 21.40	\$ 23.60	10.28%

The Board discussed using different amounts from the unassigned fund balance (UFB) to help lower the municipal portion of the tax rate, but Finance Director Smith cautioned the Board to think about future years when utilizing the URB to lower the tax rate.

Chairman Myette suggested preserving the UFB to be used to fund future warrant articles.

Selectwoman Theokas agrees that this tax rate represents what the voters approved, and we don’t want to get rid of services.

Vice Chairman Couture is in favor of utilizing a total of \$400K of the UFB, adding that \$200K of the UFB may be needed to cover the Lane Road repairs.

***Vice Chairman Couture motioned to request \$200K from the unassigned fund balance to offset taxes. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – nay, Trask– nay, Theokas –aye, Couture –aye, Landau – nay. With two in favor, the motion failed.***

Selectman Landau felt more of the UFB should be used to offset the taxes.

***Selectman Landau motioned to request \$300K from the unassigned fund balance to offset taxes. Selectman Trask seconded the motion. A roll call vote was taken Myette – aye, Trask– nay, Theokas –nay, Couture –aye, Landau – aye. With three in favor, the motion passed.***

The tax rate for 2023 now stands at:

	2022 Current	2023 Tax Rate	Change
Municipal	\$ 6.56	\$ 6.72	2.44%
County	\$ 0.87	\$ 0.89	2.30%
Local Education	\$ 12.59	\$ 13.79	9.53%
State Education	\$1.38	\$ 1.80	30.43%
Totals	\$ 21.40	\$ 23.20	8.41%

## VI. Adjournment

***Selectman Trask moved to adjourn the meeting. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was adjourned at 2:33 PM.

Respectfully submitted,  
Janis A. Jalbert  
Recording Secretary

**Town of Chester  
Selectboard’s Meeting  
Thursday, November 2, 2023  
Municipal Complex  
Draft Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Chairman’s Additions or Deletions  
Public Comment (10 minutes)  
Public Hearing: Dogs at Spring Hill Farm  
Public Hearing UFB for Lane Road  
Public Hearing: Converting Class VI portion of Dump Road to Class V  
Ortins  
Scarecrows  
Consent Agenda  
Chairman’s Announcements  
Roundtable  
TA Report  
Action Items  
Potential Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Myette called the meeting of the Chester Selectboard to order at 6:00pm.

*1.2 Roll Call*

Selectboard Present:

Chuck Myette  
Steve Couture  
Dick Trask  
Dana Theokas  
Stephen Landau

Town Administrator Debra Doda

Members of the Public Present at various times:

Aaron Berube, Police Chief  
James Brown  
Victor Chouinard  
Chris Hadik  
Rhonda Lamphere, Town Treasurer  
Bob Latham



Gene Methot, Historical Society  
Nancy Myette  
Mike Oleson  
James Piper, Supervisor of Roads (SOR)  
Nick Putnam  
Jonathan Remillard  
Beth Sautter, Spring Hill Farm Advisory Committee  
Michael Shackelford, Historical Society  
Kristina Snyder, Spring Hill Farm Advisory Committee  
and other persons unknown to the Recording Secretary.

### *1.3 Pledge of Allegiance*

Chairman Myette led the attendees in the Pledge of Allegiance.

### *1.4 Chairman’s Additions or Deletions*

Chairman Myette deleted item 3.1, *Ortins*, from the agenda.

### *Public Comment*

Chairman Myette opened the meeting to public comment at 6:01pm.

Mr. Latham, Donna Street, asked the Board when Carkin Street would be fixed. Selectman Trask replied the Town is working on it. The engineering has been completed. Chairman Myette pointed out the drainage issue has been fixed and the road is not flooding. Culverts need to be replaced. The estimates will be coming soon and there will be a warrant article at Town Meeting for approval for the project.

Mr. Latham mentioned there is also an issue with the plowing on Donna Street.

Mr. Putnam, Haverhill Road, has an issue with drainage from Haverhill Road onto his property and needs guidance. Chairman Myette suggested to speak to Town Planner Hadik for the design and Mr. Piper, Supervisor of Roads, to look at the issue.

SOR Piper noted that Haverhill Road is a State road and the State would need to be contacted.

As no other Members of the Public wished to be heard, Public Comment was closed at 6:07pm.

## **II. Public Hearings**

### *2.1 Dogs at Spring Hill Farm*

***Selectman Trask motioned to open the public hearing for Dogs at Spring Hill Farm. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask – aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The public hearing opened at 6:08pm and will stay open for one hour.

Ms. Sautter mentioned the Spring Hill Farm Advisory Committee (SHFAC) has been working hard to get visitors to the farm. Incidents with loose dogs were mentioned. A proposal for regulations similar to the ones at Wason Pond is being proposed.

Ms. Snyder stated with the increased use there have been more and more dogs. Selectman Landau inquired if the service dog exception needed to be on the document.

Selectwoman Theokas inquired how this would be enforced. Ms. Sautter mentioned the SHFAC has talked about it. They thought perhaps the Park Ranger could cruise through the farm randomly.

Mr. Chouinard, Harantis Lake Road, mentioned the sensitive habitat of wild animals. Having dogs run loose could spook an animal. He feels this leash regulation is a good idea because inevitably the Town will have an issue. Mr. Chouinard pointed out if a dog is off leash and charges someone, they may feel threatened and may defend themselves.

Mr. Hadik, Chester Street, asked if this proposal pertained to all ~450 acres of the property. It will just be for the farm and trails on Towle Road, not the Lane Road property. Mr. Hadik pointed out the Wason Pond “leash law” was never approved by the townspeople. Town Administrator Doda stated per RSA it is the Selectboard’s right to manage town owned property (and clarified later in the meeting that this was a regulation, not an ordinance).

Vice Chairman Couture would like the property identified in the document. Town Administrator Doda will add the maps and lots numbers.

As no further comments were forthcoming, the Selectboard moved on to the next public hearing.

#### *2.2 UFB for Lane Road & Request for Impact and Offsite Improvement Fees*

***Selectman Trask motioned to open the public hearing for Lane Road. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The public hearing opened at 6:25pm and will stay open for one hour.

Chairman Myette explained that the Lane Road wash out at the end of July was an emergency and not planned for in the budget. The Planning Board approved the use of impact fees and offsite improvements fees to help offset the \$203K that has been spent on the repairs. Ms. Lamphere, Town Treasurer, feels there is more money available in the general highway impact fee account created in 2011.

Mr. Brown, Lane Road, commended the Supervisor of Roads and the Police Department for their response to the situation. Kudos to Mr. Piper, the highway crew, and Bolduc Tree Services for the cleanup downstream. Although they were able to get a lot of debris, there is residual debris on the property and in the wetlands. Mr. Brown is uncomfortable with DES not visiting the site.

Chairman Myette thanked Mr. Brown for staying at the scene until the Police arrived to close the road. He thanked Mr. Piper and also former Road Agent Oleson for the relationship he built with the contractors over the years. The road was fixed ahead of schedule.

Chairman Myette suggested following up with DES about the debris downstream. Town Administrator Doda read a letter from DES stating no further work is required on Lane Road. Mr. Oleson stated in the past the requirement was to remove all the asphalt.

Vice Chairman Couture mentioned he works for DES and can not comment on the subject.

As no further comments were forthcoming, the Selectboard moved on to the next public hearing.

### *2.3 Converting Class VI portion of Dump Road to Class V*

***Vice Chairman Couture motioned to open the public hearing to convert a portion of Dump Road to Class V. Selectman Trask seconded the motion. A roll call vote was taken Myette – aye, Trask – aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The public hearing opened at 6:44pm and will stay open for one hour.

Mr. Remillard mentioned there are problems every year with the dirt portion of Dump Road leading up to the Highway Shed. Mr. Remillard has worked with former Road Agent Oleson in the past to keep it passable in the winter. Mr. Remillard thought it would be great to work with the Town and pave a section of the road to get rid of the issues.

Chairman Myette mentioned the part of Dump Road from 102 to the Transfer Station is Class V and past the Transfer Station is Class VI. Because it is a Class VI road, the Town cannot spend funds on it. If it is opened it will need to be maintained by the Town.

Selectman Landau asked what standard the road will be built to. It will be built to a Class IV standard.

Mr. Oleson, Chester Street, is in support of this. There have been issues for years with vehicles trying to get to the salt shed. This is free labor for the town.

Selectwoman Theokas stated the Town is already plowing, and this will make it easier for people to get to the shed.

As no further comments were forthcoming, the Selectboard moved on; the public hearings will remain open.

## **III. Appointments**

### *3.1 Ortins – Composting follow up (deleted from the agenda)*

### *3.2 Scarecrows: Historical Society*

Chairman Myette presented a proclamation to Mr. Methot and Mr. Shackleford, members of the Historical Society, from Congressman Pappas recognizing the Chester Historical Society’s annual scarecrow celebration.

## **IV. New Business**

### *4.1 Engineering RFP Opening*

Chairman Myette opened the proposals for engineering from Dubois & King, Gale Associates, and Underwood Engineers. The Board will review the packets over the next few weeks and make a decision.

#### *4.2 Wage Matrix Review (COLA)*

Town Administrator Doda mentioned last year the matrix was adjusted by 3%. The CIP in September is 2.6% and inflation is at 3.7%.

***Selectman Trask motioned to discuss the wage matrix. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

Selectman Trask mentioned last year the employees were given 3% when CPI was at 8.1%.

Selectman Landau feels the employees know they have a job and last year was not a great year. Selectman Landau has always supported the employees, but he also needs to support the town. Vice Chairman Couture reminded the Board the employees were given a bonus last year.

Selectman Trask suggested a 5% increase. Selectman Landau mentioned the Board should also be looking at the benefits. Town Administrator Doda stated the rates are in for benefits next year. Medical is going up 14.6%, Dental up 4.7%, Short term disability down 1.3%, and long term will be going down 15%.

***Selectwoman Theokas motioned to approve a 3% increase. Vice Chairman Couture seconded the motion.***

Chairman Myette feels the Board should look at the numbers for the budget. He agreed with seeing what the different numbers will do to the budget.

**Vice Chairman Couture withdrew his second for the motion.**

TA Doda was tasked with making a table with the impact of different percentages to the budget.

**Selectwoman Theokas withdrew the motion.**

The discussion will be continued on December 7<sup>th</sup>.

#### **V Consent Agenda**

##### *4.1 Minutes October 5, 2023 & October 19, 2023*

***Vice Chairman Couture motioned to approve the minutes of October 5, 2023. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – abstained. With four in favor, the motion passed with Landau abstaining.***

***Vice Chairman Couture motioned to approve the minutes of October 19, 2023. Selectman Trask seconded the motion. A roll call vote was taken Myette – abstained, Trask– aye, Theokas –aye,***

***Couture –aye, Landau – abstained. With three in favor, the motion passed with Myette and Landau abstaining.***

## **II. Public Hearings (con’t)**

***Vice Chairman Couture motioned to close the public hearing for Dogs at Spring Hill Farm. Selectman Trask seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

Town Administrator Doda will add the tax maps and lot numbers to the document.

***Selectman Trask motioned to close the public hearing for Lane Road. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

Town Administrator Doda will change the numbers to the most recent amounts.

The public hearings for Dogs at Spring Hill Farm and Lane Road closed at 7:29pm.

### ***2.1 Dogs at Spring Hill Farm (con’t)***

Vice Chairman Couture would like the section on service dogs be amended to refer to ‘in compliance with disability act’.

***Vice Chairman Couture motioned approve the dogs at Spring Hill Farm regulations. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– nay, Theokas – nay, Couture – aye, Landau – aye. With three in favor, the motion passed with Theokas and Trask opposing.***

Selectman Trask is against this regulation. The Town already provides a safe place to walk where dogs must be on a leash – Wason Pond.

### ***2.2 UFB for Lane Road & Request for Impact and Offsite Improvement Fees***

***Selectman Trask motioned to move forward with sending the letter with the corrected amounts for Lane Road. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

TA Doda will ask Town Planner Hadik to have the Planning Board approve the third amount as noted by Treasurer Lamphere and send another letter to the Board. Selectman Trask would like to retract the motion until the Planning Board sends the third letter.

***Selectwoman Theokas motioned to not move forward with the letter until the Board receives all documents. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

## **VI. Selectmen’s Business**

### ***5.1 Chairman’s Announcements***

Chairman Myette announced the following meetings:

Monday November 6, 2023                      Wason Pond Commission Meeting at 7:00pm

Wednesday November 8, 2023              Planning Board Meeting at 7:00pm

Monday November 13, 2023                  Budget Committee Meeting at 7:00pm  
Recreation Commission Meeting at 7:00pm

Tuesday November 14, 2023                Conservation Commission Meeting at 6:00pm  
Solar Working Group Meeting at 7:00pm

Wednesday November 15, 2023            Planning Board Meeting at 7:00pm

Thursday November 16, 2023              Selectboard Meeting at 6:00pm

Chairman Myette announced the following events:

Wednesday November 8, 2023              Reverse Parade for Veterans at Chester Academy. Veterans arrive between 8:45am and 9:00am. Reception in the CA Cafeteria following the parade.

Friday November 10, 2023                  Town Offices closed for Veteran’s Day.

There is no official ceremony on Friday November 10 for Veterans Day; however, the Legion will be serving breakfast from 8:00am to 10:00am for Veterans.

Also, the Legion is selling poinsettias again this year. Look on the Legion’s website to order yours.

## *5.2 Roundtable*

Selectman Landau mentioned he may have a tree on his property, or someone can look on Town owned property for a tree. Vice Chairman Couture pointed out he has been in contact with a large tree farm and a 16-to-18-foot tree will cost \$850.00. He will be happy to follow up with any questions.

Chairman Myette suggested purchasing a tree this year and arrange to have someone look on town owned properties next year.

Selectman Trask  
*Nothing to report.*

Vice Chairman Couture stated the Solar RFP deadline has been extended by one week.

Selectman Landau asked for the Board to consider voting to approve the old floor scrubber and batteries to be sold to the highest bidder after the bids are closed on November 10<sup>th</sup>. If the Board waits for the next meeting to approve the sale the bidder may drop out and not respond.

***Selectman Landau motioned to sell the floor scrubber and batteries to the highest bidder. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– nay,***

***Theokas –aye, Couture –aye, Landau – aye. With four in favor, the motion passed with Trask opposing.***

Selectwoman Theokas suggested having a celebration lunch or dinner for the volunteers on the boards, committees, and commissions in town. Chairman Myette stated the Board would have to determine a budget.

Chairman Myette  
*Nothing to report.*

### *5.3 Town Administrator’s Report*

A request for money for the holiday party was discussed. Town Administrator Doda mentioned the Board usually gives money for the holiday party and the employees also bring in items.

***Vice Chairman Couture motioned to spend \$300.00 for the employee holiday party. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

*5.4 Action Items*  
*None*

## **II. Public Hearings (con’t)**

***Vice Chairman Couture motioned to close the public hearing to convert a portion of Dump Road to Class V. Selectman Trask seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The public hearing closed at 7:55pm.

Vice Chairman Couture asked for this to be tabled for discussion in non-public session.

***Selectman Trask motioned to convert a portion of Dump Road to Class V from the Transfer Station to the access of the sand pile at the salt shed. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas – aye, Couture – abstained, Landau – abstained. With three in favor, the motion passed with Couture and Landau abstaining.***

Selectman Landau asked SOR Piper if there were potential Christmas trees on the salt shed property. SOR Piper has not ventured past the firing range on the property.

### *5.5 Non-Public Session(s)*

Chairman Myette announced non-public sessions on legal advice and reputation.

***Vice Chairman Couture motioned to go into non-public session pursuant to 91-A:3(II) (c) reputation and (I) legal advice. Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was closed to the public at 8:00PM.

*Selectman Trask motioned to come out of non-public session. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette - aye, Trask- aye, Theokas -aye, Couture -aye, Landau - aye. With all in favor, the motion passed.*

The meeting was reopened to the public at 8:23 PM.

*Selectman Landau motioned to seal the minutes of the first non-public session, on Reputation. Selectman Trask seconded the motion. A roll call vote was taken Myette - aye, Trask- aye, Theokas -aye, Couture -aye, Landau - aye. With all in favor, the motion passed.*

*Selectman Landau motioned to seal the minutes of the second non-public session, on Public Employees. Selectman Trask seconded the motion. A roll call vote was taken Myette - aye, Trask- aye, Theokas -aye, Couture -aye, Landau - aye. With all in favor, the motion passed.*

## **VI. Adjournment**

*Selectman Landau moved to adjourn the meeting. Selectman Trask seconded the motion. A roll call vote was taken Myette - aye, Trask- aye, Theokas -aye, Couture -aye, Landau - aye. With all in favor, the motion passed.*

The meeting was adjourned at 8:27 PM.

Respectfully submitted,

Janis A. Jalbert  
Recording Secretary



## ASSESSING DEPARTMENT

### Intent to Cut Coversheet

**Date:** 11/13/2023

**Owner:** Rockwell Family Revocable Trust

Nate & Lynn Rockwell, Trustees

**Map and Lot:** Map 4 Lot 14

#### Requirements for Selectboard's Signatures:

1. All owners have signed the intent. ☒ YES ☐ NO
2. If under Current Use, LUCT will be issued on non-qualifying land.  
Is land under Current Use? ☒ YES ☐ NO  
Will LUCT be issued? YES ☒ NO, NOT APPLICABLE
3. The form is complete? ☒ YES ☐ NO
4. Any bond required under RSA 72-B.5 has been received.  
Is bond required? YES ☒ NO

#### Additional Comments:

The Rockwell's recently purchased some abutting land to their home. ( See deed attached that Nate brought into the office.) The assessing card is not updated as of yet due to I must wait to get the deed streamed to me via Rockingham County directly. As you can see on the deed copy though, it is recorded and official – there is a lag time before I get them streamed me to from the county. Nate would like to get the Intent to cut signed quickly as he has the logger on his home property already and it would be easier for the logger than to come back another time.



FORM  
PA-7

(Assigned by)

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
NOTICE OF INTENT TO CUT WOOD OR TIMBERYR TOWN OP#  
23 - 085 - 08 - T

For Tax Year April 1, 23 to March 31, 24

PLEASE TYPE OR PRINT (If filling in form on-line; use TABKey to move through fields)

1. Town/City of: CHESTER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.  
4-143. Intent Type: Original ☒ Supplemental ☐  
(Original Intent Number)

4. Name of Access Road: RT 121

5a. Acreage of Lot: 23.25 Acreage of Cut: 20

5b. Anticipated Start Date: 11-15-23

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Joint Tenants) ☒  
b. Owner of Land and Stumpage (Tenants in Common) ☐  
c. Previous owner retaining deeded timber rights ☐  
d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ☐

## REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ☒ OR LOGGER / FORESTER ☐  
BY MAIL ☐ OR E-MAIL ☐

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Rockwell Family Revocable Trust of 2007  
Nathaniel Rockwell  
Nathaniel Rockwell  
Lynn V. Rockwell  
Lynn V. Rockwell  
11/2/2023  
11/2/2023

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Rockwell Family Revocable Trust of 2007  
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)444 Chester St  
MAILING ADDRESSChester NH 03036  
CITY OR TOWN STATE ZIPCODEGNARLYRIDER@gmail.com  
E-MAIL ADDRESS603-370-0282  
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

## FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

## 8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	80	MBF
Hemlock	3	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	6	MBF
Ash		MBF
Soft Maple	4	MBF
Beech/Pale/Tie Logs	5	MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine	208	
Hemlock	30	
Biomass Chips	150	
Miscellaneous		
High Grade Spruce/Fir	Tons	
Cordwood & Fuelwood	80	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Richard D. Lewis 11-2-23  
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATERICHARD D. LEWIS CHESTER FOREST PROD.  
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT143 HALLS VILLAGE RD.  
MAILING ADDRESSCHESTER NH 03036  
CITY OR TOWN STATE ZIPCODE603-235-8867  
PHONE NUMBER E-MAIL ADDRESS



# Map 4 Lot 14

Chester St backland

1 inch = 552 Feet



CAI Technologies  
Precision Mapping. Geographic Solutions.

[www.cai-tech.com](http://www.cai-tech.com)

November 13, 2023



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



*Cathy Ann Tracy*

LCHIP	ROA663228	25.00
TRANSFER TAX	RO126239	525.00
RECORDING		14.00
SURCHARGE		2.00

351000

**WARRANTY DEED**

**Anya E Bent, Trustee of the Anya E. Bent Revocable Trust Agreement of May 17, 2000**, with an address of 446 Chester Street, Chester, Rockingham County, New Hampshire, for consideration paid, grants to Nathaniel J. Rockwell, Trustee and Lynn V. Rockwell, Trustee of the Rockwell Family Revocable Trust Agreement of December 17, 2007, with an address of 444 Chester Street, Chester, Rockingham County, New Hampshire, with **WARRANTY COVENANTS:**

Two certain tracts of land situated in Chester, are described as follows:

A certain tract or parcel of land situated in Chester aforementioned, bounded as follows; viz: Beginning at a stake and stones at the northeasterly corner of the tract, thence south 65 ½ degrees East about twenty-seven rods to a stake and stones in the fence by Joseph Chases' land; thence south twenty-four and one half degrees West about forty-six rods to a stake and stones in the fence; thence North 65 ½ degrees west thirty-seven rods to W. H. Underhill's land as the fence now goes to a stake and stones; thence North 26 degrees West about twenty-seven rods by said Underhill's land to the bounds began at, containing ten acres, more or less, and being the same premises deeded to Joseph Chase by Caleb Chase by deed dated September 5, 1839, and recorded in Rockingham County Records, Lib. 297, Fol. 40, also another tract of land situate in said Chester and adjoining the aforementioned tract and bounded as follows:

Beginning at a stake and stones at the northerly corner of the tract; thence south 64 degrees East, thirty-six rods and six links to a stake and stones; by Daniel French's woodland to said Joseph Chases' land; thence south 24 ½ degrees West fifty-eight rods to a stake and stones in the fence; thence north 65 ½ degrees West thirty-seven rods to W. H. Underhill's land a stake and stones; thence North 26 degrees West fifty nine rods by said Underhill's land to the bound begun at, containing thirteen and one-fourth acres by measure. Being the same premises deeded by Caleb Chase to Joseph Chase by deed dated August 26, 1836, and recorded in Rockingham Records Lib. 283, Fol. 129.

Meaning and intending to describe and convey a portion of the same premises described in a Warranty deed from Anya E. Bent, to Anya E. Bent, Trustee of the Anya E. Bent Revocable



*Nathaniel Rockwell*  
*444 Chester St*  
*Chester, NH 03036*



Trust Agreement of May 17, 2000, dated March 15, 2016, and recorded in the Rockingham County Registry of Deeds in Book 5719, Page 0333.

This is not homestead property.

No title search or survey was requested in this transaction.

Pursuant to N.H. RSA 564: a-7, the undersigned Trustee, being sole Trustee under the Anya E. Bent Revocable Trust Agreement of May 17, 2000, has full and absolute power in said Trust to execute this Warranty Deed, and no third party shall be bound to inquire whether the Trust has said power or is properly exercising said power or to see the application of any trust asset paid to the Trustee for conveyance thereon. The trust has not been amended, revoked, or altered in any way so as to affect the Trustee's power to execute said Warranty Deed.

In Witness Whereof I, the said, Anya E. Bent, Trustee of the Anya E Bent Revocable Trust Agreement of May 17, 2000, hereunto set my hand and seal this 31 day of October, 2023.

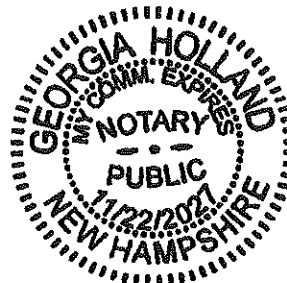
Anya E. Bent, Trustee of  
the Anya E. Bent Revocable Trust Agreement dated May 17, 2000

By: *Anya E Bent, Trustee*  
Anya E. Bent, Trustee

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM

This instrument was acknowledged before me this 31 day of OCTOBER, 2023, by Anya E. Bent, Trustee of the Anya E. Bent Revocable Trust Agreement of May 17, 2000.

*Georgia Holland*  
Notary Public/Justice of the Peace  
My commission expires: 11-22-27



Map: 000004

Lot: 000014

Sub: 000000

Card: 1 of 1

AUBURN T/L

CHESTER

Printed: 11/02/2023

OWNER INFORMATION		SALES HISTORY						PICTURE								
ANYA BENT, TRUSTEE  446 CHESTER ST  CHESTER, NH 03036		Date	Book	Page	Type	Price Grantor										
		05/31/2016	5719	0333	U V 99	40 LIPNICK, PAUL										
		02/14/2003	2388	0199	U V 99	LIPNICK, NYLA										
		05/11/1981	2388	0199	U 99											
LISTING HISTORY		NOTES														
07/19/11	JG14	VISION FIELD REVIEW		CULD N/S CHESTER STREET BACKLAND ALL UNDER CURRENT USE CF = ACCESS 11-10 CORRECT MAIL ADDRESS PER OWNER												
05/26/06	MG14	VISION FIELD REVIEW														
10/09/98	DD															
EXTRA FEATURES VALUATION												MUNICIPAL SOFTWARE BY AVITAR				
Feature Type		Units	Lngh	x Width	Size Adj	Rate	Cond	Market Value	Notes				Town of Chester, NH Assessing Department www.chesternh.org/assessing			
PARCEL TOTAL TAXABLE VALUE																
Year	Building		Features		Land											
2021	\$ 0		\$ 0		\$ 3,631											
							Parcel Total: \$ 3,631									
2022	\$ 0		\$ 0		\$ 3,631											
							Parcel Total: \$ 3,631									
2023	\$ 0		\$ 0		\$ 3,631											
							Parcel Total: \$ 3,631									
LAND VALUATION												LAST REVALUATION: 2019				
Zone: RD RES DISTRICT		Minimum Acreage: 2.00		Minimum Frontage: 290				Site: AVERAGE		Driveway:		Road:				
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes		
UNMNGD PINE	2.000 ac	115,000	E	80	100	100	100		10	9,200	69	N	300	ACCESS		
UNMNGD PINE	21.250 ac	x 8,000	X	100					8	13,600	81	N	3,331	ACCESS		
	23.250 ac									22,800			3,631			

Town of Chester  
**Tax Year 2023 Abatement**  
Real Estate abatement/credit

**To:** Selectboard

**From:** Assessing/Jean Packard

**CC:** Tax Collector/Justin Celentano

**Date:** 11/13/2023

**Taxpayer:** James Corsaut

**Property:** 25 Shattigee Rd  
Map 11 Lot 34

Assessed Value: \$253,500

Amount of Abatement: \$2,552

**Reason for Abatement:** disabled exemption not applied to account.

---

I had mistakenly removed the Disabled Exemption amount of \$110,00 from Mr. Corsaut's account upon his wife's passing in 2022. The exemption was actually for Mr. Corasut himself and he still qualifies for the exemption. Mr. Corsaut was in the office and understanding of the error. I advised I would correct and abate as soon as possible.

It is recommended the Selectboard approve a credit of \$2,552 be applied to his account.

Approve

Deny

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CHESTER

2023 BILL 2 OF 2

TAX RATE/1000 = \$ 23.20

	NAME & ADDRESS INFO	VALUES & EXEMPTIONS	TAX INFORMATION	SALES DATA SELLERS NAME	FEES	ABATED	INT	TAXES	TOTAL	DATE
OWN ER 1	CORSAUT, JAMES M CORSAUT, DONNA M 25 SHATTIGEE RD  CHESTER, NH 03036 LOCATION: 25 SHATTIGEE RD MAP LOT SUB 000011 000034 000000	LAND= 93,000 BLDS= 160,500  TOTAL= 253,500	TAXES: 5,881.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 1,537.00  DISTRICTS 0.00  ACRES: 1.120	BOOK: 3256 PAGE: 1679 DATE: 12/15/1997 PRICE: 102,000  DUE: <u>\$ 4,344.00</u>		253,500 - 110,000 143,500			143,500 x 23.20 TOTAL 3,329 - paid 1537 - \$ 1,792 - Should have been	
OWN ER 2	COSGROVE, CAITLIN & PHILIP  20 SCOTT LN  SANDOWN, NH 03873 LOCATION: SANDOWN T/L MAP LOT SUB 000006 000016 000060	LAND= 0 BLDS= 1,000  TOTAL= 1,000	TAXES: 23.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 11.00  DISTRICTS 0.00  ACRES: 0.000	ENGLERT, JUNE C BOOK: 5692 PAGE: 2836 DATE: 02/19/2016 PRICE: 153,000  DUE: \$ 12.00						
OWN ER 3	COSTA, JUDITH B  36 VILLAGER ROAD  CHESTER, NH 03036 LOCATION: 36 VILLAGER RD MAP LOT SUB 000011 000011 000036	LAND= 0 BLDS= 226,800  TOTAL= 226,800	TAXES: 5,262.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 2,429.00  DISTRICTS 0.00  ACRES: 0.000	BOOK: 2988 PAGE: 2485 DATE: 06/15/1993 PRICE: 87,000  DUE: \$ 2,833.00					\$ 1,792 -	
OWN ER 4	COSTA, MICHAEL & EILEEN  199 SHEPARD HOME RD  CHESTER, NH 03036 LOCATION: 199 SHEPARD HOME RD MAP LOT SUB 000009 000081 000009	LAND= 120,900 BLDS= 404,600  TOTAL= 525,500	TAXES: 12,192.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 5,628.00  DISTRICTS 0.00  ACRES: 2.450	CAIRL, DANIEL & PAUL BOOK: 5831 PAGE: 2143 DATE: 06/30/2017 PRICE: 536,500  DUE: \$ 6,564.00					Bill = \$ 4,344 - 1,792 - \$ 2,552 - abate	
OWN ER 5	COSTINE, COLIN & DEBORAH  PO BOX 93 COSTINE FAMILY REVOC TRST CHESTER, NH 03036 LOCATION: 162 HALLS VILLAGE RD MAP LOT SUB 000002 000046 000000	LAND= 129,900 BLDS= 200,500  TOTAL= 330,400	TAXES: 7,665.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 3,539.00  DISTRICTS 0.00  ACRES: 4.190	COSTINE, COLIN BOOK: 5818 PAGE: 0287 DATE: 05/12/2017 PRICE: 0  DUE: \$ 4,126.00						
OWN ER 6	COTE, SARAH VLASICH, JOSHUA 73 OLD SANDOWN RD  CHESTER, NH 03036 LOCATION: 73 OLD SANDOWN RD MAP LOT SUB 000005 000076 000000	LAND= 112,400 BLDS= 227,600  TOTAL= 340,000	TAXES: 7,888.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 3,641.00  DISTRICTS 0.00  ACRES: 1.750	LOESCH, KIMBERLY BOOK: 6208 PAGE: 2660 DATE: 12/16/2020 PRICE: 415,000  DUE: \$ 4,247.00						
OWN ER 7	COTTONE-WILLEY (TRUSTEE), LINDA  85 BLACK DUCK DR COTTONE-WILLEY REVOC TRST CHESTER, NH 03036 LOCATION: 85 BLACK DUCK DR MAP LOT SUB 000010 000001 000155	LAND= 0 BLDS= 368,600  TOTAL= 368,600	TAXES: 8,552.00 VET CR: 0.00 PENLTY: 0.00 1ST BILL: 3,948.00  DISTRICTS 0.00  ACRES: 0.000	COTTONE-WILLEY, LI BOOK: 6071 PAGE: 371 DATE: 12/30/2019 PRICE: 1  DUE: \$ 4,604.00						



Map: 000011

Lot: 000034

Sub: 000000

Card: 1 of 1

25 SHATTIGEE RD

CHESTER

Printed: 11/13/2023

OWNER INFORMATION			SALES HISTORY					PICTURE						
CORSAUT, JAMES M ✖ <del>CORSAUT, DONNA M</del> 25 SHATTIGEE RD  CHESTER, NH 03036			Date	Book	Page	Type	Price	Grantor						
			12/15/1997	3256	1679	Q I	102,000							
LISTING HISTORY			NOTES											
08/03/23	JP	RMV DISABLED EXEMP-DO	LB N/S SHATAGEE RD 3/2010 ADD 2 SHEDS RMS. W/JUST SUB FLOOR.											
02/25/20	SG	HOME INSPECTION	BSMT. FIN. W/2C BATH FOR DAUGHTERS LIV. QTRS. FAIR COND. AT											
12/07/18	SG	MLS REVIEW	PURCHASE AVG+ @ PRESENT EYB:1988 02/20 ADJ GRADE 8/2023 RMV											
07/13/11	JG14	VISION FIELD REVIEW	DISABLED EXEMPTION											
10/05/09	JP51	BLDG PERMIT REVIEW												
05/25/06	RK14	VISION FIELD REVIEW												
07/10/03	SM													
09/25/98	DD00	MEASUR+LISTED												
EXTRA FEATURES VALUATION									MUNICIPAL SOFTWARE BY AVITAR					
Feature Type	Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Notes			Town of Chester, NH Assessing Department <a href="http://www.chesternh.org/assessing">www.chesternh.org/assessing</a>				
SHED	64		100	14.00	25	224	Year: 2009							
SHED	80		100	14.00	25	280	Year: 2009							
IG POOL VINYL	288	24 x 12	100	40.00	100	11,520				PARCEL TOTAL TAXABLE VALUE				
HEARTH	1		100	2,000.00	100	2,000				Year	Building	Features	Land	
							14,000				2021	\$ 146,500	\$ 14,000	\$ 93,000
											Parcel Total: \$ 253,500			
											2022	\$ 146,500	\$ 14,000	\$ 93,000
											Parcel Total: \$ 253,500			
											2023	\$ 146,500	\$ 14,000	\$ 93,000
											Parcel Total: \$ 253,500			
LAND VALUATION									LAST REVALUATION: 2019					
Zone: RD RES DISTRICT			Minimum Acreage: 2.00			Minimum Frontage: 290			Site: AVERAGE Driveway: DRIVEWAY SMALL Road: UNPAVED					
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
IF RES	1.120 ac	102,000	G	95	100	95	101	100 -- BELOW STR	100	93,000	0	N	93,000	LOT DRPS SLOW.FROM
		1.120 ac								93,000			93,000	

1

*OK sure*

TOWN OF CHESTER  
ASSESSING DEPARTMENT

84 CHESTER ST, CHESTER, NH 03036  
(603) 887-4045  
WWW.CHESTERNH.ORG

April 2, 2012

James & Donna Corsaut  
25 Shatigee Rd  
Chester, NH 03036

**Dear Mr. & Mrs. Corsaut;**

This letter is to inform you that the information you provided to us to verify your eligibility for the Disabled Exemption has been reviewed.

*- Jean's*  
You have been determined to still qualify and will continue to receive the exemption.

Enclosed are the documents you provided to us for verification. If you have any further questions or require further information, please call me at the number above and I will be happy to assist.

Sincerely,

Jean Packard  
Assistant Assessor

**Town Administrator's Report**  
**October 28<sup>th</sup> – November 10<sup>th</sup>, 2023**

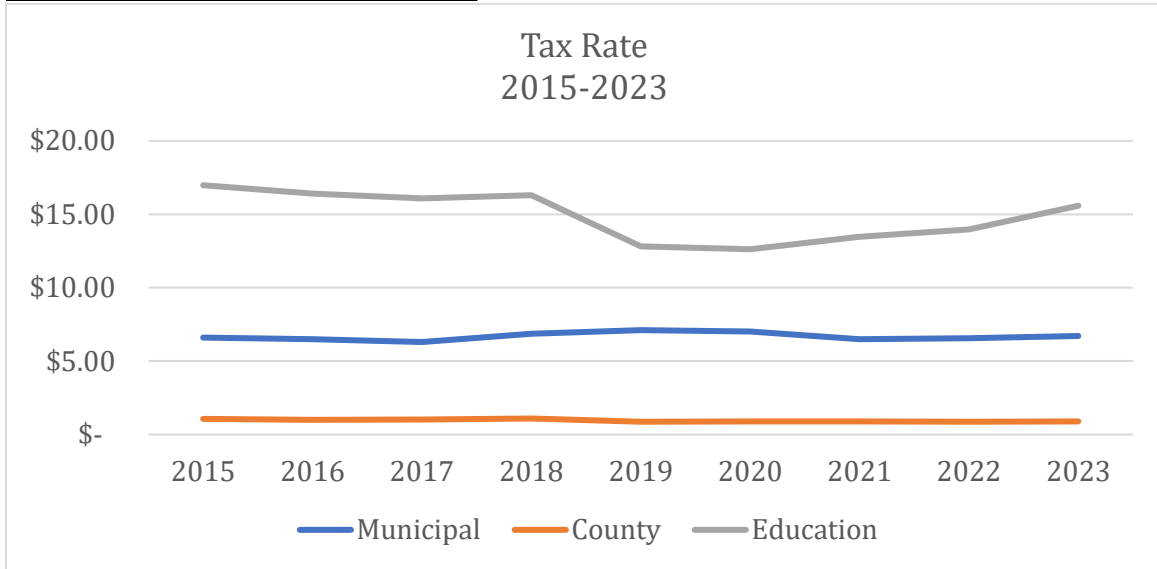
1. Christmas: Selectman Trask has taken over the Christmas tree search. We do need to know when it might be available/installed in order to let the CCC know, as they would like to hold a Carol Sing.
2. Dump Road: There's been a lot of angst recently about the nomenclature of "Dump Road" vs "Town Dump Road". The Town appears to lean more towards "Dump Road", although it was never officially named – most importantly, 911 uses "Dump Road". Counsel has advised that you should simply motion and vote at a regularly scheduled meeting to officially choose one name or the other and then change anything we have that refers to the other name.
3. Highway: It's been confirmed that the State will be providing additional Road and Bridge Aid again this year. Road aid arrived today - \$41,273.48 – and Bridge aid will apparently be available in late November to early December. Road aid was ~33% of last year's figure, and it's estimated that Bridge Aid will be ~27% of last year's amount, so if that remains true then perhaps ~\$25,903 for bridges. We'll need to hold a Public Hearing when both amounts are received and vote to accept them as unanticipated revenue.

The sand/salt pile for residents is in place and ready for business.

4. Insurance: A representative from AFLAC is visiting on Monday, November 13<sup>th</sup> to gauge interest in their products. If offered, this would not be at any cost to the Town.
5. Maintenance: The old floor scrubber and spare batteries that were posted on Municibid all sold; the battery charger did not. Receipts will be handed in to the Town Clerk and be deposited to the General Fund (from whence they will eventually lapse to the UFB). The charger has been relisted.
6. MPR: We had heat issues over Veterans' Day weekend which have yet to be fixed; a particular board in the furnace was burnt out and the tech was searching for a replacement. We moved the Seniors from the MPR to Stevens Hall for the Tuesday November 14<sup>th</sup> coffee hour.
7. Sanitation: All porta potties have been removed from Town-owned properties until next Spring.
8. Stevens Hall: We had heat issues over Veterans' Day weekend which have been fixed.
9. Tax Bills: Tax Bills were mailed out on Wednesday, November 8<sup>th</sup>, and are due December 11<sup>th</sup>. As a reminder, the rate was set as follows (showing education split, and combined):

	2022	2023	Delta
<b>Municipal</b>	\$ 6.56	\$ 6.72	2.44%
<b>County</b>	\$ 0.87	\$ 0.89	2.30%
<b>Education</b>	\$12.59	\$13.79	9.53%
<b>Total</b>	\$ 1.38	\$ 1.80	30.43%
	<b>\$21.40</b>	<b>\$23.20</b>	<b>8.41%</b>

	2022	2023	Delta
<b>Municipal</b>	\$ 6.56	\$ 6.72	2.44%
<b>County</b>	\$ 0.87	\$ 0.89	2.30%
<b>Education</b>	\$13.97	\$15.59	11.60%
<b>Total</b>	<b>\$21.40</b>	<b>\$23.20</b>	<b>8.41%</b>



- 10.** Town Hall: We had some recurring internet problems which were most problematic to the Town Clerk/Tax Collector and Police Departments; Granite State Telecommunications came on Tuesday, November 7<sup>th</sup> and replaced some old equipment. I haven't heard any complaints since.
- 11.** Transfer Station: Rich Bellemore, Darrell Quinn, and Russ Ouwerkerk replaced the non-functioning yard hydrant last week and we are almost back in business – Paul is ordering 'non-potable water' signs and once those are installed Myrick will inspect and sign off.

We're going to need to close the Brush Pile on Wednesday nights for the remainder of the Winter season, since it's just too dark down there for safety.